

PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING NO. 944, FEBRUARY 22, 2017

CALL TO ORDER AND ROLL CALL

Mayor Hughes called the Town Council's Regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll.

Present: Councilmembers Mary Ann Moise Derwin and Ann Wengert; Vice Mayor John Richards, Mayor Craig Hughes.

Absent: Councilmember Aalfs

Others: Jeremy Dennis, Town Manager
Leigh Prince, Town Attorney
Debbie Pedro, Planning Director
Howard Young, Public Works Director
Brandi de Garneau, Sustainability & Special Projects Manager
Susan Cope, Administrative Services Manager
Sharon Hanlon, Town Clerk

ORAL COMMUNICATIONS

None.

PRESENTATION

- (1) Recognition of Cameron Jones for Participation and First Award in the Santa Clara Valley Science and Engineering Fair Association's Synopsis Championship

Dr. Katy Korsmeyer, Board Member, Santa Clara Valley Science and Engineering Fair Association, said they were a volunteer organization managing the County's Regional Science Fair for the past 55 years, in which approximately 1,000 students from grades 6 to 12 participate. She said the organization's mission is to awaken more students to the wonder and power of science, technology, engineering, and math.

Dr. Korsmeyer introduced Cameron Jones, from Harker School. Cameron and his project, Laser Etching of Graphene Oxide to Create High Energy Density Micro-Supercapacitors, took first place in his category at the Synopsis Science and Technology Championship March 2016, and went on to the California State Science Fair. She thanked the Council and the community for recognizing and publicly acknowledging Cameron's significant achievement.

Dr. Korsmeyer announced that the public viewing of the project is Thursday, March 23, from 5:00 p.m. to 6:00 p.m. at the San Jose Convention Center.

Mayor Hughes presented Cameron Jones with a certificate of recognition.

CONSENT AGENDA [7:07 p.m.]

- (2) Approval of Minutes: Town Council Regular Meeting of February 8, 2017.
- (3) Approval of Warrant List: February 22, 2017, in the amount of \$51,437.64.
- (4) Recommendation by Administrative Services Director – Audit and Financial Statements for FYE 06/30/16

Vice Mayor Richards moved to approve the Consent Agenda. Seconded by Councilmember Wengert; the motion carried 4-0.

REGULAR AGENDA

STAFF REPORTS AND RECOMMENDATIONS

- (5) Discussion and Council Action – Town Resolution Affirming its Commitment to a Diverse, Supportive, Inclusive and Protective Community
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Affirming Portola Valley's Commitment to a Diverse, Supportive, Inclusive, and Protective Community (Resolution No. 2717-2017)

Town Attorney Prince presented the staff report. She defined "Supportive Community," which is the item before the Council tonight, and "Sanctuary City," which is not on the agenda but may be considered as a future agenda item if desired.

Mayor Hughes called for questions from the Council.

Councilmember Derwin asked how much federal money the Town currently receives. Town Manager Dennis said the Town has received money in the past related to stimulus and there are monies that come through transportation sources, but there is no direct source of Federal income received on a regular basis. He said the Town could request money in the case of a declaration of emergency or FEMA issue.

Councilmember Wengert asked how much FEMA money was received when the Town dealt with Upper Alpine in the late '90s. Public Works Director Howard Young said he thought it was \$8 or \$9 million.

Councilmember Derwin asked if there were currently any Sanctuary Cities in San Mateo County. Town Manager Dennis said there were none in San Mateo County. Town Attorney Prince said there were many in the state including San Francisco, San Jose, Berkeley, Santa Clara, Oakland, Alameda, Richmond, and Davis. Town Manager Dennis said at least three cities in the area have taken some sort of action similar to the action before the Council tonight, including Palo Alto, Menlo Park, and San Mateo County. Town Attorney Prince said Redwood City is planning to consider it soon.

Councilmember Derwin asked what the difference was between this resolution and a Sanctuary City Ordinance. Town Attorney Prince said the ordinance has the force of law with violations of the ordinance being subject to legal action, whereas a resolution does not have the same force of law. She said it remains to be seen how the Executive Branch will interpret what is a Sanctuary City, so even if a resolution is adopted, it could be deemed to be noncompliant with the Executive Order.

Mayor Hughes asked if the Town could take administrative action against a violation of the resolution. Town Attorney Prince said if an employee violates Town policy, the Town could go through the proper channels as laid out in the Personnel Manual to address the issue.

Councilmember Derwin asked how this proposed resolution compares with the one in Menlo Park. Town Attorney Prince said she also drafted the Menlo Park resolution. She said Palo Alto and Menlo Park resolutions are similar to the proposed resolution for Portola Valley. She said there are some differences because of the specifics of the communities, but the resolution statements are the same. The proposed whereas regarding the Town's desire to be a community free from fear is not in the Menlo Park or Palo Alto resolutions.

Councilmember Derwin asked if it would require a separate resolution if the Town wanted to take a formal stand against the latest Executive Order calling for increasing immigrant deportations. Town Attorney Prince said it would be a separate action.

Councilmember Derwin asked if Sheriff Deputies can currently arrest or detain an individual on the basis of an ICE request. Salvador Zuno, Public Information Officer for the San Mateo County Sheriff's Office, said they could not, because that is a federal warrant and they are not federal agents.

Councilmember Wengert asked how likely it is that SB54 will pass, making California a Sanctuary State. Town Manager Dennis said the bill has been put on delay and sent to Appropriations, which suggests there are issues.

Councilmember Wengert asked if anything about this proposal would change the behavior and daily activities of the Sheriff's Deputies. Deputy Zuno said the sanctuary status does not change the way they operate because their priority is and always will be the safety of the communities. He said if somebody commits a crime, they will follow up with a citation or arrest based on the crime committed regardless of their citizenship.

Vice Mayor Richards asked the Sheriffs if there had been any previous requests from ICE to assist in apprehending people who might be violating federal laws and may be in the region. Deputy Zuno reiterated that the Sheriffs are responsible for public safety and ICE is a federal law enforcement agency. Deputy Zuno said that if ICE reported that a very dangerous individual was located within San Mateo County and they provided very specific information as to the want and that this individual was a threat to the community, the Sheriffs would likely assist. He stressed that they would assist because the person is a threat to the community, not because of the individual's immigration status.

Mayor Hughes said his concern is fear among members of the community with regard to approaching Sheriffs, and wants them to feel safe and comfortable working with the Sheriff's Department. He asked if the Sheriff's Department had any concerns in that area. Lt. Christina Corpus, San Mateo County Sheriff's Office, said they have worked very hard to establish nurturing relationships with every member of the community. She said legal status is not a priority for the Sheriff's Department. She acknowledged that they also feel the anxiety and get called upon daily regarding rumors about ICE raids. She said there is fear in the community amongst people with undocumented family members. She said the Sheriff's Department is doing as much outreach as possible, with a program that's been active since 1999, to assist immigrants with education, adjusting to a new country, and helping them with their children. She offered to bring the program group to Portola Valley if desired. She said there is a fear that people will not report crimes, especially domestic violence crimes, due to their immigration status.

Councilmember Derwin said the latest out of Homeland Security states "enlist local police officers as enforcers." She asked where the San Mateo County Sheriff's Office fits into that. Lt. Corpus said currently they enforce state and local laws. She said the Sheriff would have to give a directive to do that, but it is not something that they're looking to do and there are no current plans to do so.

With no further questions from Council, Mayor Hughes invited public comment.

Caroline Vertongen, said she has been a resident of Portola Valley for 24 years and is an American citizen. She said she is an advocate for students who are not represented or helped by law enforcement. She said there are already existing laws that guarantee no discrimination or hate crimes or sexual abuse, yet District Attorneys Wagstaffe and Rosen do not help them. She said there is a huge disconnect and a lot of false advertisement. She said Supervisor Horsley told her that her best bet would be to get the help from Attorney General Kamala Harris, which she has tried to do since 2012. She said she has been addressing this for eight years to Congresswoman Eshoo and Senator Feinstein and she is now reaching out to the White House because California has not done anything.

Joann Loulan said she supports the resolution because it is important for the Town to show support for the people who are fearful.

With no further public comment, Mayor Hughes brought the issue back to the Council for discussion.

Councilmember Derwin said she fully supports the resolution but wishes it was stronger. She said even if SB54 doesn't go anywhere, she would support including in the resolution the Town's support of the proposed bill. She said she would encourage the San Mateo Board of Supervisors to refrain from responding to ICE requests for notification.

Councilmember Wengert said she fully supports the resolution and said it is a very important and necessary first step, especially in the current environment. She said while she may have suggested some edits, in the spirit of moving it forward she fully supports the resolution in its current form.

Vice Mayor Richards was supportive of the resolution as written. He also suggested the Town send a letter to the legislature in support of SB54.

Mayor Hughes was supportive of the resolution. He said acting quickly on this is very important. He said he was concerned about news reports that when police agencies fingerprint individuals, it triggers alerts in the system that bring ICE to make arrests.

Councilmember Derwin moved to approve the Adoption of a Resolution of the Town Council of the Town of Portola Valley Affirming Portola Valley's Commitment to a Diverse, Supportive, Inclusive, and Protective Community, adding an additional item, #7, indicating that the Town of Portola Valley supports SB54, the California Values Act. Seconded by Councilmember Wengert; the motion carried 4-0.

(6) Discussion and Council Action – Council Priorities Study Session

Town Manager Dennis, Town Attorney Prince, and Clerk Sharon Hanlon were joined by the Town's management team to answer any questions the Council may have related to building out the priorities for Fiscal Year 2017-18. Town Manager Dennis presented the staff report with a review of the status of current priorities and explanation of future priorities. He said the development of the Council priorities list last year was very helpful and gave staff a clear sense of direction on items important to the Council. He thanked the staff for all of their hard work.

In response to Mayor Hughes's question, Town Manager Dennis said staff would like to hear Council's discussion to help inform their budget process that will begin in a few weeks. He said as that process continues they will come back with a draft final list for Council approval in late-April or early-May.

Mayor Hughes called for questions from the Council. Hearing none, he invited public comment or questions. Hearing none, Mayor Hughes brought the item back to the Council for discussion.

Town Manager Dennis pointed out that staff identified three items from the FY2016-17 Council Priorities list that they anticipate should be rolled over to the next year's priority list –Communications with Residents, Housing Strategic Plan recommendations, and the Town Center Master Plan process.

In response to Councilmember Derwin's question, Town Manager Dennis explained that the Housing Strategic Plan was a set of recommendations that Council approved in October related to housing options in Town, which resulted in the creation of the ad-hoc committee, and related to affordable housing, second units, etc.

Councilmember Wengert said there are so many subcategories already developing regarding the Housing Strategic Plan, there could be benefit to breaking it down to better illuminate and differentiate between the various initiatives they have already started. The Council agreed.

Town Manager Dennis said there were 11 recommendations that were part of what the Council adopted, including second units and junior second units, which is ongoing at the Planning Commission and ASCC. He said they anticipate a product from them before the end of the fiscal year that would come to Council for approval. He said staff has been asked to look at expansion of the Affiliated Housing Program, which will go into the next fiscal year. He said they have accelerated the process of the Ad Hoc Committee, trying to have them meet as much as possible in order to develop recommendations the Council can review. He said based on the interest of that Committee, it is entirely possible they will bring something to the Council before the end of the fiscal year. He said there were recommendations related to how the Town would spend inclusionary housing dollars, revisiting a draft of the housing nexus study, working with home sharing programs, etc. He said some of the product will be brought before Council before the end of the fiscal year. He said the implementation piece, however, will go into the new year.

Councilmember Derwin asked regarding the Housing Impact Fee. Town Manager Dennis said that is the Housing Nexus Study and one recommendation was to continue with that study in order to have a product to bring back to Council, but the Council's direction was to hold off on that and not make any alterations or changes until there was more of an understanding of the various pieces related to Housing that the Council may want to fund.

Vice Mayor Richards said they need to understand the scope of all the projects that fall under the priority list in order to understand how many priorities can realistically be addressed. He said it seems as if the focus turns to projects and the priorities are forgotten about. He said Item 2.a., Rural Character of the Town, is huge and very important, and he doesn't want to lose it to all the rest of the priorities.

Mayor Hughes said that is true to some degree but they are only looking ahead a year. He said talking about priorities is in practice talking about projects. He said it's good to have an abstraction of the overriding four or five goals or areas to be worked on, but what's been official about having the priorities process is going down to the project level and identifying projects to be included in the year's work.

Councilmember Wengert said she does not want to inundate staff breaking it down would help ensure a particular area isn't overloaded. Town Manager Dennis said there is incredible value in understanding, from the Council's perspective, the areas where there should be some focus. He said when they come back they can report how much work they feel they can accomplish per the Council's recommendations, and point out pieces that are beyond what they can do this year.

Mayor Hughes said the priorities might be tagged with functional areas or departments to get a sense of how much work will be going on where. Town Manager Dennis said a few of items presented, such as Item 2.b and 2.d, involve everyone, some of which comes from the desire of the management team to ensure that there are a variety of different ways to tackle problems. He said something like Climate Resiliency could certainly have an impact on the Planning Department because it might require looking at zoning differently. He said Fiscal Health of the Town involves every department.

The Council agreed that Code Enforcement, which was on the FY2016-17 priority list, should be ongoing.

Mayor Hughes asked for an update regarding Communications. Town Manager Dennis said he anticipates a Council-level conversation in March related to a suite of communication items, including the potential of buying an app to help communicate with the public, understanding the town's relationship to the existing tools, and how time is utilized to communicate with the public. In response to Mayor Hughes' question, Town Manager Dennis said this item will continue into the next year, mostly from an implementation standpoint, particularly as it relates to resources allocated to ensuring that the communication is robust and timely.

Mayor Hughes asked if staff anticipated a lot more work next year with regard to Community Choice Energy support. Sustainability & Special Projects Manager Brandi de Garmeaux said a lot will be done in this fiscal year, but it remains to be seen how much ongoing support will be needed after that, depending

upon community response. She said it would be nice to allow some time to take advantage of whatever opportunities present themselves because the PCE 100 percent renewable electricity opens a lot of opportunities for fuel switching, energy efficiency, and other programs that are still unknown.

Regarding FAA/Noise Abatement, Councilmember Wengert said it is impossible to predict what will happen, other than anticipated ongoing efforts at some level. She said it is hard to predict if they will be more active than they were this past year, because there are so many unknowns and uncertainty at this point. She would suggest this item remain as a medium priority to be managed as needed.

Mayor Hughes said the LAIF alternate investment scheme should be completed this fiscal year. Town Manager Dennis said the Finance Committee appointed a subcommittee to work directly with him and Administrative Services Manager Susan Cope to address some of the specific issues brought up at their last meeting, primarily around selection of a broker. He said because Council has directed the process to move forward over the course of a year instead of all at one time, this item will extend into next fiscal year.

Mayor Hughes said OPEB would not be relevant for the coming year.

In response to Mayor Hughes, Town Manager Dennis said the Portola Road Shoulder Widening project will be completed by the end of this fiscal year. Councilmember Wengert asked when the repaving activities would occur. Public Works Director Howard Young said the current road widening pinch point project in front of the Town Center is slated to be completed before the end of the fiscal year. He said following up with that, almost concurrently, is base repairs and a Type 2 slurry seal on a section of Portola Road, which will also be completed by the end of the fiscal year. He said there are not funds available to do all of Portola Road that was trenched – by the water company and the sewer company – and they are concentrating on the area from Wyndham to the Town border with Woodside. Councilmember Wengert said if there were any additional funds available, she would encourage consideration of acceleration of that process, both from a budget and timing standpoint.

Mayor Hughes asked Public Works Director Young, given the current condition of the road, when it would normally be addressed as part of the normal rotation. Public Works Director said they try to do arterials and then switch and do collectors and residential every other year. He said in this case, it would be between one, two, and three years. He said Council should let him know if they want it done sooner. The Council agreed they should considering proceeding as soon as practical. The Council also agreed that the Town's streets are in better condition than most, thanks to the consistently good work of the Public Works Department. Town Manager Dennis said they also do not want to add to the citizens' roadwork fatigue due to repeated and continuing roadwork.

Mayor Hughes said the Springdown Vernal Pond project is waiting for the summer woodrat nesting season. Town Manager Dennis said it will be a fairly quick process and they anticipate completion by October.

Councilmember Derwin said the pond is a great example of green infrastructure, which is getting a lot of attention now, and should fall under long-term Climate Resiliency and Green Infrastructure. She said daylighting of creeks is a good thing to do as a green infrastructure project because it allows the water to seep into the aquifer and also helps with downstream flooding. Councilmember Derwin said they should think about green infrastructure to keep the water up in the water shed. Town Manager Dennis said Council's designation of priorities is critical for staff so that, as they go through the year, they can prioritize their time and bring forward ideas around those concepts. He said, in the case of Sustainability, if some version of climate resiliency is selected as a priority, staff will know to focus their energies into that. Councilmember Wengert said she is not sure what the options are and she would want to understand all that would go into that laundry list of possible green resiliency categories. Town Manager Dennis said this area can touch on specific projects related to issues the Town has direct control over, such as the Vernal Pond or Town Center rainwater collection, or it could have a relationship to the Zoning Code, putting in

some pilot programs related to that. He said it could even have a relationship to the work done in Public Works, thinking differently about what materials are used, what the fields are going to look like, etc.

The Council agreed the Town Center Master Plan would be ongoing.

The Council then reviewed the draft FY2017-18 Council Priorities:

2.a. Rural Character of the Town – Mayor Hughes agreed this category needs some focus. The Council agreed that the new large homes and affordable housing fit into this category. Vice Mayor Richards said he sees it more general – making sure that all the Committees and Commissions understand how the General Plan should be interpreted, going back to the original concept and intent. Councilmember Wengert said there has been a fair amount of stretching of the interpretation of the General Plan with material choices, sizing, landscaping, exterior lighting, gates, and other issues pushing up against the outside boundaries. She said it's important, at the global planning level, to start some of the thought processes. Vice Mayor Richards said he does not think it requires a lot of new ideas but is more a reaffirmation of where the Town has been and making sure that the Planning Commissioners and ASCC Members are comfortable with their roles and understand the tools they have to work with.

Town Manager Dennis said on March 1 there will be a joint training session between the ASCC and the Planning Commission on a variety of issues. He asked if the Council sees future work required in the Zoning Code or Design Guidelines. Vice Mayor Richards said it would be great if someone could come up with a way that the subjective nature of the task could be a little more prescriptive, but that has never been accomplished. He said it is more a matter of a belief in and understanding of the statements already existing in the General Plan. Councilmember Wengert said the views of the collective minds of the ASCC and the Planning Commission will be very interesting to the Council, what they've see and where they see the greatest change and challenges in terms of the projects coming before them.

Town Manager Dennis said Public Works Director Young reminded him that the Public Works Department takes pride in their efforts to maintain the rural character of the Town and the choices they make regarding what things will look like as it relates to infrastructure. He said it can get down to the level of how they interact with the residents in the community, in Town Hall, and what that looks like. Do we want to embrace technology in a particular way? He said it can potentially be a very expansive conversation because, as he understands the Town ethos, it cuts to the core of what people think this place is. Councilmember Wengert said it has always been very hands on and technology does interrupt that to some degree.

2.b. Long-Term Climate Resiliency – Mayor Hughes mentioned Green Infrastructure, the Sustainability & Environmental Resources Committee (SERC), and PCE, and asked Sustainability & Special Projects Manager de Garneau what else she had in mind in this category. Ms. de Garneau said that part of this is looking at long-term climate resiliency as they go forward with their projects, for example if a field needs to be changed out with new sod, they look at what is the most water conserving sod or processes available at that time. She said PCE offers a lot of opportunity such as fuel switching from natural gas appliances to electric appliances since the Town is going to 100 percent renewable electricity. She said as far as looking at long-term climate resiliency in the broader scope, there is a lot of opportunity, which will be explored by the new committee, SERC. She said it is a process – analyzing the buildings to see where they could use some shoring up with energy and water efficiency, increasing the percentage of renewable energy with the fuel switching, and encouraging folks to add more solar to their homes. She said there is a lot of opportunity there and she wants to leave space in the plan to take advantage of the opportunities that are not yet defined. Town Manager Dennis said it is tremendously exciting, speaking from an internal perspective. He said the Town has benefited from a full-time Sustainability Manager who saw this as a need early on and who engaged the other Departments in that conversation, which has led to very creative thinking. He said it has been a joy to see the Department heads talk to one another about all being involved and how it affects what they do. Councilmember Derwin said it was great to see Parks & Recreation work with Conservation on the fields.

2.c. Pedestrian Safety – Mayor Hughes said although not on the priority list, general public safety became the number one priority. He said that this is broader than pedestrian safety and ties in with 2.f., Resident Resiliency. He said they may want to look at whether any adjustments should be made to the Sheriff's contract. He said the Neighborhood Watch Coordinator has been incredibly successful in setting up Neighborhood Watches around Town, which provides a tremendous opportunity to train some of those folks to do things helpful for the Town beyond their local neighborhoods. Town Manager Dennis said this fits in well with things that are already occurring in Town such as bringing Emergency Preparedness into the fold of Neighborhood Watch and identifying people within the community to serve in the EOC. The Council agreed that 2.c and 2.f could be combined into a broader category with Resident Resiliency.

2.d. Fiscal Health of the Town – Mayor Hughes said the budget process is being updated and will continue into the next fiscal year. Councilmember Wengert said the review of the cost recovery for fees and permits is timely.

2.e. Recruitment and Retention of Staff – Town Manager Dennis said this is a challenging task, but there are active ways to encourage staff growth, emphasizing to staff that they want them to grow in their positions and take advantage of training, seminars, and education. He said there is some cross training going but is difficult to create those opportunities with a small staff. He said he included it in this list to bring it to Council's attention, not necessarily request direction.

2.f. Resident Resiliency – The Council agreed this category should be incorporated into a broader category including Pedestrian Safety (2.c).

Mayor Hughes asked the Council if there were any items not covered in the staff report.

Councilmember Derwin said she went to Joint Ventures State of the Valley Conference where the keynote was David Brooks. She said Mr. Brooks talked about the breakdown in community and fissure in the social fabric, with a lot more loneliness, people living alone, etc. She said it made her think of the strength and resilience of Portola Valley. Should there be more community building activities? Are there seniors in Town who are alone and lonely? Mayor Hughes said it ties in with the things like Neighborhood Watches. Councilmember Derwin said the Indivisible Group, the Farmer's Market, the concerts, and the film series are all important. She wondered if the Town was doing enough and doing the right things. Councilmember Wengert said some of that has slacked off due to lack of volunteers. She said maybe there's a new paradigm that is easier to pull together than Blues & Barbecue. Special Projects & Sustainability Manager de Garreaux said the Farmer's Market has really brought people together and been good for community building. She said the more that can be done with the Emergency Preparedness and Neighborhood Watch will build resiliency in the event of an emergency. She said, even with losing the Blues & Barbecue, the list of events for this year is big. She said they had discussed the idea of opening up the community hall for a community supper after or during the Farmer's Market. Mayor Hughes suggested encouraging block parties or neighborhood based events. Town Manager Dennis said a lot of this is about creating place. He said the Town Center has been successful at being a meeting place and place of identity for people in Portola Valley. He said with Windmill School coming in there is renewed interest in the area across the street also related to place. He said those are things that are happening which will play back into the rural character of the community and any Council direction is welcome.

Mayor Hughes said the Hawthorns trail may require some work in the coming year. Town Manager Dennis said he was notified today that tomorrow morning the Mid Pen Board of Directors are getting together for a retreat and Portola Valley's request for a realignment of the Hawthorns Trail is on the agenda. Planning Director Pedro will attend the meeting to represent the Town.

Councilmember Wengert asked about the topic of crosswalks. Mayor Hughes said citizens have brought concerns about a number of areas of concern to the Bicycle, Pedestrian & Traffic Safety Committee. He said it may make sense to escalate that and look at some solutions.

Town Manager Dennis confirmed with Council that several of the 2016-17 Council Priorities would be moving forward, either as priorities or continuing projects and that the 2017-18 list has some items to be combined, but is a good starting point. He said staff will look at the scope of work on the items and gauge how much staff time will be required for them. He said they will bring back a finalized document for review in April or May.

(7) COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS

Councilmember Derwin – Attended a C/CAG Legislative Committee meeting where they discussed a Carbon Tax proposal. She said the \$650 million California rail grant commitment has been pulled and delayed. She said they passed the County Transportation Plan but will address an add-on piece at the next meeting to include measurable targets, the equity piece, and do more public outreach. She attended the February 13 ASCC meeting. She attended the first meeting of the Sustainability and Environmental Resources Committee (SERC), held on February 13, where they discussed fuel switching, the water efficiency analysis tool, the garbage franchise, and water conservation goals. She said the Earth Fair, Landscaping for the Future, will be held on April 22. The Garden Tour is on April 2 with nine gardens followed by a reception at the Schoolhouse. She said Sustainability & Special Projects Manager de Garreaux and Town Manager Dennis will be meeting with Cal Water about smart meters. Councilmember Derwin attended a C/CAG Resource Management and Climate Protection Committee meeting where BAWSCA gave a report; there was a meeting on greenhouse gas emissions and energy data challenges; and they discussed the San Mateo County Energy Strategy. She attended the first meeting of the Ad-Hoc Housing Committee with Councilmember Wengert and Town Manager Dennis. They went through the list of 35 Town-owned properties, categorizing them into three groups of potential, and discussed the scope of the committee. She also attended a Housing Endowment and Regional Trust (HEART) Board meeting where they discussed the terms of their loan program and their event on May 11. She also attended the 2017 State of the Valley Conference that was incredible. They heard from fantastic speakers including Steven Goldsmith and Jeffrey Tumlin, Director of Strategy and ended with David Brooks. Mr. Brooks talked about how our character is built on how we fulfill our promises and our integrity.

Councilmember Wengert – Attended the Ad-Hoc Housing Committee meeting with Councilmember Derwin and Town Manager Dennis. She said it was helpful to have Carter Warr there for his remarkable institutional knowledge of the parcels and history. She said he also discussed the affiliated entities, including the Hawthorns and the School District. She also attended a C/CAG Finance Committee meeting today.

Vice Mayor Richards – Attended the February 9 Cultural Arts Committee meeting. He said Walter Bortz will speak on March 14 in their speaker series. They are trying to establish a theme for the concert series.

Mayor Hughes – Will attend the February 23 PCE meeting, in place of Councilmember Aalfs. Mayor Hughes commented, in the context of maintaining the rural character of Town, the he was contacted by a constituent who would like to raise a cow at the Ranch and staff is trying to figure out how to make that work. Town Manager Dennis said at some point, before 1982, the portion of the Code relating to livestock disappeared although they cannot find any action that repealed it. Town Attorney Prince said she will double check on it, but said that if it was never repealed then, theoretically, it is still in effect. Mayor Hughes said occasionally things like this come up and it is something they would generally like to encourage, but there are sometimes logistical issues. In response to Councilmember Wengert's question, Town Attorney Prince said there was no definition of livestock in the Code. Town Manager Dennis suggested the livestock piece should be revised to be applicable to current times and current issues.

(8) Town Manager Report

Town Manager Dennis presented slides of the storm damage at upper Alpine and the creek outside town limits at Alpine and Arastradero. He said the problem at Alpine and Arastradero has been a known issue

for six years. He said staff discussed the issue with the Deputy Director of Public Works of Santa Clara County yesterday, who expects to receive some emergency monies within a couple of weeks. He said he had a conversation yesterday with Joe Simitian's Chief of Staff who confirmed they were also aware of the situation. Town Manager Dennis said during the height of the storms, staff decided to set up on-call assistance, which was utilized. He said Portola Valley weathered the storm very well, thanks to the wonderful Public Works staff and their preparation. Town Manager Dennis said staff is beginning their 2017-'18 FY budget process. He said the ALPR item will come to Council in March. He reported on the unsatisfactory tree trimming by Woodside Fire Protection District at Alpine and Willowbrook. Town Manager Dennis said he spoke with the Chief on Friday and sent an email earlier tonight regarding communication about the scope of work and schedule, encroachment permits, the timing of the work during the heavy rains, and limits regarding property lines and vegetation management. Mayor Hughes suggested a good model to follow would be the work Public Works Director Young did with Fire Marshal Enea prioritizing the trees for trimming. He said staff is in the final stages of preparing for a permanent 9/80 work schedule to begin in early April. He said PG&E will begin a project of removing a lead-based protective coating from 100-foot-tall transmission lines throughout the state. He said there are 400 in San Mateo County, but none in Portola Valley. He announced the Administrative Assistant Teresa Bowerman will be out for 8 to 10 weeks on a medical leave, and staff wishes her the best in her recovery.

WRITTEN COMMUNICATIONS [9:15 p.m.]

(9) Town Council Digest – February 10, 2017

#7 – Invitation to the February 2017 Council of Cities Dinner Meeting – Friday, February 24, 2017. Councilmembers Derwin and Wengert will attend.

(10) Town Council Digest – February 17, 2017

None.

ADJOURNMENT [9:17 p.m.]

Mayor Hughes adjourned the meeting.

Mayor

Town Clerk