



**TOWN OF PORTOLA VALLEY
Bicycle, Pedestrian and Traffic Safety Committee Meeting
Wednesday June 7th 2017
8:15 AM Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028**

MINUTES

Chair Ed Holland called the meeting to order at 8:15 a.m.

1. Roll Call

Committee Members Present: Angela Hey, Gary Hanes, Ed Holland and Deidre McQuillan. Kevin Welch was absent.

Others Present: Town Staff Public Works Director - Howard Young, Town Councilor – Craig Hughes, Sergeant Jeff Seymour - San Mateo Sheriff's Office.

2. Oral Communications

Craig Hughes notified the committee that at the June 6th San Mateo County Supervisor's meeting there was an agenda item to approve a license plate reader near the Portola Valley boundary. The item was pulled from the agenda. He will follow up to see what happened and what the next steps are.

3. Approve Minutes of the May 3rd 2017 meeting

The minutes of the May 3rd 2017 committee meeting were unanimously approved. Motion to approve proposed by Gary Hanes, seconded by Angela Hey.

4. Sheriff's Report

Jeff Seymour gave the police report for the month of May.

1) Accidents and Citations

The temporary extra patrol person was pulled away from working in Portola Valley, one reason for the low number of citations.

Total Number of Citations – 9

- Speeding – 2 speeders one at 50 mph and 45 mph
- 4 Stop sign violations
- 1 passing on double yellow lines, 1 unsafe turning, 1 no license

2 injury accidents.

A discussion ensued on when citations are issued. Gary Hanes gave an example of someone speeding at 56 mph in a 35 mph zone with expired registration on Portola Road who was let off a ticket.

5. Public Works Report

1) Shoulder Widening

Public Works Director Howard Young provided an update on shoulder widening on Portola Road near the town center. It will start about July 20th for 3 to 4 weeks.

2) Resurfacing Portola Road

Portola Road resurfacing starts on Monday 12th June. Contractors will carry out base repairs, crack sealing and then slurry seal.

3) Manzanita Speed Limit Reduced in Woodside

Gary asked Howard if a traffic survey was conducted to lower the speed limit to 20 mph in Woodside. Howard said he would look at Woodside's process.

4) Right of way grass trimming place.

Grass trimming is taking place. Tree trimming takes place later in the summer, unless signs are obscured – in which case it is done immediately.

5) One way system at Shawnee Pass

When Ormondale School is closed the one way system on Shawnee Pass is not in effect – a bag is put over the one-way sign.

6) Woodside Priory Crossing

Howard is looking at the cost to replace the flashing lights in the pavement. He is looking at using either a rapid flashing beacon or in ground lights. Rapid flashing beacons are more reliable than in ground lights. It's about \$1500 each time to fix the in ground lights. Ed asked how this committee could work with the ASCC on features like lighting for crosswalks.

6. Ongoing Committee Business For 2017

1) Annual Committee Report

a) Review, discuss recommendations for 2017 Committee priorities on traffic safety

One priority is to see what other towns have done regarding traffic studies.

Deirdre has collected information on traffic studies from other towns that will be added to the next meeting's agenda.

2) Update on Windy Hill Spring Parking

The fixed brown parking signs seem to be working well. The town has new cards that citizens can use to put on windshields of cars that park in the shoulder. Typically cars follow the other cars parked there – so if the first cars parked are off the pavement, then subsequent cars will also park off the pavement.

3) Agree priorities for a Pedestrian Circulation Study and vote to approve for commissioning

Deirdre has collected information on traffic studies from other towns that will be added to the next meeting's agenda. The committee is not ready to take a vote yet.

4) Set time and date for an Autumn evening meeting

Ed will plan an evening meeting in October. The most likely date is the committee's usual date - 1st Wednesday in the month. Ed will work with town staff to confirm a date.

5) Potential crossover work with Trails Committee re Mountain Bike activity in Portola Valley

Town manager, Jeremy had suggested that someone from Mid-Peninsula Open Space talk to cyclists about biking on trails in August. One proposal is to have a booth at the end of a trail. Howard said the Trails Committee is also working on this.

7. 2017 Outreach Ideas

The committee will also look at programs in the schools and see if there's an opportunity to be present with a table or talk at school events.

8. Matters Arising

None.

9. Time & Date for July 2017 meeting

The next meeting of the committee will be on Wednesday July 12th in the Schoolhouse at 8:15 a.m. Note: some committee members were unable to make the 1st Wednesday of July, given it was one day after the July 4th holiday, hence the date change.

10. Adjournment

Chair Ed Holland adjourned the meeting at 9:17 a.m.