



TOWN OF PORTOLA VALLEY PERMIT APPLICATION

Date: _____

Application / Permit Number: _____

ELECTRICAL

MECHANICAL

PLUMBING

PROJECT ADDRESS: _____
DESCRIPTION OF WORK: (see reverse side) _____

PROPERTY OWNER: _____
ADDRESS: _____
TELEPHONE NO. Work: _____ **Home:** _____

CONTRACTOR: _____
ADDRESS: _____
TELEPHONE NO.: _____ **EMAIL:** _____
CONTRACTOR'S LICENSE NO.: _____ **TOWN BUS. LICENSE NO.:** _____

LICENSED CONTRACTORS DECLARATION: I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the California Business and Professions Code ("Bus. & Prof. Code") and my license is in full force and effect.

Date: _____ Contractor Signature: _____

OWNER – BUILDER DECLARATION:

- I hereby affirm that I am exempt from the Contractor's License Law ("CLL") for the following reason (Pursuant to Bus. & Prof. Code Sec. 7031.5): any city which requires a permit to construct, alter, improve, demolish, or repair any structure shall, prior to issuing the permit, also require the applicant for such permit to file a signed statement that he/she is licensed pursuant to the provisions of CLL, commencing with Bus. & Prof. Code Sec. 7000, or that he/she is exempt from CLL and the basis of the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of \$500.
- I, as owner of the property, will do the work myself or through my own employees with wages as their sole compensation, and none of the structures on the property are intended or offered for sale (Bus. & Prof. Code Sec. 7044(a)).
- I, as owner of the property, am exclusively contracting with licensed subcontractors and I do not intend to offer, nor will I offer for sale, more than four single-family residences to be built/improved on the property (Bus. & Prof. Code Sec. 7044(b)). Note: If the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he did not build or improve for the purpose of sale.
- I, as owner of the property, am improving my principal place of residence or appurtenances thereto on the property, and all of the following conditions exist: 1) the work shall be performed prior to sale; 2) I have resided in the residence for the 12 months prior to completion of the work; and 3) I have not exempted myself from the CLL for this reason on more than two structures more than once during any three-year period. (Bus. & Prof. Code Sec. 7044(c)).

Date: _____ Signature: _____

WORKER'S COMPENSATION DECLARATION: I hereby affirm under penalty of perjury one of the following declarations:

- I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
- I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier: _____ Policy # _____
(This section need not be completed if the permit is for one hundred dollars [\$100] or less.)

- I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Date: _____ Applicant: _____

Warning: Failure to secure workers' compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to one hundred thousand dollars (\$100,000), in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, and attorney's fees.

CONSTRUCTION LENDING AGENCY:

- I hereby affirm that there is a construction lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civil Code C.).

Lender's Name: _____ Lender's Address: _____

I CERTIFY THAT I HAVE READ THIS APPLICATION AND STATE THAT THE ABOVE INFORMATION IS CORRECT. I AGREE TO COMPLY WITH ALL CITY AND COUNTY ORDINANCES AND STATE LAWS RELATING TO BUILDING CONSTRUCTION, AND HEREBY AUTHORIZE REPRESENTATIVES OF THIS COUNTY TO ENTER UPON THE ABOVE-MENTIONED PROPERTY FOR INSPECTION PURPOSES.

Signature of Applicant or Agent: _____ **Date:** _____

Please Print Name: _____

PLUMBING FEES

Permit Application Fee \$25.00 _____

For new or repair/replacement of each:

Backflow/Sprinklers \$45.00 _____

Drain/Waste/Vent \$90.00 _____
(1 – 5)

Earthquake Shut-Off \$45.00 _____

Gas Piping (1-5 outlets) \$90.00 _____

Pool/Spa Plumbing \$185.00 _____

Sewer Line \$90.00 _____

Water Heater \$40.00 _____

Water Piping \$90.00 _____

Water Service \$90.00 _____

New Construction \$0.45/sf _____

DOUBLE FEES FOR LATE APPLICATION

TOTAL PLUMBING FEES: _____

MECHANICAL FEES

Permit Application Fee \$25.00 _____

For the installation, relocation, or replacement of each heating, cooling, or refrigeration appliance :

Boiler/Compressor \$45.00 _____

Evaporative Cooler \$45.00 _____

Exhaust Hood \$90.00 _____

Furnace \$45.00 _____

New Construction \$0.40/sf _____

DOUBLE FEES FOR LATE APPLICATION

TOTAL MECHANICAL FEES: _____

ELECTRICAL FEES

Permit Application Fee \$25.00 _____

Temporary Power Pole \$90.00 _____

*Electrical Service:
100amp – 400amp \$185.00 _____
400+amps \$275.00 _____

***When upgrading or relocating a panel, you are required to underground utility lines (Zoning Ord 18.36.010)**

Subpanel \$45.00 _____

EV Charging Station \$45.00 _____

Pool/Spa Electrical \$185.00 _____

Generator \$185.00 _____

New Construction \$0.45/sf _____

DOUBLE FEES FOR LATE APPLICATION

TOTAL ELECTRICAL FEES: _____