



TOWN of PORTOLA VALLEY

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Town Council Meeting Summary – September 14, 2022

1. The Town Council took the following actions at their September 14 meeting¹:

- Heard a presentation on [Suicide Prevention Month](#) and presented a proclamation
- Waived first reading on an ordinance amendment designating Town Center as the sole physical posting site for Town meeting/event materials; this item will be heard in a second hearing on September 28
- Adopted an ADU ambassador program to 1) Generate resident interest and support resident education about ADUs and JADUs, and the process to build them; 2) Execute a community survey by managing survey distribution and survey participation
- Adopted a policy authorizing additional COVID-19 supplemental paid sick leave
- Adopted a resolution approving a project list to comply with SB-1 funding requirements, as required annually
- Approved a letter of thanks to Gary and Eileen Morgenthaler for donation and care of the Frog Pond Open Space. Thank you Gary and Eileen!
- Appointed William Urban to the [Finance and Audit Committee](#). Welcome back Bill!
- Adopted a resolution authorizing the annual salary schedule update in the Town's Compensation Plan

2. Items mentioned during the Council Liaison/Town Manager reports:

- Back to School meet and greet on September 2 was a successful event, with representatives of the Town Council, Town Staff, the School District, the Priory, WFPD, and the Sheriff's Office.
- [Zotts to Tots and the Town Picnic](#) is this weekend! Hope to see you there.
- Starting the week of October 3, the Town will be soliciting thoughts on the upcoming [Sheriff's Office contract](#) negotiations. A website will be set up to collect and make visible community comments
- Committee members will be having Brown Act training in early October
- The Town has hired a Permit Technician who will start in mid-October. Welcome aboard Tom!
- Staff is reviewing the FY 2019-20 audit, which will be presented to the Finance Committee late this month/early September
- At its October meeting, the [Bicycle, Pedestrian, and Traffic Safety Committee](#) will discuss the removal of a large redwood tree at the corner of the northern Brookside Drive/Portola Road intersection. Some residents of Brookside have requested the removal due to their concerns over visibility issues.
- The Town's [Hazard Mitigation Plan](#) is under its annual maintenance period. Staff is working with County staff and consultants to provide updates on the mitigation measures and is requesting that risk hazard scoring prepared by the consulting team for wildfire risk be increased from medium to high.
- [Midpeninsula Regional Open Space District](#) presented their wildfire mitigation work at the Wildfire Preparedness Committee. [You can see the powerpoint here](#), and learn more about their program [here](#).

¹ Councilmember Aalfs was not in attendance.

- Woodside Fire Protection District is applying for a [Community Wildfire Defense Grant](#), in consultation with the Towns of Portola Valley and Woodside. Should the grant be successful, Portola Valley will receive funding to support a host of vegetation management programs in Portola Valley Ranch lands, along Los Trancos Woods and Upper Alpine Road, and other locations. The grant will also include funding to support a defensible space matching program for private property parcels.
3. Future Council meetings will include the following agenda items:
- September 28
 - Second hearing on posting locations for Town meetings/events
 - Appeal of 1195 Westridge single-family home project
 - Discussion of storage of pickleball nets
 - October 12
 - Building Code updates (Green Building, Home Hardening, and Triennial Update)
 - ADU Survey
 - Presentation from Peninsula Clean Energy – Update
 - October 28
 - Quarterly Council Priority Report – Quarter 1
 - Overview of the Administration Department
 - Discussion of Sheriff’s Office Contract
 - Future meetings
 - Emergency Preparedness Committee Evacuation Recommendations
 - FY 2019-20 audit
 - Stanford Wildfire Preparedness Update on their properties
 - Discussion of Inclusionary Housing Fee Policy
 - Discussion of [Stanford Wedge](#) project – affordable housing criteria
 - Study session with the Town Lobbyist
 - Housing Element adoption

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