

PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING NO. 955, SEPTEMBER 27, 2017

CALL TO ORDER AND ROLL CALL

Mayor Hughes called the Town Council's Regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll.

Present: Councilmembers Mary Ann Moise Derwin, Jeff Aalfs, Ann Wengert; Vice Mayor John Richards, Mayor Craig Hughes.

Absent: None

Others: Jeremy Dennis, Town Manager
Cara Silver, Town Attorney
Susan Cope, Finance Director
Howard Young, Public Works Director
Sharon Hanlon, Town Clerk

ORAL COMMUNICATIONS

None

CONSENT AGENDA [7:01 p.m.]

- (1) Approval of Minutes: Town Council Regular Meeting of September 13, 2017. *[Removed from Consent Agenda.]*
- (2) Approval of Warrant List: September 27, 2017, in the amount of \$218,831.96
- (3) Recommendation by Planning Director: Adopt Proposed Ordinance Adding Chapter 15.22 to the Portola Valley Municipal Code to Establish Expedited Permitting Procedures for Electric Vehicle Charging Systems
 - (a) Second Reading of Title, Waive Further Reading, and Adopt an Ordinance of the Town Council of the Town of Portola Valley Adding Chapter 15.22 to the Portola Valley Municipal Code to Establish Expedited Permitting Procedures for Electric Vehicle Charging Systems (Ordinance No. 2017-421)

Councilmember Derwin moved to approve Items 2 and 3 of the Consent Agenda. Seconded by Vice Mayor Richards; the motion carried 5-0, by roll call vote.

- (1) Approval of Minutes: Town Council Regular Meeting of September 13, 2017. Councilmember Aalfs moved to approve Item 1 after discussion. Seconded by Councilmember Wengert, the motion carried 5-0.

REGULAR AGENDA

COMMITTEE REPORTS & REQUESTS

- (4) Report from the Ad-Hoc Housing on Town Owned Property Committee

Town Manager Dennis provided a recap of the history of the Committee and the review process as detailed in the staff report.

Councilmember Wengert thanked Chip McIntosh and Steve Toben for the great work done on the Committee, and staff for aggregating all of the information. She said it was a very productive exercise and they learned a lot about properties they did not even know they had. She said they moved systematically through each Town-owned property to determine realistic potential for housing and all of the issues surrounding those kinds of decisions. She said the results were four potential properties. She said the recommendation of the subcommittee in the group, tasked with identifying communication strategies, said there would be a lot of hard work required in order to proceed with any proposed project development. She said the Town was recently awarded a \$23,000 grant by the County of San Mateo under the Home For All Program to help with the Town's communication efforts.

Steve Toben thanked staff for their terrific work on this exercise. He said Town Manager Dennis, Planning Director Pedro, and Town Attorney Prince conducted a tremendous amount of investigation, background, and exploration into the Town's inventory of property. He said it was eye-opening to him to realize how many different properties fell under the ownership of the Town, offering up some opportunities for the Town to move some property here and there and perhaps enhance our fund for housing. He said the Committee was very careful and thorough in looking at every possible opportunity for developing housing on Town-owned property. He said there was no sense that units of housing should be built on the Town Center campus; however, in the instance of the only four possible parcels, he said current regulations or modified regulations would permit one or more units of housing to be built. He said further steps will be a very serious undertaking for the Council and others involved in the Town. He said the subcommittee on communications and outreach believe the Town can do more to keep elevating this issue, keeping up the drumbeat in the community, and begin compiling and aggregating the knowledge in Town with regard to the housing deficits - both for those who serve our Town in myriad capacities as well as the Town residents. He said many in Town are lamenting the reality that either they're getting squeezed out of the homes they've owned forever and/or their kids no longer have any possibility of living anywhere close to Portola Valley. He said the Committee believes that narrative deserves more consistent attention. He said the ideas from the subcommittee included creating an ongoing forum for conversation about what's missing and what are the possibilities, including the possibilities for smart design and developing more forms of housing that would be entirely compatible with the aesthetic sensibility of the community. He said there have been enormous advances over the last several years in design innovations that the Committee think are fully compatible. He said there is a willingness on the part of the Committee to carry on with whatever the Council thinks the Committee might be able to contribute in the way of adding value beyond the work of the Committee so far. He said it was an honor to carry out this exercise in the service of the Town's very laudable aspirations to do something serious about this crisis.

Mr. Toben invited fellow Committee member Chip McIntosh to speak. Mr. McIntosh said the Town also needs to think about the best options to leverage the money currently in the fund, a topic worth studying.

Councilmember Wengert said this was one of the strongest ad hoc Committees she's been involved with in terms of willingness and ability to think through and come up with really creative ideas. Councilmember Derwin said everybody was on the same page from day one. Councilmember Wengert said she is interested and motivated to see that continue. She said as the Town moves forward, there could certainly be a role for the Committee to continue its work by exploring ways to monetize Town owned properties that are not suitable for housing and by recommending specific ways in which those funds can be applied to housing. She said these are some ways this group can stay together to move forward in a material fashion with some urgency.

Mayor Hughes invited questions from the Council.

Vice Mayor Richards asked if, while analyzing the applicability of housing, it was considered how these properties might turn over as private properties for development. Mr. Toben said there were only a couple of parcels that seemed to have some potential for private development. He said they acknowledged it but did not delve into it. He said for some of the long skinny parcels, for example along Upper Alpine Road, Carter Warr thought that was exactly the kind of terrain for which these innovative designs, these tiny

houses, might be suitable. Mr. Toben said that their finding was that approximately 70 percent of the parcels were inappropriate for any kind of structural development.

Councilmember Aalfs asked, with regard to monetizing the parcels, if there was any market for the undevelopable properties. Mr. Toben said they could be attractive to an adjacent property owner for adding on, adjusting lot lines, and enhancing the spaciousness of their own parcels.

Councilmember Wengert acknowledged the arrival of Nicholas Targ, another Committee Member, and invited him to comment.

Mr. Targ said it was a very thoughtful group of people. He said there were a few well-defined tasks they were examining. He said they looked at the properties very methodically. He said there are a handful of people who served on the Committee who had experience with development and who brought what they do professionally to the table. In response to Councilmember Aalfs' question, he said there was examination of what could be done with the property from a private standpoint. He said they explored what modifications would need to be made from legal, entitlement, land use, and open space perspectives, and also with a public lens put on top of it for the recommendations. He said, as reflected in the report, there was a very small handful of properties that were at all viable from a development perspective, from public or private. He said it is not so much recommendation, but rather what in principle could be converted into developable sites. He said then it is up to the Town's leadership to decide whether or not that would be a good idea or whether there's a different approach that could be taken. He said the Committee is well led, thoughtful, very transparent, well noticed, and with a lot of attention to detail on the part of staff.

With no further questions, Mayor Hughes invited public comment.

Caroline Vertongen, 100 Palmer Lane. She said she knows the Town wants affordable housing and she has asked before if this is for the public education system or if it is for Stanford. She said the constituents, responsible American citizens, are being displaced and replaced by foreign, out-of-state, and undocumented immigrants. She said that's why Stanford has become one of the least favorable hospitals, because there is a lot of sepsis, pneumonia, infection control problems. She said the last time she spoke, her microphone was off. She said the Town Manager knows what's going on in the education and healthcare system because she's discussed it with him. She said she did not get any help from him or any other district representatives, who know very well what's going on. She said this month is Suicide Prevention Month and next month is Anti-Bullying Month. She said she did not come last year to ask the Council to sign the proclamation because they signed it and did not keep their promise. She said this is exactly what is happening throughout our education system. She said she is a responsible healthcare provider who had to disclose the massive healthcare fraud, who had to protect patients and had to disclose elder abuse and elder crimes. She said she cannot work because she's disqualified, but those who commit abusive, fraudulent, illegal, and criminal conduct continue to work here and are paid with her taxpayer dollars. She said what they do with their children is none of her business, but what they do with her taxpayer dollars is her business because now there is a lot of malevolent conduct being covered up. She said it's not just about bullying, it's mobbing, intentional group bullying – not just to expel them from the workplace or from the group, but also to threaten others from coming forward. She said the media doesn't want to report the facts. She shared a copy of her last letter to the Attorney General Becerra with some evidence and she hopes the Council will start understanding what's going on.

With no further public comment, Mayor Hughes brought the item back to the Council for discussion.

In response to Councilmember Derwin's question, Town Manager Dennis said there is no particular action or recommendation they are looking for, other than an acceptance of the report from the Committee. He said from a staff perspective, they are interested in any comments the Council has on the Committee's work, particularly if they want to keep the ad-hoc committee members on standby to assist in any additional work, particularly around the Home for All grant work or any of the communication work. He

said there is a lot of other work the Town wants to do under the Housing Strategic Plan and this is one element of that.

Councilmember Derwin said, having worked with the Committee, it was one of the stronger ad-hoc committees she's been affiliated with and she would like to see them go forward. She said they could do outreach, communication, and education. She said they haven't discussed the four properties and they could examine the possibility of pursuing any of them. She would like to see some forward action coming out of this item, whether it's tasking this group with another mission and/or looking at the four properties to consider moving forward on one of them.

Town Manager Dennis said there will be a variety of efforts, as described in the Ad-Hoc Report around communication and engagement with residents, and certainly that feedback and information would be particularly useful in understanding what may come afterwards. He said it may be premature to speak specifically to the properties on the list and it may make sense to allow a communication and engagement effort to move forward and then see how that may fold into some further action or direction from the Council.

Councilmember Derwin asked if he was thinking about general communication about the housing crisis in the County and what people are being affected, for instance, losing the Town Attorney because she had to move to North Carolina because she couldn't afford a house here for her four children, or the Principal at Ormendale or even the Finance Director, who could not find a place to live here and had to move across the Bay and now commutes 1-1/2 hours. She said there are a lot of other staff members who are worried they will be evicted or their rent will rise 50 percent. She said it will be good to put a human face on what's really happening. Town Manager Dennis said two of the ideas on the Subcommittee's list of broad, inclusive efforts are to that point – that there are a number of stories that should be shared more broadly in the community about what's happening to those people who choose to work here and contribute to Portola Valley, and the idea of how smart design can lend to an acceptance of affordable housing. Councilmember Derwin said there are gorgeous designs out there for affordable housing.

Councilmember Wengert said she agreed that she wanted to keep this moving and expand it if there is a willingness. She asked if the Council thought it made sense to provide some initial thoughts as what the scope would be for their efforts, with input from some of the Ad-Hoc Committee members present, so there could be a meeting of the minds relative to bringing back the next generation of the scope, of what they think would work. She said depending on how large they want to make the group, they could use the whole group and have one more meeting to discuss that, or just do it in Subcommittee format where it could move a little more quickly to come forward with some very specific recommendations, including and prioritizing some of the things being discussed tonight.

Town Manager Dennis said they will learn more tomorrow about the Home For All grant. He said the new Communications and Sustainability Management Analyst, Ali Taghavi, will also provide some feedback regarding engagement issues. He said he would bring recommendations for community engagement at the October 25 Council meeting.

In response to Councilmember Wengert's question, the Committee members present expressed willingness to participate.

Vice Mayor Richards was supportive and said there is definitely an audience in Town for this narrative.

Councilmember Aalfs thanked all of the members for serving on the Committee. He asked if the goal of the communications activity was to build public support or if they were hoping to get to a point where they can take an action further down the road.

Councilmember Wengert said she hopes that some of the people that will be working with them now through the grant can answer that. She said that is the area of expertise they are bringing to the discussion – how to educate, build consensus, and the other elements that go into that strategy.

Councilmember Aalfs asked what would be requested of the public. Councilmember Wengert said probably participation as a first step, making sure people are paying attention and participating, not waiting until the end to speak up, saying they were unaware.

Councilmember Derwin said it is important for the Portola Valley citizens to understand that just because this is an affluent community out in the hills, there is still a responsibility, just like every other city in San Mateo County, to help with this crisis.

Mayor Hughes agreed with the other Councilmembers in support of the Ad-Hoc Committee staying active for potential future assignments. He thanked the Committee and staff for the work they've done. He said it was a narrowly focused effort with the intent of making sure to answer this question before moving on to the next questions. He said having done so, he agrees the Town should move forward and eventually build some housing. He said he thinks the Town is on the right path to that goal.

Councilmember Derwin moved to accept the report from the Ad-Hoc Housing on Town Owned Property Committee. Seconded by Vice Mayor Richards; the motion carried 5-0.

Mayor Hughes introduced the new Town Attorney, Cara Silver. Town Attorney Silver described her background and history with Portola Valley.

STAFF REPORTS AND RECOMMENDATIONS

- (5) Recommendation by Finance Director – Adoption of a Resolution Authorizing Consultant Service Agreement, Information Technology Services for Town Hall
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and the City of Redwood City (Resolution No. 2740-2017)

Finance Director Susan Cope said this item was being brought before the Council as a staff recommendation as opposed to a consent item, because historically there have been questions regarding these services. She said she has worked closely with the senior management, senior IT manager, and case manager of RWC-IT, and the new employee assigned to Portola Valley. She said staff has been very satisfied with the services provided by RWC-IT. She presented staff's recommendation as detailed in the staff report.

Mayor Hughes invited questions from the Council. Hearing none, he invited questions from the public.

Town Manager Dennis said he appreciated how hard Finance Director Cope has worked with RWC-IT. He said she has a knack and brain for understanding very complicated IT issues.

Mayor Hughes brought the item back to the Council for discussion.

Councilmember Derwin said she was happy to hear this. She said she remembered the spring of 2015. Finance Director Cope said staff has made a very strong case to not ever face that again.

Councilmember Aalfs moved to approve the Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and the City of Redwood City IT Services. Seconded by Councilmember Derwin; the motion carried 5-0.

(6) Presentation from Public Works Director – Pavement Treatment, Types, and Selection on the Roadway and Paved Shoulders

Public Works Director Howard Young said they had just finished the road paving and road widening projects and are about to file a notice of completion. He led a very comprehensive PowerPoint presentation to Council describing road maintenance, how they decide on treatments, and where they spend the money. He described the types of treatment, the pavement management system, and how it relates to the region through the Metropolitan Transportation Commission (MTC), as well as the overall road maintenance strategy.

In response to Councilmember Derwin's question, Public Works Director Young said none of the paving materials were permeable.

Councilmember Derwin asked if the Town had ever considered not adding back curbs because best practices for storm water management or green infrastructures are no curbs so that the water can be slowed, spread, and sunk into the ground rather than having it all go into the storm sewer. Public Works Director Young said they do not put in curbs, which are expensive and not very rural, unless necessary to protect downhill slopes from erosion.

Councilmember Derwin said some cities and counties are conducting pilot road studies with regard to autonomous vehicles, installing fiber optics and sensors. She asked that Public Works Director Young keep that in mind so that after the technology evolves and when grants become available, perhaps Portola Valley could participate. Public Works Director Young said of course the Town wants to be on the cutting edge and as these things develop they will learn more and explore grant opportunities that encourage the Town to be involved in that.

Councilmember Wengert said the comments made with regard to playing catchup are predicated on the assumption of no increase in the budget for paving, which is not a fair comparison to make. She said there are generally increases in that budget depending on the quality of the roads. Public Works Director Young said they can discuss what the Council wants and the funds and resources.

Town Manager Dennis said there are other options that can be pursued and different choices that can be made with regard to road surfaces, depending upon available resources. He said the primary reason for this presentation is that staff has heard from members, particularly the bicycle community, related to the condition of the shoulders in the most current slurry seal location. He said they took that to heart and understood the criticism of that based on how the road is used by bicyclists. He said they wanted to provide the Council with a clear explanation of how it's been done to date. He said there are other ways to address issues, particularly as it relates to the road shoulders. He said the question comes back to Council as to how to use the resources – whether or not the Pavement Condition Index (PCI) is a figure that is important to the Town or perhaps it should not be the primary basis for decisions made moving forward. He said this will give staff plenty of time to start considering in the next budget cycle what a potential future set of road treatments will look like if the Council directs them to spend time considering the different uses as they relate to different parts of the road.

Mayor Hughes asked if the MTC software recognized the difference between an arterial road such as Portola Road, where there are a lot more cycles and less trucks and busses, and an arterial road such as El Camino, when deciding on what type of treatment to apply. Public Works Director Young said there is a weighted average between arterial, residential, and collector roads. He said the weighted average toward arterial is a human factor, custom items that staff makes decisions on with regard to following the Pavement Management System versus what is actually needed.

Councilmember Aalfs said the Town always goes with the lowest bidder for the roadwork. He asked if they have found any quality of work differences between the contractors from year to year. Public Works Director Young said there are differences, but there are Cal Trans standards to be followed, including full time inspectors, testing outfits, safeguards, tag collecting, photographs and reports. Public Works Director Young said they need to achieve 95 percent compaction. He said asphalt cannot be compared to slurry seal. He said when they go through the Pavement Management System and the Cal Trans standard, it is all based on vehicle traffic; however, the coarser surface that is desirable for cars is the opposite of what bicyclists want. He said the question becomes what the Town wants to provide for the bicyclists and the drivers, and in what direction the Council wants staff to take.

Councilmember Wengert said the 2004 asphalt overlay on Portola and Alpine lasted 13 years, longer than anticipated. She said the quality of that surface, from a user perspective, is dramatically different both for a driver and certainly for a cyclist. She said Public Works Director Young has done a fabulous job in maintaining the highest index in all of the roads and keeping them at top quality, but from her perspective as a cyclist, and to a lesser degree as a driver, the rate of that easing out of a pattern is very slow. She said she now looks forward to getting out of the Town's boundaries because it will be a smoother ride on both roads. She said she has heard consistent comments from her bicycling colleagues about their disappointment and asking for resolution. She said she understands that the top criteria was overall pavement management, with cost being at the top of that list, but she thinks the result is that the actual experience now is dramatically different, and not in a good way. She said that differential between asphalt and slurry seal has always existed, and there is a discussion to be had about why that decision was made in 2004 to spend the money for the overlay. She asked if there was anything to do in the short term to improve the road shoulders. She said it is very noticeable, dramatic, and there is some potential danger because of the dramatic ridges. She said the Town should examine the quality of experience the Town wants to give to the cyclists.

Vice Mayor Richards said, with regard to the longevity of an overlay, it was his understanding that depending on the quality of the base and the local conditions, an overlay will not last forever no matter how well it is maintained with a slurry and eventually another overlay will be required. Public Works Director Young said that is true.

Mayor Hughes asked if it was possible or if he had ever seen multiple surface treatments, such as one lane with one treatment and another lane with a different treatment, so that something smoother could be used on the shoulders. Public Works Director Young said this issue is very common for bicyclists, but because Portola Valley is a mecca for bicyclists, it is a more prominent issue. He said various options have been discussed, but not actually done. The slurry seal can be done only to the road and not the shoulder. Then the aesthetics, striping, and deterioration of the shoulder come into consideration. He said you could do a Type 1 on the shoulders and Type 2 on the lane, but those surfaces deteriorate at different rates and then there is a lip to deal with. He said because that is two different construction operations, the cost could potentially be as much as just doing the overlay to begin with.

Vice Mayor Richards asked about the possibility of rolling the shoulders. Public Works Director Young said that is another option. He said some contractors and engineers have said it may provide only some improvement, because the aggregate is a certain size. He said in the middle lanes it will be smooth because the tires wear the aggregate down; however, that doesn't happen on the shoulders.

Public Works Director Young said the last time they did a micro-surfacing and slurry seal to compare, and at that time the Council wanted the Type 2 slurry seal. He said the next time around, they can look at rolling the shoulders to see what kind of results they get.

Councilmember Wengert said that based on Public Works Director Young's chart, a resolution would not be for 3 to 5 or 4 to 6 years. She said this is enough of an issue and will continue to be an issue for the cyclists, and she would suggest not waiting to resolve the issues with the shoulders. She said it is important that the Town cyclists have an experience that is at least equal to the surrounding Towns. She said she is not recommending a particular surface, but it should be something that is better than what was

just done. She said it is a much smoother ride once into Woodside on very old asphalt. She said she has the greatest respect for how Public Works Director Young has handled this process for many years, but she thinks in this situation cost should not be the top criteria for the experience given to the bicyclists riding through Town, particularly since cycling is one of the highlighted amenities of Portola Valley.

Public Works Director Young said he wanted to provide the best experience for the bicyclists, and that's why they used Type 2 instead of micro-surfacing. He said he does emphasize price a lot, but it is not ultimately price – it is doing the right thing for the street. He said if a street is deserving of a slurry seal but not an overlay, it is entirely up to the Town and a function of funds if they decide to go with the overlay. He said they want to deliver what the Town wants. He said it will be interesting to see what Woodside will do with their old overlay. He said past that, it is a slurry seal on Sand Hill and a Type 2 slurry seal was just installed on Whiskey Hill. He said they can have further discussions with the Town Manager with regard to what the Council wants.

Vice Mayor Richards asked if a Type 1 could be put down over an existing Type 2 to fill in the voids. Public Works Director Young said they could, but there would be the stripe and an edge to contend with. In response to Mayor Hughes' question, Public Works Director Young said the surface is too set at this point to benefit from rolling it.

Mayor Hughes invited public comment.

Laurie Duval said that as a former cyclist and a current car driver, she wants everyone safe on the Town's roads. She asked if there was any benefit for the cyclists to have a rougher ride so they are a little more alert to the roads. Councilmember Wengert said although mountain bikes can handle the ridges, they throw the thinner bicycle tires.

Town Manager Dennis recommended that staff comes back to Council in the next month or so, providing some solutions for improving current paving on shoulders of arterial roads. He said as they prepare for next year's cycle they will also consider equally the impacts on both the bicyclist community and the automobile driver community, which may entail some innovative ideas, involving either putting more money into the budget to achieve that or keeping the budget where it is and working in fewer areas, with cost not being the primary driver for the arterial roads.

Mayor Hughes said for the purposes of bike friendliness, Portola and Alpine are the focus. He said he thinks everybody is satisfied with the collector and residential streets. He said he also would not want to make the roads more dangerous for automobiles, so would like to see a balance.

Councilmember Wengert said she spoke to a peloton who commented they were riding on the street because it was smoother than the shoulder. She said she does not want that behavior encouraged.

Town Manager Dennis asked if Councilmember Wengert could be a part of these conversations over the next few weeks. Councilmember Wengert agreed.

Town Manager Dennis expressed appreciation to Public Works Director Young for his presentation. He said Public Works Director Young takes an enormous amount of pride in the roads and they have always looked to the PCI. He expressed appreciation to the commitment Public Works Director Young had made to make this a great place for everyone to live. He said they were out this morning looking at traffic, and the number of people calling out "Hey Howard, how ya doin?" was an incredible testament.

Public Works Director Young said a notice of completion will be submitted next month. He said the recently finished roads are in no form deficient of the Cal Trans standards and discussion about the smoothness of the road is not such a bad problem to have.

(7) Recommendation by Mayor – Formation of a Subcommittee to review Town Manager Contract.

Town Manager Dennis said his contract expires at the end of the year. He said the Council can decide by October 31 if they do not want to continue the contract. He agreed that it made sense to have a subcommittee to work through any issues or questions. Town Manager Dennis said he had no issues or questions from his end.

Mayor Hughes and Vice Mayor Richards volunteered to be on the subcommittee.

Councilmember Aalfs nominated Mayor Hughes and Vice Mayor Richards to serve on the subcommittee to review the Town Manager Contract. Seconded by Councilmember Wengert; the motion carried 5-0.

(8) COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS

Councilmember Derwin – She represented C/CAG at the ribbon cutting ceremony for the US 101 Broadway Interchange on September 14 and was one of the speakers. She also led the September 14 C/CAG meeting, where they reviewed a list of proposed projects for the draft 2018 State Transportation Improvement Program (STIP), including an expansion of the Smart Corridor. She said they voted yes for SB-595, enabling legislation for the RM3 measure authorizing the Bay Area to vote on an increase in bridge tolls. She said they approved the Transportation County Plan working group. She attended the September 18 Sustainability and Environmental Resources Committee (SERC) meeting where Town Manager Dennis explained the Town's discussion of leaf blowers and asked the committee to take it on, but the idea was not entirely embraced. Councilmember Derwin said she thinks the Committee needs more specific direction. Town Manager Dennis said he and Assistant to the Town Manager de Garneau have discussed this. Councilmember Derwin said the Committee discussed next year's Native Garden Tour, Smart Meters, heat pump water heaters, and Steve Schmidt's energy audit software. She attended the September 18 Library JPA Board Meeting where they discussed the Makerspace Master Plan, the investment report, the grants, and Big Lift. She attended the C/CAG RMCP Committee and heard presentations on the UC San Diego campus-wide microgrid and PCE. She said Governor Brown is having a Global Action Summit in September 12, 13, and 14, 2018 in San Francisco, and Deborah Gordon, Woodside Councilmember, suggested San Mateo County include an add-on event. She asked for a list of innovative companies, implementation, or people in San Mateo County and lists of creative arts and people. Councilmember Derwin asked for the Council's assistance in creating a list. Councilmember Derwin also attended a League of California Cities Lunch where they heard from the San Francisco Fines & Fees Task Force, and from Anne Stuhldreher, the first-ever director of financial justice, and who started The Financial Justice Project in San Francisco. Councilmember Derwin attended a HEART meeting today, where they decided to loan out \$3.5 to the Palo Alto Housing Corporation who has a project in unincorporated Redwood City, a .59-acre property that will be developed with 67 one-bedroom or studio units, 100 percent affordable – 27 for homeless/at-risk people, 6 for homeless/at-risk who have mental illness. She said the Mayor of Daly City has agreed to join HEART but wanted performance measures, a new way to bill cities, and outreach to non-English-speaking communities. Councilmember Derwin said the cities are currently billed per capita, and the Daly City Mayor wants them billed on assessed value of land which would require a change in the bylaws and ratification by every city. She said there will be a housing leadership day on October 20 with a teacher housing workshop. She said there are other projects lined up for the remainder of the money available. Councilmember Derwin said it was discussed that every city in the County has idle housing funds and they'd like to lend out the money, but there are legal issues to study.

Councilmember Aalfs – Also attended the SERC meeting. He said he is trying to arrange a committee visit to one of his clients who installed a heat pump water heater. He attended the September 19 Trails & Paths Committee meeting where they discussed a trail walk and bike barriers. He attended the September 20 Planning Commission meeting, where they discussed upgrading wireless antennas. He reported that Peninsula Clean Energy held its annual retreat on September 23, where they reviewed and revised some of their policies and goals and discussed a regional grid operation system. He said PCE expects to pay off all of their debts by the end of the year and their cash position is in the range of \$20 million. They expect to generate \$54 million of free cash flow by the end of the first fiscal year. He said

the PCI is currently the biggest operating CCA in California, has the quickest ramp up, and has an opt out rate of only 2 percent.

Councilmember Wengert – Attended the opening ceremony for new public space atop Mt. Umunhum on September 16. She attended the September 25 Finance Committee meeting, where they discussed Utility User Tax and LAIF Investments.

Vice Mayor Richards – Attended the September 26 Conservation Committee meeting, where they discussed the efforts to improve the condition of the Spring Down open space, a pilot project, and overall maintenance plan for the coming years. They also discussed rodenticides. He also attended the San Mateo County Emergency Services Council meeting. He said the Skylon radio tower is operational as of this week.

Mayor Hughes – Mayor Hughes, Town Manager Dennis, Public Works Director Young, and Bicycle, Pedestrian & Traffic Safety Committee Chair Ed Holland held a traffic watch at The Priory during morning traffic. They will meet next at Alpine and Corte Madera crossing. He noted that the next Bicycle, Pedestrian & Traffic Safety Committee meeting will be a night meeting, scheduled for Thursday, October 5 at 7:00 pm.

(9) Town Manager Report – Town Manager Dennis has scheduled a meeting with Ann-Marie Despain, Director of Library Services to discuss facility planning and funding. He noted that Ali Taghavi, Communications & Sustainability Management Analyst, will start work on Monday, October 2, 2017. Town Manager Dennis said they have an ambitious work plan for Mr. Taghavi. He said the volume of content will be the first thing noticed and they hope to bring to Council a social media policy within Mr. Taghavi's first month. He said Mr. Taghavi will be reaching out to each Councilmember individually. Mayor Hughes said, with regard to the cell tower issue, that a SB-649 was passed and waiting for the Governor's signature. Mayor Hughes said the Council had initially approved an official opposition to the bill and he sent a letter to the Governor yesterday asking him not to sign. Town Manager Dennis said he and the Town Attorney will be discussing possible creative opportunities for control outside of the bill. Town Attorney Silver said if the bill does pass, the Municipal Code will need to be amended.

WRITTEN COMMUNICATIONS [9:25 p.m.]

(10) Town Council Digest – September 15, 2017

None.

(11) Town Council Digest – September 22, 2017

None.

ADJOURNMENT [9:30 p.m.]

Mayor Hughes adjourned the meeting.

Mayor

Town Clerk