

PORTOLA VALLEY TOWN COUNCIL SPECIAL MEETING NO. 939, NOVEMBER 9, 2016, HELD IN THE COMMUNITY HALL AT TOWN CENTER

Due to an error in the recording of the November 9, 2016 Council meeting, the following "Action Minutes" were prepared.

CALL TO ORDER AND ROLL CALL

Mayor Derwin called the Town Council's Special meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll.

Present: Councilmembers Jeff Aalfs, John Richards, Ann Wengert; Vice Mayor Craig Hughes, Mayor Mary Ann Moise Derwin.

Absent: None

Others: Jeremy Dennis, Town Manager
Leigh Prince, Town Attorney
Sharon Hanlon, Town Clerk

ORAL COMMUNICATIONS – None

CONSENT AGENDA

- (1) Approval of Minutes: Town Council Regular Meeting of October 26, 2016.
- (2) Approval of Warrant List: November 9, 2016, in the amount of \$174,593.28.
- (3) Recommendation by Town Manager – Adoption of a Resolution Home for All, San Mateo County Initiative
 - a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Committing to Continue to Work with Other Jurisdictions in the County to Address the Housing Crisis on a Regional Basis, Including through Ongoing Support of the Home For All San Mateo County Initiative (Resolution 2713-2016).

Councilmember Aalfs moved to approve Items 2 through 3. Seconded by Councilmember Wengert, the motion carried 5-0 with a roll call vote.

- (1) Approval of Minutes: Town Council Regular Meeting of October 26, 2016.

Councilmember Wengert moved to approve the minutes of the October 26, 2016 meeting, as amended. Seconded by Councilmember Aalfs, the motion carried 5-0.

REGULAR AGENDA

- (4) Discussion of Town Safety Issues

Town Manager Dennis noted that in June and October of 2016, Portola Valley residents were victim of two brazen home invasion robberies. These two events resulted in a community conversation about town safety, including home protection, zoning, and neighborhood watch programs.

The June home invasion robbery, in conjunction with a rash of burglaries on or near Golden Oak Drive, resulted in a broad discussion with the Sheriff's Office about steps every resident can take to better protect their home and work with their neighbors to inform each other of suspicious events. The Town Council also

considered the purchase of Automated License Plate Readers (ALPRs) at their September 28, 2016 meeting, but did not direct staff to further pursue their purchase.

Five broad areas requiring Council direction have emerged since the October home invasion robbery, based on staff research and community input; reconsideration of the purchase of ALPRs; land use/zoning rules that have a relationship to home security considerations; the appropriate level of law enforcement service; Town Hall support for resident safety initiatives; and the use of technology or apps to assist in neighborhood watch efforts.

Following Council deliberation, and hearing from a number of town residents, staff was directed to implement the following:

- 1) Installation of Automated License Plate Readers “ALPRs” in Town and directed staff return to Council with a plan for purchase and associated policies.
- 2) Directed staff to work with the ASCC on outside lighting, signage and landscape options within the Design Guidelines only, no change to the current zoning ordinance.
- 3) Funding for a part-time position to support a Neighborhood Watch program.
- 4) Continue the town’s contract with the San Mateo County Sheriff’s Department and end further research of a Town-operated police department.
- 5) Staff to work with a citizens group and the Sheriff’s department to research additional resources and technologies that are and may become available to assist with neighborhood watch and home security.

Councilmember Wengert moved to approve. Seconded by Vice Mayor Hughes; the motion carried 5-0.

(5) COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS

Councilmember Aalfs – Reported that Peninsula Clean Energy is holding a retreat in the Community Hall on Saturday, November 12, 2016.

Councilmember Wengert – Attended an Airport Roundtable meeting on November 2nd and a Select Committee meeting on November 3rd, 2016. The Select Committee’s final report will be approved at its last meeting on November 17, 2016.

Councilmember Richards – None to Report.

Vice Mayor Hughes – Attended the ASCC meeting held on October 27, 2016 and heard preliminary review and site development permit for three parcels on Westridge Drive. A study session was held for conceptual design of a new clubhouse, renovation of the historic roadhouse and site improvements for Alpine Hills Swim and Tennis Club. Vice Mayor Hughes also attended the Bicycle Pedestrian & Traffic Safety Committee meeting held on November 2, 2016 that discussed the CalWater project, reviewed the most recent Sheriff’s Report and the new format for committee minutes to be posted to the website.

Mayor Derwin – Attended “Java with Jerry” (Senator Jerry Hill), held at Konditorei on Friday, October 28, 2016.

(6) Town Manager Report –Town Manager Dennis reported that ABAG/MTC lowered the 2010 baseline employment number after discussing relevant data with Town staff. Currently, we have ads in the Almanac for the three open seats on the Planning Commission and ASCC, as well as a Town Representative for San Mateo County Mosquito and Vector Control District. Town Manager Dennis recently met with Dawn Smithson, General Manager of CalWater and Jim Eggemeyer, San Mateo County Sustainability Director, along with Sustainability & Special Projects Manager de Garneau.

WRITTEN COMMUNICATIONS

(7) Town Council Digest – October 14, 2016

#7 – Mayor Derwin noted the article on “15 Big Ideas for Tackling California’s Housing Crisis”

(8) Town Council Digest – October 21, 2016

None

ADJOURNMENT [10:15 p.m.]

Mayor Derwin adjourned the meeting.

Mayor

Town Clerk