



TOWN OF PORTOLA VALLEY

7:00 PM – Regular Meeting of the Town Council
 Wednesday, November 14, 2018
 Historic Schoolhouse
 765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

7:00 PM - CALL TO ORDER AND ROLL CALL

Councilmember Hughes, Councilmember Derwin, Councilmember Aalfs, Vice Mayor Wengert and Mayor Richards

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

1. **Approval of Minutes** – October 24, 2018 (3)
2. **Approval of Warrant List** – November 14, 2018 (8)
3. **Appointment by Mayor** – Member to the Bicycle, Pedestrian & Traffic Safety Committee (21)
4. **Appointment by Mayor** – Ray Williams to the Board of Trustees for the San Mateo County Mosquito and Vector Control District (23)

REGULAR AGENDA

STAFF REPORTS AND RECOMMENDATIONS

5. **STUDY SESSION** – Update on the Federal Communications Commission's (FCC) New Small Wireless Facility Regulations and the Town's Response to FCC Order (25)
6. **STUDY SESSION** – SB 946 Sidewalk Vendor Decriminalization (29)
7. **Discussion and Council Action** – Formation of Council Subcommittee for Town Attorney Annual Performance Review (40)
8. **COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS** (41)
 Council arising out of liaison appointments to both in-town and regional committees and initiatives. *There are no written materials and the Town Council does not take action under this agenda item.*
9. **TOWN MANAGER REPORT** (42)

WRITTEN COMMUNICATIONS

10. **Town Council Digest** – October 25, 2018 (43)
11. **Town Council Digest** – November 1, 2018 (49)
12. **Town Council Digest** – November 8, 2018 (59)

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

PORTOLA VALLEY TOWN COUNCIL SPECIAL MEETING NO. 956, OCTOBER 24, 2018, HELD AT THE SEQUOIAS / HANSON HALL CALL TO ORDER AND ROLL CALL

Mayor Richards called the Town Council's Special meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll. The meeting was held at the Sequoias.

Present: Councilmembers Craig Hughes, Mary Ann Moise Derwin and Jeff Aalfs; Vice Mayor Ann Wengert; Mayor John Richards

Absent: None

Others: Jeremy Dennis, Town Manager
 Cara Silver, Town Attorney
 Brandi de Garmeaux, Assistant to the Town Manager
 Howard Young, Public Works Director
 Doug Radtke, Finance Director
 Sharon Hanlon, Town Clerk

ORAL COMMUNICATIONS

None

CONSENT AGENDA

- (1) Approval of Minutes – Town Council Regular Meeting of July 11, 2018. *[Removed from Consent Agenda.]*
- (2) Ratification of Warrant List – October 10, 2018, in the amount of \$182,719.71.
- (3) Approval of Warrant List – October 24, 2018, in the amount of \$110,592.68.
- (4) Recommendation by Town Manager – Town Response to Grand Jury Report on Smoking in Multiunit Housing
- (5) Recommendation by Town Manager and Assistant to the Town Manager – Town Response to the Grand Jury Report on Cooperative Purchasing
- (6) Recommendation by Assistant to the Town Manager – Review and Approval of Amendments to Sustainability & Environmental Resources Committee Charter

Councilmember Aalfs moved to approve Items 2, 3, 4, 5, and 6 of the Consent Agenda. Seconded by Councilmember Derwin the motion carried 5-0, by roll call vote

- (1) Approval of Minutes – Town Council Regular Meeting of September 26, 2018

Vice Mayor Wengert moved to approve Item 1 of the Consent Agenda. Seconded by Councilmember Aalfs, the motion carried 5-0, by roll call vote

REGULAR AGENDA

STAFF REPORTS AND RECOMMENDATIONS

- (7) Report by Public Works Director – Conservation Committee Request for Expenditures at the Spring Down Open Space Preserve and Town Center Properties

Public Works Director Young presented the information in his report for the proposed vegetation programs for the Spring Down Open Space Preserve and Town Center property. If proposed programs are approved by the Town Council, a budget amendment to the FY 2018-19 Budget of \$70,000 for Spring Down Open Space Preserve and \$34,000 for Town Center is required.

Conservation Committee Chair Judith Murphy detailed the request from the Conservation Committee.

Vice Mayor Wengert moved to approve the proposed vegetation program for the Spring Down Open Space Preserve. Seconded by Councilmember Derwin, the motion carried 5-0.

Councilmember Aalfs moved to approve the proposed vegetation program for Town Center property. Seconded by Vice Mayor Wengert, the motion carried 5-0.

Vice Mayor Wengert moved to approve a budget amendment to the FY 2018-19 budget in the amount of \$70,000 for Spring Down Open Space Preserve and \$34,000 for Town Center property. Seconded by Councilmember Aalfs, the motion carried 5-0.

(8) Recommendation by Town Manager – Town Response to Grand Jury Report on Pension Costs

Town Manager Dennis reviewed his staff report regarding the 2017-18 San Mateo County Grand Jury report entitled “Soaring City Pension Costs – Time for Hard Choices.”

Councilmember Hughes suggested an amendment to finding F13 of the response letter to the Grand Jury, noting that the Town disagrees with this finding as it relates to its own pension liabilities. The Town has proactively managed its pension liabilities and is reviewing options to further strengthen the Town’s position using trust funds.

Vice Mayor Wengert moved to approve the amended response letter to the Honorable V. Raymond Swope, Judge of the San Mateo County Superior Court. Seconded by Councilmember Aalfs, the motion carried 5-0.

(9) Recommendation by Town Manager – Formation of a Council Subcommittee for Town Manager Annual Performance Evaluation.

Mayor Richards and Vice Mayor Wengert were unanimously appointed to the Subcommittee.

Councilmember Derwin – Attended Library JPA meeting and reported on an approval to advance funds

(10) Recommendation by Town Manager – Council Assignments to Housing Strategic Plan Tasks.

Town Manager Dennis introduced the item and recommended that the Town Council assign Councilmembers to various tasks outlined in the Housing Strategic Plan, and to specific ongoing housing efforts.

The Town Council approved Council Assignments as follows:

1. Affiliated Housing on Stanford Lands – Vice Mayor Wengert and Councilmember Derwin
2. Affiliated Housing at the Priory and the Sequoias – Mayor Richards and Councilmember Hughes
3. Expansion of the Affiliated Housing Program – Councilmembers Aalfs and Derwin
4. Review of the Town’s Inclusionary Housing Fund and potential expenditures – Vice Mayor Wengert and Councilmember Hughes

5. Second Unit/Accessory Dwelling Unit (ADU) Ordinance change technical support – Mayor Richards and Councilmember Aalfs
6. Home for All Round Two support – community engagement efforts – Vice Mayor Wengert and Councilmember Derwin

(11) Recommendation by Assistant to the Town Manager – Review and Approval of Amendments to Communications & Sustainability Management Analyst Job Description

Assistant to the Town Manager de Garneau introduced the item and recommended that the Town Council approve the amended job description for the Communications & Sustainability Management Analyst, including a new title of Communications & Community Engagement Analyst to more accurately reflect the changes made in the job description.

Councilmember Derwin moved to approve the Amendments to Communications & Sustainability Management Analyst Job Description and change in title to Communications & Community Engagement Analyst. Seconded by Councilmember Hughes, the motion carried 5-0.

(12) Presentation by Assistant to Town Manager – Roll-out of PV Connect Communications App

Assistant to the Town Manager de Garneau presented the Town Council with information on the many uses of the PV Connect Communications App. Ms. de Garneau explained how the app will help residents, businesses, and visitors access Town services and information. Residents can report issues like a pothole, a downed tree and alike, all by downloading the app to their smartphone or desktop.

Users will be able to access Town Council, Commission and Committee agendas, class registration, emergency preparedness and event information.

The app utilizes a smartphone's GPS capability to pinpoint the location of a problem, or the user can input a custom address. Users can also attach photos of the issue they are reporting.

Ms. de Garneau described her plan for publicizing the app and the anticipated launch date of Thursday, November 1, 2018.

The Town Council was pleased with all the new app has to offer and thanked Ms. de Garneau for her tremendous work.

(13) **COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS**

Councilmember Hughes -

The Finance Committee met on October 22 and discussed investment funds and the filing of Form 700.

Councilmember Derwin -

Aileen Cassinotto was named the 2019-2020 Poet Laureate. She attended a Resource Management Climate Protection meeting and discussed electric grid integration and implementation. Attended a Sustainability & Environmental Resources Committee meeting and discussed leaf blowers and revision of committee charter. She also attended a San Mateo County Water Coordination Committee meeting, and Ad-Hoc Housing on Town Owned Property, and a Foundation for San Mateo County Libraries meeting. She also attended a meeting in Los Angeles to discuss managed lanes for traffic control.

Councilmember Aalfs -

Attended a Peninsula Clean Energy meeting.

Vice Mayor Wengert -

Attended an October SFO Community Roundtable meeting. The FAA was in attendance, and there was a

discussion on the high growth at San Francisco Airport. She also attended the October 22 Finance Committee meeting, which was reported earlier by Councilmember Hughes with the addition of discussion, held about the possibility of the town changing banks. This topic will come before the Council at its November 28 meeting.

Mayor Richards -

Emergency Preparedness Committee continues to look for medical volunteers and is looking into upcoming emergency preparedness exercises. He attended the October 17 Planning Commission meeting that discussed ways to encourage ADUs in Portola Valley. He reported that the HEART Steering Committee is looking at ADUs.

(14) TOWN MANAGER REPORT

Town Manager said the recent search for crossing guard services has proven unsuccessful at this time. On October 15, staff held an all Commission/Committee meeting that was successful and well attended. On October 23, the ADU home tour visited three ADUs in town. The ASCC met on October 22 to look at design matters with ADUs.

Staff is seeing significant saving on water usage on fields, more information to come. On November 16, there is a scheduled demo of Pickleball on one of the sports courts.

WRITTEN COMMUNICATIONS

(15) Town Council Digest – September 13, 2018

None

(16) Town Council Digest – September 21, 2018

None

(17) Town Council Digest – September 27, 2018

None

(18) Town Council Digest – October 4, 2018

#5 – Councilmember Hughes noted the number of trees being removed

(19) Town Council Digest – October 12, 2018

None

(20) Town Council Digest – October 18, 2018

None

ADJOURNED TO CLOSED SESSION

21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9 (d)(4): One (1)

22. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code §54957.6

Agency designated representatives: (Town Council, Cara Silver)

Unrepresented employee: Town Manager

REPORT OUT OF CLOSED SESSIONS

None to report.

ADJOURNMENT: *10:35 p.m.*

Mayor Richards adjourned the meeting.

Mayor

Town Clerk

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ALPINE BEER GARDEN INC.	Refund Deposit, 3915 Alpine	20333	11/14/2018	
			11/14/2018	
PO BOX 700039	0841		11/14/2018	0.00
SAN JOSE	BOA	53204	11/14/2018	0.00
CA 95170				5,958.61

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	5,958.61	0.00

Check No.	53204	Total:	5,958.61
Total for	ALPINE BEER GARDEN INC.		5,958.61

AMERICAN PLANNING ASSOCIATION	2019 APA Dues, Cassidy	20334	11/14/2018	
			11/14/2018	
LOCK BOX 4291	0003		11/14/2018	0.00
CAROL STREAM	BOA	53205	11/14/2018	0.00
IL 60197-4291	199133-18107			513.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4322	Dues	513.00	0.00

Check No.	53205	Total:	513.00
Total for	AMERICAN PLANNING ASSOCIATI		513.00

SANGINI MAJMUDAR BEDNER	Instructor Fees, Fall 2018	20335	11/14/2018	
			11/14/2018	
229 CORTE MADERA RD.	0548		11/14/2018	0.00
PORTOLA VALLEY	BOA	53206	11/14/2018	0.00
CA 94028				1,747.20

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	1,747.20	0.00

Check No.	53206	Total:	1,747.20
Total for	SANGINI MAJMUDAR BEDNER		1,747.20

BW CONSTRUCTION	Woods H'Lands, Debris Boxes	20336	11/14/2018	
	October 2018		11/14/2018	
110 RUSSELL AVE	930		11/14/2018	0.00
PORTOLA VALLEY	BOA	53207	11/14/2018	0.00
CA 94028	1945			1,100.00

GL Number	Description	Invoice Amount	Amount Relieved
90-00-4375	General Expenses	1,100.00	0.00

Check No.	53207	Total:	1,100.00
Total for	BW CONSTRUCTION		1,100.00

CA LANDSCAPE CONTRACTORS ASSOC	CLCA Dues 2019, Bixby	20369	11/14/2018	
			11/14/2018	
1491 RIVER PARK DRIVE #100	0749		11/14/2018	0.00
SACRAMENTO	BOA	53208	11/14/2018	0.00
CA 95815				120.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4322	Dues	120.00	0.00

Check No.	53208	Total:	120.00
Total for	CA LANDSCAPE CONTRACTORS ,		120.00

CALBIG	2019 Membership Dues, Russell/	20337	11/14/2018	
Attn: David Brakebill	Brown/Borck		11/14/2018	
BUILDING INSPECTION DIVISION	462		11/14/2018	0.00
REDWOOD CITY	BOA	53209	11/14/2018	0.00
CA 94063				25.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4322	Dues	25.00	0.00

Check No.	53209	Total:	25.00
Total for	CALBIG		25.00

CALIFORNIA BLDG STANDARDS COMM	Ortly BSA Report, July - Sept	20341	11/14/2018	
			11/14/2018	
2525 NATOMAS PARK DRIVE	458		11/14/2018	0.00
SACRAMENTO	BOA	53210	11/14/2018	0.00
CA 95833				207.90

GL Number	Description	Invoice Amount	Amount Relieved
05-56-4224	BSA/SMIP/DSA Fees	207.90	0.00

Check No.	53210	Total:	207.90
Total for	CALIFORNIA BLDG STANDARDS C		207.90

ARLY CASSIDY	Reimbursement, APA Conference	20338	11/14/2018	
	10/7/18-10/10/18		11/14/2018	
	0638		11/14/2018	0.00
	BOA	53211	11/14/2018	0.00
				717.09

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4326	Education & Training	717.09	0.00

Check No.	53211	Total:	717.09
Total for	ARLY CASSIDY		717.09

CLEANSTREET	October Litter/Street Clean	20371	11/14/2018	
			11/14/2018	
1937 W. 169TH STREET	0034		11/14/2018	0.00
GARDENA	BOA	53212	11/14/2018	0.00
CA 90247-5254	92138			1,751.72

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4342	Landscape Supplies & Services	78.44	0.00
20-60-4262	Street Sweeping	721.46	0.00
22-60-4266	Litter Clean Up Program	951.82	0.00

Check No.	53212	Total:	1,751.72
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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for CLEANSTREET 1,751.72

COMCAST	WiFi, 10/21/18-11/20/18	20339	11/14/2018	
			11/14/2018	
P.O. BOX 34744	0045		11/14/2018	0.00
SEATTLE	BOA	53213	11/14/2018	0.00
WA 98124-1227				129.32

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	129.32	0.00

Check No. 53213 Total: 129.32

Total for COMCAST 129.32

CSG CONSULTANTS INC	Business Stormwater Consultant	20372	11/14/2018	
	C-4 Inspection Program, Sept		11/14/2018	
550 PILGRIM DRIVE	622		11/14/2018	0.00
FOSTER CITY	BOA	53214	11/14/2018	0.00
CA 94404	21201			1,960.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4214	Miscellaneous Consultants	1,960.00	0.00

Check No. 53214 Total: 1,960.00

Total for CSG CONSULTANTS INC 1,960.00

DEPARTMENT OF CONSERVATION	SMISHMF Qrtly Report, July -	20340	11/14/2018	
Division of Administrative	September 2018		11/14/2018	
801 K STREET MS22-15	0054		11/14/2018	0.00
SACRAMENTO	BOA	53215	11/14/2018	0.00
CA 95814-3531				578.72

GL Number	Description	Invoice Amount	Amount Relieved
05-56-4224	BSA/SMIP/DSA Fees	578.72	0.00

Check No. 53215 Total: 578.72

Total for DEPARTMENT OF CONSERVATIO 578.72

EXCEL LD	October LD Telephone Svc	20342	11/14/2018	
			11/14/2018	
PO BOX 660343	0806		11/14/2018	0.00
DALLAS	BOA	53216	11/14/2018	0.00
TX 75266	1175148873			16.96

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	16.96	0.00

Check No. 53216 Total: 16.96

Total for EXCEL LD 16.96

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

FEDEX	Shipping Charges, Carano	20382	11/14/2018	
			11/14/2018	
P.O. BOX 7221	0066		11/14/2018	0.00
PASADENA	BOA	53217	11/14/2018	0.00
CA 91109-7321	6-343-81163			34.02

GL Number	Description	Invoice Amount	Amount Relieved	
96-54-4207	Deposit Refunds, Other Charges	34.02	0.00	

Check No.	53217	Total:	34.02
Total for	FEDEX		34.02

ANDREW FELDMAN	Deposit Refund, 50 Adair	20343	11/14/2018	
			11/14/2018	
50 ADAIR LANE	0658		11/14/2018	0.00
PORTOLA VALLEY	BOA	53218	11/14/2018	0.00
CA 94028				1,000.00

GL Number	Description	Invoice Amount	Amount Relieved	
96-54-4205	C&D Deposit	1,000.00	0.00	

Check No.	53218	Total:	1,000.00
Total for	ANDREW FELDMAN		1,000.00

MICHAEL FOUST	Refund Permit Fees	20344	11/14/2018	
			11/14/2018	
145 DEER MEADOW	0842		11/14/2018	0.00
PORTOLA VALLEY	BOA	53219	11/14/2018	0.00
CA 94028				504.00

GL Number	Description	Invoice Amount	Amount Relieved	
05-14-3060	Building Permits	504.00	0.00	

MICHAEL FOUST	Refund Dep, 145 Deer Meadow	20345	11/14/2018	
			11/14/2018	
145 DEER MEADOW	0842		11/14/2018	0.00
PORTOLA VALLEY	BOA	53219	11/14/2018	0.00
CA 94028				410.23

GL Number	Description	Invoice Amount	Amount Relieved	
96-54-4207	Deposit Refunds, Other Charges	410.23	0.00	

Check No.	53219	Total:	914.23
Total for	MICHAEL FOUST		914.23

TOBIAS FRECCIA	Refund Deposit, 380 Escobar	20346	11/14/2018	
			11/14/2018	
380 ESCOBAR RD.	0843		11/14/2018	0.00
PORTOLA VALLEY	BOA	53220	11/14/2018	0.00
CA 94028				2,307.52

GL Number	Description	Invoice Amount	Amount Relieved	
96-54-4207	Deposit Refunds, Other Charges	2,307.52	0.00	

Check No.	53220	Total:	2,307.52
Total for	TOBIAS FRECCIA		2,307.52

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GO NATIVE INC	PVTC Landscape Maintenance	20373	11/14/2018	
			11/14/2018	
P.O. BOX 370103	632		11/14/2018	0.00
MONTARA	BOA	53221	11/14/2018	0.00
CA 94037	3226			2,184.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4342	Landscape Supplies & Services	2,184.00	0.00

Check No.	53221	Total:	2,184.00
Total for	GO NATIVE INC		2,184.00

JEANNIE GOLDMAN	Instructor Fees, Fall 2018	20347	11/14/2018	
			11/14/2018	
741 MANZANITA ROAD	706		11/14/2018	0.00
WOODSIDE	BOA	53222	11/14/2018	0.00
CA 94062				13,023.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	13,023.00	0.00

Check No.	53222	Total:	13,023.00
Total for	JEANNIE GOLDMAN		13,023.00

J.W. ENTERPRISES	Portable Lavs, 10/25-11/21/18	20374	11/14/2018	
			11/14/2018	
1689 MORSE AVE	829		11/14/2018	0.00
VENTURA	BOA	53223	11/14/2018	0.00
CA 93003	211844			402.40

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4244	Portable Lavatories	402.40	0.00

Check No.	53223	Total:	402.40
Total for	J.W. ENTERPRISES		402.40

LUCILLE KALMAN	Instructor Fees, Fall 2018	20348	11/14/2018	
	Fusion Mondays		11/14/2018	
245 OLD SPANISH TRAIL	1082		11/14/2018	0.00
PORTOLA VALLEY	BOA	53224	11/14/2018	0.00
CA 94028				1,768.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	1,768.00	0.00

LUCILLE KALMAN	Instructor Fees, Fall 2018	20349	11/14/2018	
	Abs & Backs		11/14/2018	
245 OLD SPANISH TRAIL	1082		11/14/2018	0.00
PORTOLA VALLEY	BOA	53224	11/14/2018	0.00
CA 94028				1,088.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	1,088.00	0.00

Check No.	53224	Total:	2,856.00
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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for LUCILLE KALMAN 2,856.00

KUTZMANN & ASSOCIATES	October Plan Check	20350	11/14/2018	
			11/14/2018	
39355 CALIFORNIA STREET	0090		11/14/2018	0.00
FREMONT	BOA	53225	11/14/2018	0.00
CA 94538				9,839.44

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4200	Plan Check Services	9,839.44	0.00

Check No. 53225 Total: 9,839.44

Total for KUTZMANN & ASSOCIATES 9,839.44

DILSHANI LEWIS	Refund Deposit, 5 Grove Ct.	20351	11/14/2018	
			11/14/2018	
5 GROVE CT.	0844		11/14/2018	0.00
PORTOLA VALLEY	BOA	53226	11/14/2018	0.00
CA 94028				90.70

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	90.70	0.00

Check No. 53226 Total: 90.70

Total for DILSHANI LEWIS 90.70

ERIN MURARKA	Refund Deposit, 11/3/18 Event	20352	11/14/2018	
			11/14/2018	
198 PALOMA ROAD	0845		11/14/2018	0.00
	BOA	53227	11/14/2018	0.00
CA 94028				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	100.00	0.00

Check No. 53227 Total: 100.00

Total for ERIN MURARKA 100.00

NAT'L NOTARY ASSN	Annual NNA Dues, 2019	20353	11/14/2018	
			11/14/2018	
	806		11/14/2018	0.00
	BOA	53228	11/14/2018	0.00
				69.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4322	Dues	69.00	0.00

Check No. 53228 Total: 69.00

Total for NAT'L NOTARY ASSN 69.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

O. NELSON & SON, INC.	Hayfields Bridge Repair, TC/CC	20380	11/14/2018	
	Parking Lot Base Rock		11/14/2018	
3345 TRIPP ROAD	634		11/14/2018	0.00
WOODSIDE	BOA	53229	11/14/2018	0.00
CA 94062	213			11,875.00

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4551	CIP Town Center Improvements	3,400.00	0.00
20-60-4270	Trail Surface Rehabilitation	8,475.00	0.00

O. NELSON & SON, INC.	Sand for Sand Bags/Base Rock	20381	11/14/2018	
	for Trails and Roads		11/14/2018	
3345 TRIPP ROAD	634		11/14/2018	0.00
WOODSIDE	BOA	53229	11/14/2018	0.00
CA 94062	214			1,525.40

GL Number	Description	Invoice Amount	Amount Relieved
20-60-4260	Public Road Surface & Drainage	453.70	0.00
20-60-4270	Trail Surface Rehabilitation	453.69	0.00
20-60-4271	Storm Damage / Emerg Repairs	618.01	0.00

Check No.	53229	Total:	13,400.40
Total for	O. NELSON & SON, INC.		13,400.40

PACIFIC COAST SEED INC	CA Poppy Seeds, SpringDown OS	20375	11/14/2018	
		00006585	11/14/2018	
533 HAWTHORNE PLACE	714		11/14/2018	0.00
TRACY	BOA	53230	11/14/2018	0.00
CA 95376	O-63039-18			578.75

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	578.75	581.81

Check No.	53230	Total:	578.75
Total for	PACIFIC COAST SEED INC		578.75

PERMIT SERVICES, INC.	Deposit Refund, 340 Golden Oak	20354	11/14/2018	
			11/14/2018	
980 HOPPER AVENUE	0846		11/14/2018	0.00
SANTA ROSA	BOA	53231	11/14/2018	0.00
CA 95403				1,000.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	1,000.00	0.00

Check No.	53231	Total:	1,000.00
Total for	PERMIT SERVICES, INC.		1,000.00

PINNACLE BUILDING & DESIGN	Refund Deposit, 501 Portola Rd	20355	11/14/2018	
	#5K, Permit#BLDR0144-2018		11/14/2018	
5157 ABBEY DRIVE	1617		11/14/2018	0.00
FAIRFIELD	BOA	53232	11/14/2018	0.00
CA 94534				1,000.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	1,000.00	0.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	53232	Total:	1,000.00
<u>Total for</u>	<u>PINNACLE BUILDING & DESIGN</u>		<u>1,000.00</u>

PLATINUM FACILITY SERVICES	October Janitorial	20376	11/14/2018	
			11/14/2018	
1530 OAKLAND RD., #150	402		11/14/2018	0.00
SAN JOSE	BOA	53233	11/14/2018	0.00
CA 95112	33304			4,903.13

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4341	Community Hall	1,203.35	0.00
05-66-4344	Janitorial Services	2,467.64	0.00
25-66-4344	Janitorial Services	1,232.14	0.00

Check No.	53233	Total:	4,903.13
<u>Total for</u>	<u>PLATINUM FACILITY SERVICES</u>		<u>4,903.13</u>

PORTOLA VALLEY HARDWARE	October Statement	20377	11/14/2018	
			11/14/2018	
112 PORTOLA VALLEY ROAD	0114		11/14/2018	0.00
PORTOLA VALLEY	BOA	53234	11/14/2018	0.00
CA 94028				230.51

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	71.70	0.00
05-60-4267	Tools & Equipment	79.34	0.00
05-66-4340	Building Maint Equip & Supp	60.81	0.00
05-66-4341	Community Hall	18.66	0.00

Check No.	53234	Total:	230.51
<u>Total for</u>	<u>PORTOLA VALLEY HARDWARE</u>		<u>230.51</u>

RAMONA'S SECRETARIAL SERVICES	Transcription Services, Oct	20356	11/14/2018	
			11/14/2018	
18403 WATTERS DRIVE	1370		11/14/2018	0.00
CASTRO VALLEY	BOA	53235	11/14/2018	0.00
CA 94546	6013			1,396.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4188	Transcription Services	1,396.00	0.00

Check No.	53235	Total:	1,396.00
<u>Total for</u>	<u>RAMONA'S SECRETARIAL SERVIC</u>		<u>1,396.00</u>

CYNTHIA RICHARDSON dba Richardson Consulting	Planning Consultant Services	20357	11/14/2018	
			11/14/2018	
24 CAMPBELL LANE	1250		11/14/2018	0.00
MENLO PARK	BOA	53236	11/14/2018	0.00
CA 94025				8,767.50

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4196	Planner	1,207.50	0.00
96-54-4198	Planner - Charges to Appls	7,560.00	0.00

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	53236	Total:	8,767.50
Total for	CYNTHIA RICHARDSON		8,767.50

ROBERTS MARKET	Supplies/Refreshments,	20358	11/14/2018	
	Various Meetings/Events		11/14/2018	
3015 WOODSIDE ROAD	1236		11/14/2018	0.00
WOODSIDE	BOA	53237	11/14/2018	0.00
CA 94062				321.59

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4147	Volunteer Appreciation	43.06	0.00
05-64-4308	Office Supplies	17.04	0.00
05-64-4336	Miscellaneous	261.49	0.00

Check No.	53237	Total:	321.59
Total for	ROBERTS MARKET		321.59

RON RAMIES AUTOMOTIVE, INC.	August Fuel Statement	20370	11/14/2018	
			11/14/2018	
115 PORTOLA ROAD	422		11/14/2018	0.00
PORTOLA VALLEY	BOA	53238	11/14/2018	0.00
CA 94028				662.23

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4334	Vehicle Maintenance	662.23	0.00

Check No.	53238	Total:	662.23
Total for	RON RAMIES AUTOMOTIVE, INC.		662.23

BRIAN ROSS	Refund Deposit, 5588 Alpine	20359	11/14/2018	
			11/14/2018	
120 CORONA WAY	0847		11/14/2018	0.00
PORTOLA VALLEY	BOA	53239	11/14/2018	0.00
CA 94028				526.20

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	526.20	0.00

Check No.	53239	Total:	526.20
Total for	BRIAN ROSS		526.20

SHARP BUSINESS SYSTEMS	September Copies	20360	11/14/2018	
			11/14/2018	
DEPT. LA 21510	0199		11/14/2018	0.00
PASADENA	BOA	53240	11/14/2018	0.00
CA 91185-1510	9001441393			109.29

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4308	Office Supplies	109.29	0.00

Check No.	53240	Total:	109.29
Total for	SHARP BUSINESS SYSTEMS		109.29

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

SMITH'S GOPHER TRAPPING SVC	Oct Field Inspection/Trapping	20378	11/14/2018	
	Pest Control		11/14/2018	
PO BOX 112104	0824		11/14/2018	0.00
CAMPBELL	BOA	53241	11/14/2018	0.00
CA 95011	49653			585.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	292.50	0.00
05-66-4342	Landscape Supplies & Services	292.50	0.00

Check No.	53241	Total:	585.00
Total for	SMITH'S GOPHER TRAPPING SVC		585.00

CONNIE STACK	Instructor Fees, Fall 2018	20361	11/14/2018	
			11/14/2018	
10127 LAMPLIGHTER SQUARE	648		11/14/2018	0.00
CUPERTINO	BOA	53242	11/14/2018	0.00
CA 95014				1,369.60

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	1,369.60	0.00

Check No.	53242	Total:	1,369.60
Total for	CONNIE STACK		1,369.60

STANDARD INSURANCE CO.	LTD/Life Premium	20362	11/14/2018	
			11/14/2018	
PO BOX 5676	0469		11/14/2018	0.00
PORTLAND	BOA	53243	11/14/2018	0.00
OR 97228				603.28

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4091	Long Term Disability Insurance	603.28	0.00

Check No.	53243	Total:	603.28
Total for	STANDARD INSURANCE CO.		603.28

STAPLES CREDIT PLAN	September Statement	20363	11/14/2018	
			11/14/2018	
DEPT. 31 - 0000306219	430		11/14/2018	0.00
PHOENIX	BOA	53244	11/14/2018	0.00
AZ 85062-8004				605.86

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4308	Office Supplies	605.86	0.00

Check No.	53244	Total:	605.86
Total for	STAPLES CREDIT PLAN		605.86

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

STATE COMP INSURANCE FUND	November Premium	20364	11/14/2018	
			11/14/2018	
PO BOX 748170	0122		11/14/2018	0.00
LOS ANGELES	BOA	53245	11/14/2018	0.00
CA 90074-8170				2,689.25

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4094	Worker's Compensation	2,689.25	0.00

Check No.	53245	Total:	2,689.25
Total for	STATE COMP INSURANCE FUND		2,689.25

SHELLY SWEENEY	Instructor Fees, Fall 2018	20365	11/14/2018	
			11/14/2018	
285 GRANDVIEW DRIVE	407		11/14/2018	0.00
WOODSIDE	BOA	53246	11/14/2018	0.00
CA 94062				2,720.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	2,720.00	0.00

Check No.	53246	Total:	2,720.00
Total for	SHELLY SWEENEY		2,720.00

THERMAL MECHANICAL, INC	Quarterly PM Svc, July '18	20379	11/14/2018	
			11/14/2018	
425 ALDO AVENUE	955		11/14/2018	0.00
SANTA CLARA	BOA	53247	11/14/2018	0.00
CA 95054	74363			1,539.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4341	Community Hall	513.00	0.00
05-66-4346	Mechanical Sys Maint & Repair	513.00	0.00
25-66-4346	Mechanical Sys Maint & Repair	513.00	0.00

Check No.	53247	Total:	1,539.00
Total for	THERMAL MECHANICAL, INC		1,539.00

VERIZON WIRELESS	October Cellular	20366	11/14/2018	
			11/14/2018	
P.O. BOX 660108	0131		11/14/2018	0.00
DALLAS	BOA	53248	11/14/2018	0.00
TX 75266-0108	9817206520			364.44

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	364.44	0.00

Check No.	53248	Total:	364.44
Total for	VERIZON WIRELESS		364.44

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
KATHY WADDELL	Instructor Fees, Fall 2018	20367	11/14/2018	
	Yoga for Healthy Aging		11/14/2018	
460 CERVANTES ROAD	1354		11/14/2018	0.00
PORTOLA VALLEY	BOA	53249	11/14/2018	0.00
CA 94028				3,168.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	3,168.00	0.00

KATHY WADDELL	Instructor Fees, Fall 2018	20368	11/14/2018	
	Yoga Sculpt		11/14/2018	
460 CERVANTES ROAD	1354		11/14/2018	0.00
PORTOLA VALLEY	BOA	53249	11/14/2018	0.00
CA 94028				736.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	736.00	0.00

Check No.	53249	Total:	3,904.00
Total for	KATHY WADDELL		3,904.00

Total Invoices: 50

Grand Total:	94,921.86
Less Credit Memos:	0.00
Net Total:	94,921.86
Less Hand Check Total:	0.00
Outstanding Invoice Total:	94,921.86

TOWN OF PORTOLA VALLEY
Warrant Disbursement Journal
November 14, 2018

Claims totaling \$94,921.86 having been duly examined by me and found to be correct are hereby approved and verified by me as due bills against the Town of Portola Valley.

Date _____

Jeremy Dennis, Treasurer

Motion having been duly made and seconded, the above claims are hereby approved and allowed for payment.

Signed and sealed this (Date) _____

Sharon Hanlon, Town Clerk

Mayor

From: webmaster@portolavalley.net <webmaster@portolavalley.net>
Sent: Wednesday, October 24, 2018 5:24 PM
To: Sharon Hanlon <shanlon@portolavalley.net>
Subject: Portola Valley, CA: Committee Application BPTS - Pierce

A new entry to a form/survey has been submitted.

Form Name: Committee Application
Date & Time: 10/24/2018 5:23 PM
Response #: 64
Submitter ID: 3438
Time to complete: 8 min. , 37 sec.

Survey Details

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Committee applications are submitted to Portola Valley's Town Clerk, Sharon Hanlon. Please feel free to forward a letter of interest or resume with your application as well. Sharon can be reached at (650) 851-1700 ex210, or you may email her at shanlon@portolavalley.net.

Name of committee which I am interested in serving on (please note that only committees currently seeking volunteers are listed):

Bicycle, Pedestrian, and Traffic Safety

Applicant Information

Full Name Robert (Bob) Pierce
Email Address
Street Address
City/Zip Portola Valley, CA 94028
Number of years in 43
Portola Valley
Cell Phone
Home Phone
Other Phone Not answered
Emergency Preparedness Not answered

Preferred Phone Contact Number

Cell

I prefer to receive Town communications via

E-mail (recommended)

Please state why you have an interest in this committee, and state any background or experience you may have that may be useful in your service to this committee.

I have served on Parks and Rec and am currently serving on Cable,Underground. I lack the technical understanding for full participation in the latter committee, although the subject is very interesting for me.

I do value and want to continue my volunteerism for our wonderful town. I am currently helping Windmill get a school zone designation for Portola Road and I realized that my job would be better suited to membership on Bicycle, Pedestrian and traffic safety. My long tenure in town has given me understanding in every area covered by the committee: I am often seen walking the trails or roads of our town; I was a biker for a number of years until advancing age prompted me to limit such activities to the stationary bike in my exercise room; my son is an avid biker and keeps me apprised of their needs and concerns. My property borders Alpine Road on its southern side, and traffic safety is always on my mind.

Do you have any personal or financial interest that could be perceived by others as a conflict of interest relative to your service on the committee? If so, please describe.

None, unless you consider wanting to live in a safe town a conflict. Yes, one of my grandkids goes to Windmill, but wanting safety for her would hardly constitute a conflict of interest. I have no monetary involvement in any of these areas. I am retired and ready to give unlimited time to the committee's work.

TIME COMMITMENT: Generally committees meet monthly and require a significant time commitment and participation at regular meetings. Please consider this level of commitment when evaluating your interest in serving on one of the Town's Committees.

Thank you,
Portola Valley, CA



TOWN OF PORTOLA VALLEY STAFF REPORT

TO: Mayor and Members of the Town Council

FROM: Sharon Hanlon, Town Clerk

DATE: November 14, 2018

RE: Appointment to the Board of the San Mateo County Mosquito & Vector Control District

RECOMMENDATION

Appoint Ray Williams to continue to serve as the Town's representative to the San Mateo County Mosquito and Vector Control District, for a four-year term.

DISCUSSION

The Town has been advised that Ray William's appointment to the Board of Trustees of the San Mateo County Mosquito and Vector Control District will expire on December 31, 2018.

Mr. Williams has expressed a desire to continue to serve as the Town's representative and is requesting a four-year term appointment. The Town Council has the discretion to make an appointment to the Board for either a two or four-year term.

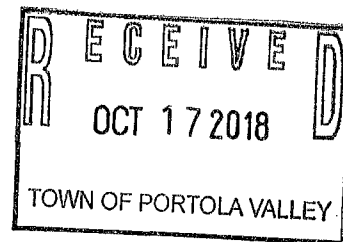
FISCAL IMPACT

None

Approved by: Jeremy Dennis, Town Manager

A handwritten signature in black ink, appearing to read "Jeremy Dennis".

Raymond H. Williams
Three Wyndham Drive
Portola Valley, CA 94028



October 15, 2018

Jeremy Dennis
Town Manager

Sharon Hanlon
Town Clerk

Town of Portola Valley
Town Hall
765 Portola Road
Portola Valley, 94028

Hello -

I hope all is well. I currently represent the Town on the Board of Trustees of the San Mateo County Mosquito and Vector Control District. I participate in monthly board meetings and am a member of the finance committee and strategic planning committee. Recently the District has attended the Farmers Market to explain its services to attendees. My term is nearly complete and I would like to remain as the representative of the Town. I am writing to request a renewed term and that the term be for a four year period.

My work experience includes being a KPMG consulting partner and I have been involved in a number of different business and financial situations. These experiences have been valuable to the District and the Town.

I will be pleased to provide additional information and answer any questions you or the Town Council may have.

Thank you.

A handwritten signature in black ink, appearing to read "Ray". The signature is written in a cursive, flowing style.



TOWN OF PORTOLA VALLEY STAFF REPORT

TO: Mayor and Members of the Town Council

FROM: Cara Silver, Town Attorney

DATE: November 14, 2018

RE: Update on the Federal Communications Commission's (FCC) New Small Wireless Facility Regulations and the Town's Response to FCC Order

RECOMMENDATION

This is a study session item and does not require Town Council action.

BACKGROUND

The tremendous growth in personal wireless services has created an increased demand for new wireless antennas and equipment. Consumers' need for increased capacity and speed also drives this demand. Existing 3G and 4G wireless technology was largely deployed using macro cell sites installed on large cell towers which created a greater coverage area, but which have a limited capacity. Increased usage of cellular data functions has subsequently increased the demand for greater capacity on cellular networks. To meet this demand, the proposed 5G network coverage (although not officially defined) is expected to consist of approximately 80 percent small cell sites. These small cell deployments are significantly smaller than previously built macro cell sites. As such small cell sites have a more limited range by serving only users within the immediate proximity and thus the industry is planning for far greater density.

Telecommunications Act of 1996

Wireless telecommunications facilities are regulated by federal, state and local laws. Federal law significantly limits the Town's ability to regulate these facilities. Under the federal law, a city cannot prohibit the provision of wireless service or unreasonably discriminate among wireless service providers. Also, under federal law, the city may not regulate the placement, construction or modification of wireless communications facilities on the basis of radio frequency (RF) emissions, so long as the facilities comply with the Federal Communications Commission (FCC) regulations concerning such emissions. Despite federal limitations, cities historically have retained ability to regulate the aesthetic of wireless facilities, including

factors such as height and property line setbacks. However, federal law developments continue to erode that ability.

The Spectrum Act

In 2012, Congress enacted the Spectrum Act.¹ The Spectrum Act was intended to facilitate the telecommunication industry's rapid deployment of wireless infrastructure by requiring local governments to approve any application that sought to modify an existing wireless telecommunication facility that does not "substantially change" the existing facility. The Spectrum Act itself contains no specific definitions, but in 2015, the FCC promulgated regulations containing definitions, processing requirements, timelines and remedies for applications that seek to modify an existing wireless telecommunication facility in accordance with the Spectrum Act. These FCC rules are binding on local governments. Most significantly for cities, the federal regulations established very short processing time lines (referred to as "shot clocks") of 60, 90 and 150 days depending on the type of facility.

September 27, 2018 FCC Ruling

Most recently, on September 27, 2018, the FCC issued a ruling designed to further promote the expeditious deployment of small cell sites in the public right of way.² This ruling goes into effect on January 14, 2019. The recent FCC ruling applies to all "small wireless facilities". A small wireless facility is a facility that meets each of the following conditions:

- (1) The structure on which antenna facilities are mounted—
 - (i) Is 50 feet or less in height, or
 - (ii) Is no more than 10 percent taller than other adjacent structures, or
 - (iii) Is not extended to a height of more than 10 percent above its preexisting height as a result of the collocation of new antenna facilities; and
- (2) Each antenna (excluding associated antenna equipment) is no more than three cubic feet in volume; and
- (3) All antenna equipment associated with the facility (excluding antennas) are cumulatively no more than 28 cubic feet in volume; and
- (4) The facility does not require antenna structure registration under part 17 of this chapter;
- (5) The facility is not located on Tribal lands; and
- (6) The facility does not result in human exposure to radio frequency radiation in excess of the applicable safety standards specified in federal law.

In Portola Valley, small wireless facility applications will most likely involve attachments to existing PG&E utility poles as well as installation of new poles in the public right of way.

The recent FCC ruling establishes the following new standards for small wireless facilities:

- Broad interpretation of local prohibitions: The FCC order attempts to further limit the Town's ability to adopt a regulation that "materially limits or inhibits the ability of wireless carriers."

¹ 47 U.S.C. § 1455.

² Declaratory Ruling and Third Report and Order, WT Dk. No. 17-79 and WC Dk. No. 17-84.

- **Cost-based fees:** The FCC ruled that cities are limited to charging fees that are no greater than a “reasonable approximation” of their costs for processing applications and for managing deployments in the right of way. The FCC established a presumptively lawful, nationwide fee schedule for small cell applications as follows:
 - \$500 for a single up-front application that includes up to 5 small wireless facilities, with an additional \$100 for each small wireless facility beyond five, or \$1,000 for non-recurring fees for a new pole to support one or more small wireless facilities;
 - \$270 per small wireless facility per year for all recurring fees, including any possible ROW access fee or fee for attachment to city-owned poles in the ROW.
- **Aesthetic regulations:** These are not preempted if they are (1) reasonable, (2) no more burdensome than those applied to other types of infrastructure deployments and (3) published in advance.
- **Underground requirements:** The FCC ruled that a requirement that all wireless facilities be deployed underground would amount to an effective prohibition and is thus not permitted.
- **Quid Pro Quo “in kind service”:** The FCC discouraged situations where the Town makes clear it will approve a deployment only on condition that the provider supply an “in-kind” service or public benefit, such as installing a communications network dedicated to Town’s exclusive use.
- **Batched applications:** Cities cannot prohibit batched applications (i.e. multiple PG&E poles).

In addition, the recent FCC ruling established a new set of even more restrictive “shot clocks” applicable only to small wireless facilities. These shot clocks are:

- 60 days for small cell wireless facility attachments to existing poles or structures
- 90 days for small cell wireless facilities on new poles or structures.

Because the ruling significantly encroaches on cities’ abilities to manage their own right of way (ROW), it is likely to be legally challenged. The ruling will continue to apply to cities unless and until a court issues an injunction against the ruling.

DISCUSSION

Portola Valley’s current Code requires most wireless facilities to obtain a conditional use permit to locate either on public or private property. (See Portola Valley Municipal Code Section 18.41 [Wireless Communications Facilities].) Given the new federal law shot clocks it will be extremely challenging for the City to issue a CUP within the prescribed time. As a result of the shot clocks prescribed in the Spectrum Act, many cities have updated their wireless ordinances to streamline the siting and permitting process. With the passage of the new FCC regulation the need for streamlining is even more apparent.

To address both the Spectrum Act and the new FCC regulations, staff plans to bring forward an ordinance streamlining the process for siting and permitting wireless facilities in the right of way. Based on conversations with the carriers and the data in the recent FCC order it appears that the bulk of the new wireless applications in the upcoming year will be for ROW sites. Staff anticipates bringing the ROW ordinance to the Council in the first part of 2019.

The new ROW wireless ordinance will likely contain published design criteria that will focus on concealing and camouflaging the facilities as much as possible. It will also contain a tiered system for permitting wireless facilities in the ROW and creating an administrative process for most "collocations". Prior to bringing back a draft ordinance, staff thought it would be helpful for the Council to discuss the following issues:

1. Operational

- a. Do we want to require battery back up?
- b. Do we want carriers without CPCN license to locate in ROW?
- c. Have "make ready" work done at once if possible?

2. Aesthetic issues

- a. Preference for mounting equipment on ground or on pole (operational and aesthetic concerns regarding options?)
- b. Preference for existing pole?
- c. If new pole, do we want it to match PG&E poles or tree camouflage?
- d. Screening/Landscaping?
- e. Painting of new infrastructure?
- f. Public art on equipment?

3. Staff level approvals

- a. What factors part of process?

4. Discussion of undergrounding

Portola Valley has been talking to several carriers about possible ROW applications. Staff has informed them of its intent to update the city's procedures and we anticipate they will engage with us on this process.

FISCAL IMPACT

Adoption of the ordinance would not result in any fiscal impact. The Town is examining whether a cost of service fee study will be necessary to justify new processing fees. There may be additional costs associated with the processing of additional small wireless facility applications.

Approved by: Jeremy Dennis, Town Manager





TOWN OF PORTOLA VALLEY

STAFF REPORT

TO: Mayor and Members of the Town Council

FROM: Jeremy Dennis, Town Manager

DATE: November 14, 2018

RE: Study Session, SB 946 Sidewalk Vendor Decriminalization

RECOMMENDATION

Staff recommends that the Town Council provide feedback on potential follow-up ordinances regarding SB 946 and the expansion of opportunities for vendors to sell their products on public sidewalks and paths.

BACKGROUND

Last month, Governor Brown signed SB 946 (Attachment 1), authored by Senator Ricardo Lara, which goes into effect on January 1, 2019. Senator Lara's intent was to "decriminalize" sidewalk vending in California. Senator Lara represents south Los Angeles, which is the largest city in the country to not have a permit system legalizing sidewalk vendors.

Los Angeles had been discussing decriminalization of vendors for the last two years, but Senator Lara chose to author legislation that would legalize such activities across the state.

Such efforts have primarily been classified as social justice advances, providing economic opportunities for those who may otherwise not have alternative financial prospects.

Attachment 2 is information from the LA Street Vendor Campaign which had been leading decriminalization efforts in Los Angeles since 2017.

DISCUSSION

Bill Summary

SB 946 does the following:

1. Defines "sidewalk vendors"
2. Defines products sold by sidewalk vendors as "food or merchandise"
3. Allows sidewalk vendors, as defined, to conduct business on a "public sidewalk or other pedestrian path"

4. Provides for the option of local restrictions on those issues “directly related to objective health, safety, or welfare concerns”
5. Provides for the option of local restrictions on the basis of protecting “the public’s use and enjoyment of natural resources and recreational opportunities”
6. Provides for the option of local protections for farmers’ markets and park concessionaires
7. Allows for requiring a business license and/or the creation of a local permitting program, including fines
8. Allows for restricting or prohibiting vendors in the “immediate vicinity” of an area designated for a temporary special permit
9. Allows zoning restrictions in areas zoned exclusively residential

The bill does not:

1. Define “other pedestrian path”
2. Define “immediate vicinity” provisions in the farmers’ market or temporary special permit sections

Areas of Potential Impact

Staff believes that a few areas in Portola Valley are potentially attractive for vendors:

- Town Center
 - During Farmer’s Market Hours
 - During Town-Sponsored events
 - During sports play
- Triangle Park
 - In the park area
 - Public right-of-way adjacent to the Park on Portola Road
- Public right-of-way adjacent to Ford Field
- Rossotti and Ford Field during sports play

Staff Recommendations/Requests

Staff recommends that the Council consider the following recommendations for an SB 946 follow-up ordinance:

1. Maximize protection of the town’s Farmers’ Market by expanding the Market’s License Area on the Site Plan included in the Farmers’ Market Agreement
2. Require any sidewalk vendor who wishes to vend in Portola Valley to obtain a Business License through the Town’s existing program
3. Require proof of County Environmental Health permit for food sales
4. Create an official concessionaire agreement with the purveyor of the Snack Shack at Ford Field (if so desired)
5. Consider the creation of a temporary special permit for Town-sponsored events
6. Create a ban of stationary vending in all residential zoning districts

Staff requests that the Council also provide feedback on the following issues:

1. Consider impact of the sale of products in containers and potential for littering
2. Consider if vending near schools, and/or where health and safety may be affected (traffic and parking issues), should be restricted?
3. Consider prohibitions near the Town's parks and Springdown Open Space Preserve that limit the "use and enjoyment of natural resources and recreational opportunities"

FISCAL IMPACT

There is no fiscal impact in accepting this study session report; depending on the contents of a potential ordinance, there may be a nominal increase in the Town's Business License revenue. Should the Council wish, staff could return at a future date to provide such data in the case of the implementation of this program.

Enforcement of a program would be the responsibility of both staff and the Sheriff's Office, with a nominal cost associated.

ATTACHMENTS

1. SB 946
2. LA Street Vendor Campaign flier

Approved by: Jeremy Dennis, Town Manager




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SB-946 Sidewalk vendors. (2017-2018)

SHARE THIS:



Date Published: 09/17/2018 09:00 PM

Senate Bill No. 946

CHAPTER 459

An act to add Chapter 6.2 (commencing with Section 51036) to Part 1 of Division 1 of Title 5 of the Government Code, relating to sidewalk vendors.

[Approved by Governor September 17, 2018. Filed with Secretary of State September 17, 2018.]

LEGISLATIVE COUNSEL'S DIGEST

SB 946, Lara. Sidewalk vendors.

Existing law authorizes a local authority, by ordinance or resolution, to adopt requirements for the public safety regulating any type of vending and the time, place, and manner of vending from a vehicle upon a street.

This bill would prohibit a local authority, as defined, from regulating sidewalk vendors, except in accordance with the provisions of the bill. The bill would provide that a local authority is not required to adopt a new program to regulate sidewalk vendors if the local authority has established an existing program that substantially complies with the provisions of the bill. The bill would apply these provisions to a chartered or general law city, county, or city and county.

The bill would require a local authority that elects to adopt a sidewalk vending program to, among other things, not require a sidewalk vendor to operate within specific parts of the public right-of-way, except when that restriction is directly related to objective health, safety, or welfare concerns, and not restrict sidewalk vendors to operate only in a designated neighborhood or area, except as specified. The bill would authorize a local authority to, by ordinance or resolution, adopt additional requirements regulating the time, place, and manner of sidewalk vending, as specified, if the requirements are directly related to objective health, safety, or welfare concerns. The bill would also authorize a local authority to prohibit sidewalk vendors in areas located within the immediate vicinity of a permitted certified farmers' market and a permitted swap meet, as specified, and to restrict or prohibit sidewalk vendors within the immediate vicinity of an area designated for a temporary special permit issued by the local authority, as specified. A violation would be punishable only by an administrative fine, as specified, pursuant to an ability-to-pay determination, and proceeds would be deposited in the treasury of the local authority.

The bill would require the dismissal of any criminal prosecutions under any local ordinance or resolution regulating or prohibiting sidewalk vendors that have not reached final judgment. The bill would also authorize a person who is currently serving, or who completed, a sentence, or who is subject to a fine, for a conviction of a misdemeanor or infraction for sidewalk vending, as specified, to petition for dismissal of the sentence, fine, or conviction.

Existing constitutional provisions require that a statute that limits the **right** of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

Vote: majority Appropriation: no Fiscal Committee: no Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. (a) The Legislature finds and declares all of the following:

- (1) Sidewalk vending provides important entrepreneurship and economic development opportunities to low-income and immigrant communities.
- (2) Sidewalk vending increases access to desired goods, such as culturally significant food and merchandise.
- (3) Sidewalk vending contributes to a safe and dynamic public space.
- (4) The safety and welfare of the general public is promoted by encouraging local authorities to support and properly regulate sidewalk vending.
- (5) The safety and welfare of the general public is promoted by prohibiting criminal penalties for violations of sidewalk vending ordinances and regulations.
- (6) This act applies to any city, county, or city and county, including a charter city. The criminalization of small business entrepreneurs, and the challenges that those entrepreneurs face as a result of a criminal record, are matters of statewide concern. Further, unnecessary barriers have been erected blocking aspiring entrepreneurs from accessing the formal economy, harming California's economy in the process, and disrupting the regulation of business, which is a matter of statewide concern. Moreover, California has an interest in the regulation of traffic, a matter of statewide concern, whether in ensuring the appropriate flow of traffic or in ensuring the safety of pedestrians on the road or the sidewalk.

(b) It is the intent of the Legislature to promote entrepreneurship and support immigrant and low-income communities.

SEC. 2. Chapter 6.2 (commencing with Section 51036) is added to Part 1 of Division 1 of Title 5 of the Government Code, to read:

CHAPTER 6.2. Sidewalk Vendors

51036. For purposes of this chapter, the following definitions apply:

- (a) "Sidewalk vendor" means a person who sells food or merchandise from a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other nonmotorized conveyance, or from one's person, upon a public sidewalk or other pedestrian path.
- (b) "Roaming sidewalk vendor" means a sidewalk vendor who moves from place to place and stops only to complete a transaction.
- (c) "Stationary sidewalk vendor" means a sidewalk vendor who vends from a fixed location.
- (d) "Local authority" means a chartered or general law city, county, or city and county.

51037. (a) A local authority shall not regulate sidewalk vendors except in accordance with Sections 51038 and 51039.

(b) Nothing in this chapter shall be construed to affect the applicability of Part 7 (commencing with Section 113700) of Division 104 of the Health and Safety Code to a sidewalk vendor who sells food.

(c) Nothing in this chapter shall be construed to require a local authority to adopt a new program to regulate sidewalk vendors if the local authority has established an existing program that substantially complies with the requirements in this chapter.

51038. (a) A local authority may adopt a program to regulate sidewalk vendors in compliance with this section.

(b) A local authority's sidewalk vending program shall comply with all of the following standards:

(1) A local authority shall not require a sidewalk vendor to operate within specific parts of the public right-of-way, except when that restriction is directly related to objective health, safety, or welfare concerns.

(2) (A) A local authority shall not prohibit a sidewalk vendor from selling food or merchandise in a park owned or operated by the local authority, except the local authority may prohibit stationary sidewalk vendors from vending in the park only if the operator of the park has signed an agreement for concessions that exclusively permits the sale of food or merchandise by the concessionaire.

(B) Notwithstanding subparagraph (A), a local authority may adopt additional requirements regulating the time, place, and manner of sidewalk vending in a park owned or operated by the local authority if the requirements are any of the following:

(i) Directly related to objective health, safety, or welfare concerns.

(ii) Necessary to ensure the public's use and enjoyment of natural resources and recreational opportunities.

(iii) Necessary to prevent an undue concentration of commercial activity that unreasonably interferes with the scenic and natural character of the park.

(3) A local authority shall not require a sidewalk vendor to first obtain the consent or approval of any nongovernmental entity or individual before he or she can sell food or merchandise.

(4) (A) A local authority shall not restrict sidewalk vendors to operate only in a designated neighborhood or area, except when that restriction is directly related to objective health, safety, or welfare concerns.

(B) Notwithstanding subparagraph (A), a local authority may prohibit stationary sidewalk vendors in areas that are zoned exclusively residential, but shall not prohibit roaming sidewalk vendors.

(5) A local authority shall not restrict the overall number of sidewalk vendors permitted to operate within the jurisdiction of the local authority, unless the restriction is directly related to objective health, safety, or welfare concerns.

(c) A local authority may, by ordinance or resolution, adopt additional requirements regulating the time, place, and manner of sidewalk vending if the requirements are directly related to objective health, safety, or welfare concerns, including, but not limited to, any of the following:

(1) Limitations on hours of operation that are not unduly restrictive. In nonresidential areas, any limitations on the hours of operation for sidewalk vending shall not be more restrictive than any limitations on hours of operation imposed on other businesses or uses on the same street.

(2) Requirements to maintain sanitary conditions.

(3) Requirements necessary to ensure compliance with the federal Americans with Disabilities Act of 1990 (Public Law 101-336) and other disability access standards.

(4) Requiring the sidewalk vendor to obtain from the local authority a permit for sidewalk vending or a valid business license, provided that the local authority issuing the permit or business license accepts a California driver's license or identification number, an individual taxpayer identification number, or a municipal identification number in lieu of a social security number if the local authority otherwise requires a social security number for the issuance of a permit or business license, and that the number collected shall not be available to the public for inspection, is confidential, and shall not be disclosed except as required to administer the permit or licensure program or comply with a state law or state or federal court order.

(5) Requiring the sidewalk vendor to possess a valid California Department of Tax and Fee Administration seller's permit.

(6) Requiring additional licenses from other state or local agencies to the extent required by law.

(7) Requiring compliance with other generally applicable laws.

(8) Requiring a sidewalk vendor to submit information on his or her operations, including, but not limited to, any of the following:

(A) The name and current mailing address of the sidewalk vendor.

(B) A description of the merchandise offered for sale or exchange.

(C) A certification by the vendor that to his or her knowledge and belief, the information contained on the form is true.

(D) The California seller's permit number (California Department of Tax and Fee Administration sales tax number), if any, of the sidewalk vendor.

(E) If the sidewalk vendor is an agent of an individual, company, partnership, or corporation, the name and business address of the principal.

(d) Notwithstanding subdivision (b), a local authority may do both of the following:

(1) Prohibit sidewalk vendors in areas located within the immediate vicinity of a permitted certified farmers' market or a permitted swap meet during the limited operating hours of that certified farmers' market or swap meet. A "certified farmers' market" means a location operated in accordance with Chapter 10.5 (commencing with Section 47000) of Division 17 of the Food and Agricultural Code and any regulations adopted pursuant to that chapter. A "swap meet" means a location operated in accordance with Article 6 (commencing with Section 21660) of Chapter 9 of Division 8 of the Business and Professions Code, and any regulations adopted pursuant to that article.

(2) Restrict or prohibit sidewalk vendors within the immediate vicinity of an area designated for a temporary special permit issued by the local authority, provided that any notice, business interruption mitigation, or other rights provided to affected businesses or property owners under the local authority's temporary special permit are also provided to any sidewalk vendors specifically permitted to operate in the area, if applicable. For purposes of this paragraph, a temporary special permit is a permit issued by the local authority for the temporary use of, or encroachment on, the sidewalk or other public area, including, but not limited to, an encroachment permit, special event permit, or temporary event permit, for purposes including, but not limited to, filming, parades, or outdoor concerts. A prohibition of sidewalk vendors pursuant to this paragraph shall only be effective for the limited duration of the temporary special permit.

(e) For purposes of this section, perceived community animus or economic competition does not constitute an objective health, safety, or welfare concern.

51039. (a) (1) A violation of a local authority's sidewalk vending program that complies with Section 51038 is punishable only by the following:

(A) An administrative fine not exceeding one hundred dollars (\$100) for a first violation.

(B) An administrative fine not exceeding two hundred dollars (\$200) for a second violation within one year of the first violation.

(C) An administrative fine not exceeding five hundred dollars (\$500) for each additional violation within one year of the first violation.

(2) A local authority may rescind a permit issued to a sidewalk vendor for the term of that permit upon the fourth violation or subsequent violations.

(3) (A) If a local authority requires a sidewalk vendor to obtain a sidewalk vending permit from the local authority, vending without a sidewalk vending permit may be punishable by the following in lieu of the administrative fines set forth in paragraph (1):

(i) An administrative fine not exceeding two hundred fifty dollars (\$250) for a first violation.

(ii) An administrative fine not exceeding five hundred dollars (\$500) for a second violation within one year of the first violation.

(iii) An administrative fine not exceeding one thousand dollars (\$1,000) for each additional violation within one year of the first violation.

(B) Upon proof of a valid permit issued by the local authority, the administrative fines set forth in this paragraph shall be reduced to the administrative fines set forth in paragraph (1), respectively.

(b) The proceeds of an administrative fine assessed pursuant to subdivision (a) shall be deposited in the treasury of the local authority.

(c) Failure to pay an administrative fine pursuant to subdivision (a) shall not be punishable as an infraction or misdemeanor. Additional fines, fees, assessments, or any other financial conditions beyond those authorized in subdivision (a) shall not be assessed.

(d) (1) A violation of a local authority's sidewalk vending program that complies with Section 51038, or a violation of any rules or regulations adopted prior to January 1, 2019, that regulate or prohibit sidewalk vendors in the jurisdiction of a local authority, shall not be punishable as an infraction or misdemeanor, and the person alleged to have violated any of those provisions shall not be subject to arrest except when permitted under law.

(2) Notwithstanding any other law, paragraph (1) shall apply to all pending criminal prosecutions under any local ordinance or resolution regulating or prohibiting sidewalk vendors. Any of those criminal prosecutions that have not reached final judgment shall be dismissed.

(e) A local authority that has not adopted rules or regulations by ordinance or resolution that comply with Section 51037 shall not cite, fine, or prosecute a sidewalk vendor for a violation of any rule or regulation that is inconsistent with the standards described in subdivision (b) Section 51038.

(f) (1) When assessing an administrative fine pursuant to subdivision (a), the adjudicator shall take into consideration the person's ability to pay the fine. The local authority shall provide the person with notice of his or her **right** to request an ability-to-pay determination and shall make available instructions or other materials for requesting an ability-to-pay determination. The person may request an ability-to-pay determination at adjudication or while the judgment remains unpaid, including when a case is delinquent or has been referred to a comprehensive collection program.

(2) If the person meets the criteria described in subdivision (a) or (b) of Section 68632, the local authority shall accept, in full satisfaction, 20 percent of the administrative fine imposed pursuant to subdivision (a).

(3) The local authority may allow the person to complete community service in lieu of paying the total administrative fine, may waive the administrative fine, or may offer an alternative disposition.

(g) (1) A person who is currently serving, or who completed, a sentence, or who is subject to a fine, for a conviction of a misdemeanor or infraction for sidewalk vending, whether by trial or by open or negotiated plea, who would not have been guilty of that offense under the act that added this section had that act been in effect at the time of the offense, may petition for dismissal of the sentence, fine, or conviction before the trial court that entered the judgment of conviction in his or her case.

(2) Upon receiving a petition under paragraph (1), the court shall presume the petitioner satisfies the criteria in paragraph (1) unless the party opposing the petition proves by clear and convincing evidence that the petitioner does not satisfy the criteria. If the petitioner satisfies the criteria in paragraph (1), the court shall grant the petition to dismiss the sentence or fine, if applicable, and dismiss and seal the conviction, because the sentence, fine, and conviction are legally invalid.

(3) Unless requested by the petitioner, no hearing is necessary to grant or deny a petition filed under paragraph (1).

(4) If the court that originally sentenced or imposed a fine on the petitioner is not available, the presiding judge shall designate another judge to rule on the petition.

(5) Nothing in this subdivision is intended to diminish or abrogate any rights or remedies otherwise available to the petitioner.

(6) Nothing in this subdivision or related provisions is intended to diminish or abrogate the finality of judgments in any case not falling within the purview of this chapter.

SEC. 3. The Legislature finds and declares that Section 2 of this act, which adds Section 51038 to the Government Code, imposes a limitation on the public's **right** of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

The Legislature finds and declares that in order to protect the privacy of a sidewalk vendor with regard to his or her California driver's license or identification number, individual taxpayer identification number, or municipal identification number, when that number is collected in lieu of a social security number for purposes of the

issuance of a permit or business license, it is necessary that the sidewalk vendor's number be confidential, except as provided in this act.



LA STREET VENDOR CAMPAIGN

The Los Angeles Street Vendor Campaign (LASVC) is the vendor-led initiative to legalize vending on Los Angeles' city sidewalks and parks. The informational sheet is meant to inform people about SB 946 and why it is necessary to protect vendors and their families across California.

SENATE BILL 946 GOALS

- 1 **Decriminalize sidewalk vending permanently in California and establish an exclusively administrative penalty system for enforcement at the local level.**
- 2 **Create an avenue for cities to adopt local sidewalk vending licensing systems.**
- 3 **Establish minimum standards to ensure flexible, safe, accessible and inclusive local regulations.**

SAFE SIDEWALK VENDING ACT SENATE BILL 946

Senate Bill 946 - Safe Sidewalk Vending Act (SB 946) seeks to decriminalize sidewalk vending across the state of California. Sidewalk vending is a means for entrepreneurship and financial stability for thousands of people living in the state. Many street vendors are immigrants and/or undocumented, putting them at higher risk of deportation if charged or convicted of a crime. Criminalization threatens to tear families apart, and prevent economic mobility. Decriminalizing sidewalk vending will empower more entrepreneurship and economic activity, while protecting the people and culture of California.

In order to understand the impact of SB 946, LASVC looked at the sidewalk vending laws in the 30 most populous cities in California. **The ideal system would have a sidewalk vending licensing program that does not result in criminal prosecution and does not impose unnecessarily onerous restrictions on where a person can vend.**

LASVC defines **criminalization** as a policy that causes vendors to be charged with **misdemeanors or infractions**. These types of criminal penalties carry severe and disproportionate consequences for low-income workers and immigrants. Non-criminal administrative penalties, like the enforcement program in Los Angeles, allow cities to enforce rules without the same risks as infractions or misdemeanors, and ultimately do not contribute to creating criminal records for these entrepreneurs.

To LASVC, unnecessary and unjust restrictions are those that serve an exclusionary purpose, rather than protecting health and safety. These significant restrictions include **no vending in public parks, vending allowed only in special districts or zones, requirement of explicit permission from brick-and-mortar restaurants close-by, excessive requirements for vendors to continuously move (no stationary vending) and fines that exceed \$500**. If a city has one or more of these requirements, LASVC considers the restrictions to be significant. The following page has a table with the details of the 30 cities.

OF THE 30 CITIES:

City	Sidewalk Vending Permit System	Significant Restrictions	Criminalization
Los Angeles	No	Yes	Yes*
San Diego	Yes	Yes	Yes
San Jose	Yes	Yes	Yes
San Francisco	Yes	Yes	Yes
Fresno	Yes	Yes	Yes
Sacramento	Yes	Yes	Yes
Long Beach	Yes	Yes	Yes
Oakland	Yes	Yes	No
Bakersfield	Yes	Yes	Yes
Anaheim	Yes	Yes	Yes
Santa Ana	Yes	Yes	Yes
Riverside	Yes	Yes	Yes
Stockton	Yes	Yes	Yes
Chula Vista	Yes	Yes	Yes
Irvine	Yes	Yes	Yes
Fremont	Yes	Yes	Yes
San Bernardino	No	Yes	Yes
Modesto	Yes	Yes	Yes
Fontana	No	Yes	Yes
Oxnard	Yes	Yes	Yes
Moreno Valley	Yes	Yes	Yes
Huntington Beach	No	Yes	Yes
Glendale	No	Yes	Yes
Santa Clarita	No	Yes	Yes
Oceanside	No	Yes	Yes
Garden Grove	Yes	Yes	Yes
Rancho Cucamonga	Yes	Yes	Yes
Santa Rosa	Yes	Yes	Yes
Ontario	Yes	Yes	Yes
Elk Grove	No	Yes	Yes

*Los Angeles earned a "No" for criminalizing vending in parks.

Eight cities have no permit system in place, including Los Angeles. That is over a quarter of the cities.

All cities have significant restrictions.

Oakland is the only city that does not criminalize violations by street and sidewalk vendors.

WANT TO HELP?

Call your district Assemblymember and Senator to tell them you support the passing of SB 946.

For more information, please visit:
[facebook.com/LAStreetVendorCampaign](https://www.facebook.com/LAStreetVendorCampaign)

Questions about this research?
 Please Contact:
 Luis Gutierrez
luis@lurnetwork.org

There are nearly 50,000 street vendors in Los Angeles alone. This bill can change the lives of thousands of Californians. It is necessary for both protection and economic development across the state.

WHO IS LASVC?

The LASVC is a broad and diverse coalition of street vendors and 65 organizations from across Los Angeles. Individually, our member organizations are leading experts in the fields of community development, immigrant rights, civil rights, public interest law, public health, municipal law, food equity, small business development, safe and vibrant streets, and economic development. Collectively, we work to protect the rights of street vendors and enhance economic opportunities for low-income entrepreneurs.



TOWN OF PORTOLA VALLEY STAFF REPORT

TO: Mayor and Members of the Town Council
FROM: Cara E. Silver, Town Attorney
DATE: November 14, 2018
RE: Council Subcommittee for Town Attorney Annual Performance Evaluation

RECOMMENDATION

The Town Attorney recommends that the Town Council form a subcommittee to manage this year's annual performance evaluation process for the Town Attorney.

BACKGROUND

Jorgenson, Siegel, McClure & Flegel, LLP has been providing legal services to the Town since 1996. On November 1, 2017 the Town entered into a legal services agreement with Jorgenson, Siegel, McClure & Flegel and Cara Silver was designated as the Town Attorney representative under such agreement.

DISCUSSION

The Town Attorney requests that the Council form a subcommittee to determine the scope of this year's performance evaluation for the Town Attorney.

FISCAL IMPACT

Should the subcommittee recommend the retention of a third party to manage the evaluation, staff will return to Council with a budget amendment to support that activity.

Reviewed by: Jeremy Dennis, Town Manager

A handwritten signature in black ink, appearing to read 'Jeremy Dennis'.

#8

There are no written materials for Council Liaison Committee and Regional Agencies Reports

There are no written materials for Town Manager Report

TOWN COUNCIL WEEKLY DIGEST

Thursday – October 25, 2018

1. Agenda (Action) – Town Council – Wednesday, October 24, 2018
2. Monthly Meeting Schedule – November 2018

Attached Separates (Council Only)

(placed in your town hall mailbox)

1. Invitation from Supervisor David Canepa – First annual Healthy Living Healthy Lives Health Fair – Saturday, November 10, 2018
2. Invitation from California Association for Local Economic Development (CALED) – 39th Annual CALED conference – March 27 – 29, 2019



TOWN OF PORTOLA VALLEY

7:00 PM – Special Meeting of the Town Council
 Wednesday, October 24, 2018
 The Sequoias / Hanson Hall
 501 Portola Road, Portola Valley, CA 94028

There is construction at the main entrance to the Sequoias. At main entrance, follow directional signs to Hanson Hall. There is no change to customary parking.

ACTION AGENDA

7:00 PM - CALL TO ORDER AND ROLL CALL

Councilmember Hughes, Councilmember Derwin, Councilmember Aalfs, Vice Mayor Wengert and Mayor Richards

All Present

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

None

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

1. **Approval of Minutes** – September 26, 2018

Approved as Amended 5-0

2. **Ratification of Warrant List** – October 10, 2018
3. **Approval of Warrant List** – October 24, 2018
4. **Recommendation by Town Manager** – Town Response to Grand Jury Report on Smoking in Multiunit Housing
5. **Recommendation by Town Manager and Assistant to the Town Manager** – Town Response to Grand Jury Report on Cooperative Purchasing
6. **Recommendation by Assistant to the Town Manager** – Review and Approval of Amendments to Sustainability and Environmental Resources Committee Charter

Items 2 – 6 Approved 5-0

REGULAR AGENDA

STAFF REPORTS AND RECOMMENDATIONS

7. **Report by Public Works Director** – Conservation Committee Request for Expenditures at the Spring Down Open Space Preserve and Town Center Property

Council approved programs as proposed for Spring Down, Town Center and Budget Amendment 5-0

8. **Recommendation by Town Manager** – Town Response to Grand Jury Report on Pension Costs

Proposed Letter to the Grand Jury Approved as Amended 5-0

9. **Recommendation by Town Manager** – Council Subcommittee for Town Manager Annual Performance Evaluation

Council Approved Appointment of Mayor Richards and Vice Mayor Wengert to the Subcommittee

10. **Recommendation by Town Manager** – Council Assignment to Housing Strategic Plan Tasks

Approved Council Assignments as follows: 5-0

1. **Affiliated Housing on Stanford Lands – Mayor Richards**
2. **Affiliated Housing at the Priory and the Sequoias – Mayor Richards and Councilmember Hughes**
3. **Expansion of the Affiliated Housing program – Councilmembers Aalfs and Derwin**
4. **Review of the Town’s inclusionary housing fund and potential expenditures – Vice Mayor Wengert and Councilmember Hughes**
5. **Second unit/accessory dwelling unit (ADU) ordinance change technical support – Mayor Richards and Councilmember Aalfs**
6. **Home for All Round Two support – community engagement efforts – Staff**

11. **Recommendation by Assistant to the Town Manager** – Review and Approval of Amendments to Communications & Sustainability Management Analyst Job Description

Council Approved Amended Job Description for Communications & Community Engagement Analyst 5-0

12. **Presentation by Assistant to Town Manager** – Roll-out of PV Connect Communications App

Council is pleased with the new App and thanked Assistant to the Town Manager for her great work

13. **COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS**

Council arising out of liaison appointments to both in-town and regional committees and initiatives. *There are no written materials and the Town Council does not take action under this agenda item.*

Councilmember Hughes -

The Finance Committee met on October 22 and discussed Form 700 and investment funds.

Councilmember Derwin -

Aileen Cassinetto was named the 2019-2020 Poet Laureate. She attended a Resource Management Climate Protection meeting and discussed electric grid integration and implementation. Attended a Sustainability & Environmental

Resources Committee meeting and discussed leaf blowers and revision of committee charter. She also attended a San Mateo County Water Coordination Committee meeting, and Ad-Hoc Housing on Town Owned Property, and a Foundation for San Mateo County Libraries meeting. She also attended a meeting in Los Angeles to discuss managed lanes for traffic control.

Councilmember Aalfs -

Attended a Peninsula Clean Energy meeting.

Vice Mayor Wengert -

Attended an October SFO Community Roundtable meeting. The FAA was in attendance, and there was a discussion on the high growth at San Francisco Airport. She also attended the October 22 Finance Committee meeting, which was reported earlier by Councilmember Hughes with the addition of discussion, held about the possibility of the town changing banks. This topic will come before the Council at its November 28 meeting.

Mayor Richards -

Emergency Preparedness Committee continues to look for medical volunteers and is looking into upcoming emergency preparedness exercises. He attended the October 17 Planning Commission meeting that discussed ways to encourage ADUs in Portola Valley. He reported that the HEART Steering Committee is looking at ADUs.

14. **TOWN MANAGER REPORT**

Town Manager said the recent search for crossing guard services has proven unsuccessful at this time. On October 15, staff held an all Commission/Committee meeting that was successful and well attended. On October 23, the ADU home tour visited three ADUs in town. The ASCC met on October 22 to look at design matters with ADUs.

Staff is seeing significant saving on water usage on fields, more information to come. On November 16, there is a scheduled demo of Pickleball on one of the sports courts.

WRITTEN COMMUNICATIONS

15. **Town Council Digest** – September 13, 2018 - **None**

16. **Town Council Digest** – September 21, 2018 - **None**

17. **Town Council Digest** – September 27, 2018 - **None**
18. **Town Council Digest** – October 4, 2018 – **#5 Councilmember Hughes noted the number of trees being removed**
19. **Town Council Digest** – October 12, 2018 - **None**
20. **Town Council Digest** – October 18, 2018 - **None**

ADJOURN TO CLOSED SESSIONS: 9:32 pm

21. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Initiation of litigation pursuant to Government Code Section 54956.9 (d)(4): One (1)
22. **CONFERENCE WITH LABOR NEGOTIATORS**
Pursuant to Government Code §54957.6
Agency designated representatives: (Town Council, Cara Silver)
Unrepresented employee: Town Manager

REPORT OUT OF CLOSED SESSIONS – None to Report

ADJOURNMENT: 10:35 pm

ASSISTANCE FOR PEOPLE WITH DISABILITIES

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AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

Town of Portola Valley

Town Hall: 765 Portola Road, Portola Valley, CA 94028 Tel: (650) 851-1700 Fax: (650) 851-4677

NOVEMBER 2018 MEETING SCHEDULE

Note: **Unless otherwise noted below and on the agenda, all meetings take place in the Historic Schoolhouse**, located at 765 Portola Road, Portola Valley, CA

TOWN COUNCIL – 7:00 PM (Meets 2nd & 4th Wednesdays)

Wednesday, November 14, 2018

Wednesday, November 28, 2018

PLANNING COMMISSION – 7:00 PM (Meets 1st & 3rd Wednesdays)

Council Liaison – Maryann Derwin (for months October, November, December)

Wednesday, November 7, 2018

Wednesday, November 21, 2018

ARCHITECTURAL & SITE CONTROL COMMISSION - 7:00 PM (Meets 2nd & 4th Mondays)

Council Liaison – Ann Wengert (for months October, November, December)

Monday, November 12, 2018

Monday, November 26, 2018

BICYCLE, PEDESTRIAN & TRAFFIC SAFETY COMMITTEE – 8:15 AM (Meets 1st Wednesday of every month)

Council Liaison – Craig Hughes

Wednesday, November 7, 2018

CABLE & UTILITIES UNDERGROUNDING COMMITTEE

Council Liaison – Craig Hughes

As announced

CONSERVATION COMMITTEE – 7:30 PM (Meets 4th Tuesday)

Council Liaison – John Richards

Tuesday, November 27, 2018

CULTURAL ARTS COMMITTEE – (Meets 2nd Thursday of every month)

Council Liaison – John Richards

Thursday, November 8, 2018

EMERGENCY PREPAREDNESS COMMITTEE – 8:00 AM (Meets 2nd Thursday of every month)

in the EOC / Conference Room at Town Hall

Council Liaison – John Richards

Thursday, November 8, 2018

FINANCE COMMITTEE

Council Liaison – Ann Wengert

As announced

GEOLOGIC SAFETY COMMITTEE – 7:30 PM

Council Liaison – Jeff Aalfs

As announced

HISTORIC RESOURCES COMMITTEE

Council Liaison – Jeff Aalfs

As announced

NATURE AND SCIENCE COMMITTEE – 5:00 PM (Meets 2nd Thursday of alternate even numbered months)

Council Liaison – Jeff Aalfs

OPEN SPACE ACQUISITION ADVISORY COMMITTEE

Council Liaison – Craig Hughes

As announced

PARKS & RECREATION COMMITTEE – 7:30 PM (Meets 1st Monday of every month)

Council Liaison – Ann Wengert

Monday, November 5, 2018

PUBLIC WORKS COMMITTEE

Council Liaison – Jeff Aalfs

As announced

SUSTAINABILITY COMMITTEE – 10:30 AM (Meets 3rd Monday of every other month) in the EOC/Conference Room at Town Hall

Council Liaison – Ann Wengert

(Next scheduled meeting is December 17, 2018)

TRAILS & PATHS COMMITTEE – 8:15 AM (3RD Tuesday of every month, or as needed)

Council Liaison – Jeff Aalfs

Tuesday, November 20, 2018

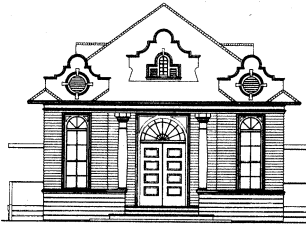
TOWN COUNCIL WEEKLY DIGEST

Thursday – November 1, 2018

1. Agenda – Parks & Recreation Committee – Monday, November 5, 2018
2. Agenda – Bicycle, Pedestrian & Traffic Safety Committee – Wednesday, November 7, 2018
3. Agenda – Emergency Preparedness Committee – Thursday, November 8, 2018
4. Agenda – Cultural Arts Committee – Thursday, November 8, 2018
5. Letter from Cities Association of Santa Clara County re Formation of the Santa Clara/Santa Cruz Community Roundtable
6. Email from Mayor Doug Kim, City of Belmont re Bay Area Air Quality Management District - Grant Opportunity for Clean Air Projects

Attached Separates (Council Only)
(placed in your town hall mailbox)

1. Brochure from Blount International Inc. re new OREGON 120V Professional Series Battery Powered Equipment



Town of Portola Valley
Parks & Recreation Committee Meeting
Monday, November 5, 2018 – 7:30 pm
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

PARKS & RECREATION COMMITTEE
MEETING CANCELLATION
NOTICE

The regular meeting of the
Parks & Recreation Committee scheduled for
Monday, November 5, 2018
has been cancelled



TOWN OF PORTOLA VALLEY
Bicycle, Pedestrian and Traffic Safety
Committee Meeting
Wednesday, November 7, 2018 – 8:15 AM
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

MEETING AGENDA

1. Call to Order / Roll Call
2. Oral Communications
 - A note from Mr. Bruce McAuley, received by email. Request to investigate signs re-enforcing the “3-Foot Law” for motor traffic passing cyclists.
3. Approve Minutes of the September 5, 2018 meeting
4. Sheriff's Report
5. Public Works Report:
 - a. Traffic Study update
6. Ongoing Committee Business for 2018
 - a. Windy Hill parking monitoring
7. Outreach possibilities for 2018
 - a. Scheduling of Evening meetings, Traffic Study Outreach phase
 - b. Earth Day, Picnic and other Town events for 2019
 - c. Timely planning for 2019 budget items
8. Matters Arising
9. Time and Date for December 2018 meeting:
 - a. Wednesday, December 5, 2018, 8:15 am
10. Adjournment



TOWN OF PORTOLA VALLEY
Regular Meeting of the
Emergency Preparedness Committee
Thursday, November 8, 2018 - 8:00 AM
EOC / Town Hall Conference Room
765 Portola Road, Portola Valley, CA 94028

MEETING AGENDA

1. 8:00 Call to order
 - Members: Mark Bercow, Dave Howes, Anne Kopf-Sill, Dale Pfau, Chris Raanes, Ray Rothrock, Craig Taylor, Bud Trapp
 - Potential Guests: Jeremy Dennis/Town Manager, Brandi de Garneau, Assistant to Town Manager, John Richards/Town Council, Dan Ghiorso and Selena Brown/ WFPD, C. Buck/Sheriff's Office, Christina Corpus/Sheriff's Office, Gary Nielsen/Police Commissioner, Chuck Nile/Red Cross, Stuart Young/former EPC member, resident, Bud Eisberg, Mark Dahlen, Doug Keyston/Woodside Emergency Preparedness Committee, Wil Patterson /PV Public Works Committee, Jerry Shefren/resident, Lori Duvall/resident
2. 8:01 Oral Communications
3. 8:05 Approve minutes for October 11, 2018 meeting
4. 8:10 CERPP/WFPD Report (Brown/Ghiorso)
5. 8:15 Town Report (de Garneau)
6. 8:20 Committee Reports
 - a) Medical Subcommittee Report
 - b) Communications Subcommittee Report (Rothrock)
 - Cleanup of excess supplies at the Priory on Saturday, Oct. 13th
 - c) Emails to Forum (Kopf-Sill)
7. 8:55 Next meeting is December 13, 2018
 - a) Quorum check
8. 9:00 Adjourn



TOWN OF PORTOLA VALLEY
Cultural Arts Committee Meeting
Thursday, November 8, 2018 - 1:00 PM
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

MEETING AGENDA

1. Call to Order
2. Oral Communications
3. Approval of Minutes – September 13, 2018
4. New Business:
 - Holiday Faire
5. Adjournment



P.O. Box 3144
Los Altos, CA 94024
408-766-9534
www.citiesassociation.org

October 23, 2018

The Honorable Anna G. Eshoo
241 Cannon Building
Washington, DC 20515

The Honorable Ro Khanna
513 Cannon House Office Building
Washington, DC 20515

The Honorable Jimmy Panetta
228 Cannon House Office Building
Washington, DC 20515

VIA EMAIL

RE: Formation of the Santa Clara/Santa Cruz Community Roundtable

Dear Representatives Eshoo, Panetta, Khanna:

On behalf of the Cities Association of Santa Clara County, we are writing to update you on the formation of an aircraft noise roundtable allowing our region a voice and the ability to work with the FAA, the regional airports, as well as other Roundtables.

The cities and counties of Santa Clara & Santa Cruz Counties took these actions:

Joining the Roundtable: Capitola, Cupertino, Los Altos, Los Altos Hills, Monte Sereno, Mountain View, Palo Alto, Santa Clara, Saratoga, Sunnyvale, Santa Clara County, Santa Cruz County

Declining to join the Roundtable: Campbell, Gilroy, Los Gatos, Morgan Hill, Watsonville, Scotts Valley

Waiting until FAA responds to the South Flow Ad Hoc Committee Report & Requesting changes before joining: Milpitas, San José

Awaiting action: City of Santa Cruz

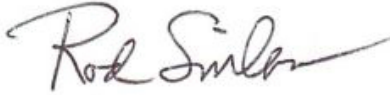
While our hope was that all jurisdictions would choose to join this effort, 12 jurisdictions passed resolutions to participate. Those jurisdictions declining to participate are welcome to join at any time.

The Cities Association of Santa Clara County will now initiate the formation of the Roundtable by beginning the RFP process for a Roundtable management/consultant. Our intent is to have this formed in early 2019. We respectfully request that your offices and staff continue partnering with this effort and attend future Roundtable meetings.

Formation of the Santa Clara/Santa Cruz Community Roundtable
October 23, 2018
Page 2 of 2

If you have any questions, please contact Andi Jordan, Executive Director, directly. We will continue to keep you apprised of our progress. We look forward to our continued collaboration and our region working together.

Sincerely,



Rod Sinks
President, Cities Association of Santa Clara County
Vice Mayor, City of Cupertino



Andi Jordan
Executive Director

cc: Members, Santa Clara County Board of Supervisors
Members, Santa Cruz County Board of Supervisors
The Honorable Paul Resnikoff, Mayor, City of Campbell
The Honorable Darcy Paul, Mayor, City of Cupertino
The Honorable Roland Velasco, Mayor, City of Gilroy
The Honorable Jean Mardo, Mayor, City of Los Altos
The Honorable John Radford, Mayor, Town of Los Altos Hills
The Honorable Rob Rennie, Mayor, Town of Los Gatos
The Honorable Rich Tran, Mayor, City of Milpitas
The Honorable Burton Craig, Mayor, City of Monte Sereno
The Honorable Steve Tate, Mayor, City of Morgan Hill
The Honorable Lenny Siegel, Mayor, City of Mountain View
The Honorable Liz Kniss, Mayor, City of Palo Alto
The Honorable Sam Liccardo, Mayor, City of San José
The Honorable Lisa Gillmor, Mayor, City of Santa Clara
The Honorable Mary-Lynne Bernald, Mayor, City of Saratoga
The Honorable Glenn Hendricks, Mayor, City of Sunnyvale
The Honorable Michael Termini, Mayor, City of Capitola
The Honorable Cynthia Chase, Mayor, City of Santa Cruz
The Honorable Jim Reed, City of Scotts Valley
The Honorable Lowell Hurst, City of Watsonville
The Honorable Elizabeth Lewis, Chair, San Francisco International Airport/Community Roundtable
Mr. John Aitken, Director of Aviation, Norman Y. Minéta San José International Airport
Mr. Ivar C. Satero, Director, San Francisco International Airport
Mr. Dennis Roberts, Western Pacific Regional Administrator, Federal Aviation Administration
Members and Alternates, Former Select Committee on South Bay Arrivals
The Honorable Jackie Speier, Member of Congress
The Honorable Zoe Lofgren, Member of Congress
Members of the Ad Hoc Committee on Aircraft Noise in the South Bay/Peninsula
City Managers/Chief County Executives of Santa Clara & Santa Cruz Counties

Dear Clerk's

Earlier today this email was sent without the attachment below. Once again please forward to your Mayors, Councilmembers and staff. Apologies for the confusion the earlier email caused.

I wanted to alert you and your staff to a major grant opportunity that can help fund clean air projects for your City. This can include things like electric vehicle charging stations, new heavy-duty equipment at your yards that replaces older diesel equipment, and installing new power systems. Please let your staff know because this is FIRST COME, FIRST SERVED!

Let me know if I can answer any questions.

Thanks,
Mayor Doug Kim
City of Belmont"

You are receiving this email because you have previously signed up for, or expressed interest in, ongoing AB 617 initiatives led by the Air District.

Having trouble viewing this email? [View online.](#)
Please do not respond to this email.

Assistance in: [Chinese](#) | [Spanish](#) | [Vietnamese](#) | [Tagalog](#)

 [Send to a friend](#)



BAY AREA AIR QUALITY
MANAGEMENT DISTRICT

More than \$60 Million Available for Clean Air Projects

October 31, 2018

Dear Bay Area Community,

The Air District has more than **\$60 million** available for projects to upgrade or replace on-road vehicles, school buses, off-road and agricultural equipment, marine equipment, and locomotives. **Apply online today.**

The Air District is offering \$50 million in grants to reduce toxic air emissions and ozone-forming pollutants from older diesel engines through the Community Health Protection Grant Program. For the initial year of this program, the Air District will prioritize applications for projects reducing emissions in communities in two areas: along the 80/880 freeways from Hayward to Richmond and from Vallejo to Pittsburg. Community input will play an important role by informing the Air District's outreach and project identification processes.

The Air District is also administering more than \$11 million in annual Carl Moyer Program funding available for projects throughout the Bay Area. Applications are accepted and evaluated on a first-come, first-served basis until funds run out.

Applications are currently being accepted on a first-come, first served basis for all equipment categories. Eligible project types include:

- **Equipment/vehicle replacement** – replace older heavy-duty equipment/vehicles with newer and cleaner emission-certified equipment
- **Engine repower** – replace older engines with newer, emission-certified engines
- **Remanufacture kit** – install an engine remanufacture kit to reduce emissions from a marine engine
- **Power system conversions** – convert existing equipment to operate on electric or hybrid power
- **CNG tank replacement** – replace on-board compressed natural gas (CNG) fuel tanks on school buses
- **Infrastructure** – as part of an eligible equipment project, install alternative fuel or battery charging stations to support new vehicles or equipment

Visit the Air District website to apply online and to get more information about available funds and equipment eligible for funding:

- On-road trucks and buses
- School buses
- Off-road equipment
- Marine
- Locomotives
- Agricultural equipment

Contact the Air District with any questions you might have, including how to start your Carl Moyer Program application today. Staff contacts for equipment categories are as follows:

Judy Williams
Off-road and agriculture
[\(415\) 749-4738](tel:4157494738)
jwilliams@baaqmd.gov

Adam Shapiro
On-road and off-road

Monte DiPalma
School buses
[\(415\) 749-8701](tel:4157498701)
mdipalma@baaqmd.gov

Yu Zhang Liu
Marine

[\(415\) 749-8441](tel:(415)749-8441)
ashapiro@baaqmd.gov

Madeleine Storelli
On-road
[\(415\) 749-4692](tel:(415)749-4692)
mstorelli@baaqmd.gov

Michael Neward
School buses
[\(415\) 749-4703](tel:(415)749-4703)
mneward@baaqmd.gov

[\(415\) 749-8430](tel:(415)749-8430)
yliu@baaqmd.gov

Anthony Fournier
Locomotive
[\(415\) 749-4961](tel:(415)749-4961)
afournier@baaqmd.gov

Thank you,

Grants Staff
Bay Area Air Quality Management District

[Bay Area Air Quality Management District](#)

375 Beale Street, Suite 600, San Francisco, CA 94105, United States
[\(415\) 749-4900](tel:(415)749-4900) | [1-800-HELP-AIR](tel:1-800-HELP-AIR) | Email: feedback@baaqmd.gov

This email was sent to: douglasckim@gmail.com

This email was by: Bay Area Air Quality Management District
Manage your email subscription. You may **unsubscribe** at any time.

TOWN COUNCIL WEEKLY DIGEST

Thursday – November 8, 2018

1. Agenda – Architectural and Site Control Commission – Monday, November 12, 2018
2. Invitation to Council of Cities Dinner Meeting hosted by City of Foster City – Friday, November 16, 2018
3. [Western City Magazine – November 2018](#)

Attached Separates (Council Only) *(placed in your town hall mailbox)*

1. Invitation to “*You’re Remarkable*” PARCA’s Annual Awards Dinner-Dance – Friday, March 1, 2019
2. LABOR Newsletter – November 2018



TOWN OF PORTOLA VALLEY

Meetings of the Architectural Site Control Commission (ASCC)

Monday, November 12, 2018

7:00 PM – Regular ASCC Meeting

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

SPECIAL ASCC FIELD MEETING

5:00 PM 30 Meadow – Architectural Review for an extended light well to be added to a new residence under construction and the addition of lighting at a basement staircase

REGULAR MEETING AGENDA

7:00 PM - CALL TO ORDER AND ROLL CALL

Commissioners Breen, Ross, Wilson, Vice Chair Koch and Chair Sill

ORAL COMMUNICATIONS

Persons wishing to address the Architectural and Site Control Commission on any subject may do so now. Please note however, that the Architectural and Site Control Commission is not able to undertake extended discussion or action tonight on items not on the agenda.

OLD BUSINESS

1. Architectural Review for an extended light well to be added to a new residence under construction and the addition of lighting at a basement staircase, 30 Meadow Lane, Carano Trust, File #PLN_ARCH 21-2018 (C. Richardson)
2. Architectural Review and Site Development Permit for a New Two-Story Residence, Detached Garage, Gym, Pool, Garden Shed, Removal of Significant Trees, Landscaping and associated improvements, 385 Westridge Road, Tom Linebarger and Michele Janin Residence, File # PLN_ARCH 14-2018 (C. Richardson)
3. Architectural and Site Development Review for a New Residence, Removal of Significant Trees, and Landscaping, 160 Fawn Lane, Holliday Residence, File # PLN_ARCH 4-2018 (A. Cassidy)
4. Architectural and Site Development Review for a New Two-Story Detached ADU/Office, New Pool and Cabana, an Addition/Remodel to the Existing House, and Landscaping, 99 Hillbrook Drive, Day Residence, File # PLN_ARCH 13-2018 (A. Cassidy)

COMMISSION, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

5. Commission Reports
6. Staff Report
7. News Digest: Planning Issues of the Day

APPROVAL OF MINUTES

8. ASCC Meeting of October 22, 2018

ADJOURNMENT

AVAILABILITY OF INFORMATION

For more information on the projects to be considered by the ASCC at the Special Field and Regular meetings, as well as the scope of reviews and actions tentatively anticipated, please contact Carol Borck in the Planning Department at Portola Valley Town Hall, 650-851-1700 ex. 211. Further, the start times for other than the first Special Field meeting are tentative and dependent on the actual time needed for the preceding Special Field meeting.

Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours. Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall.

ASSISTANCE FOR PEOPLE WITH DISABILITIES

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PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Architectural and Site Control Commission at, or prior to, the Public Hearing(s).



Dinner/Meeting Announcement Friday, November 16, 2018

Everyone is encouraged to attend these monthly meetings. This is a great opportunity to meet colleagues from other cities, work together on solutions for our county, get to know how other cities handle issues, make friends and helpful connections, and learn what's going on with the "big" issues we seldom have time to discuss at council meetings.

Location:

Gilead Sciences
309 Velocity Way, Space B
Foster City, CA 94404
(Map, Directions, & Parking Attached)

Schedule:

6:00 pm	Social Time
6:30 pm	Business Meeting
6:45 pm	Dinner
7:15 pm	Program
8:30 pm	Adjourn

Please contact Chair Diane Papan if you wish to bring up an item for group discussion or give a committee report.
Telephone: (650) 522-7522 or email: dpapan@cityofsanmateo.org

BUFFET STYLE DINNER (Including Hosted Beer/Wine Bar & Social Hour) \$50.00 per person

*Spinach Pomegranate Salad with Red Onion, Walnuts, Feta, & Balsamic Vinaigrette
Firebrand Bread and Butter
Mushroom Risotto
Chicken Roulade with Gorgonzola Cheese, Figs, Prosciutto, & Pine Nuts
Roasted Seasonal Veggies
Califlower Cakes with Lentils, Tomatilla Sauce, & Mozzarella
Assortment of Dessert (Chocolate and White Chocolate Tarts, Fresh Fruit Tarts)*

Registration is limited to first fifty (50) individuals.

Please RSVP by Friday, November 9th, 2018 to Jennifer Phan at jphan@fostercity.org or (650) 286-3223

Please make checks payable to:

City of Foster City
Attn: Jennifer Phan, Management Analyst
610 Foster City Boulevard, Foster City, CA 94404



Business Meeting at 6:30 pm Friday, November 16, 2018

6:30 pm

- Call to Order by Chair Diane Papan
- Roll Call and Introduction of Mayors, Council Members, and Guests
- Business Meeting
- Approval of Minutes of Previous Meeting and Treasurer's Report
- Committee Reports
- Old Business
- New Business
- Announcements

7:15 pm

- Introduction of the Program by City of Foster City Mayor Sam Hindi
- Program:

“Connecting the Bay Area: Hovercraft for San Mateo County”

Felix Sargent, Chief Executive Officer/Co-Founder, HOVR California
Simeon Jewell, Chief Technology Officer/Co-Founder, HOVR California
John Grubb, Chief Operating Officer, Bay Area Council

8:30 pm

- Meeting Adjourned

MAP AND DIRECTIONS TO:

**Gilead Sciences
309 Velocity Way, Space B
Foster City, CA 94404**



Gilead's Foster City office is located approximately 30 minutes south of downtown San Francisco and only 10 minutes south of the San Francisco International Airport (SFO).

Please see the next page for directions.



Gilead Sciences, Inc. is a biopharmaceutical company that discovers, develops and commercializes innovative therapeutics in areas of unmet medical need.

- **From 101 South (San Francisco/SFO Airport)** take the **3rd Avenue** exit going East (3rd Avenue becomes J. Hart Clinton Drive). Turn right onto **Lakeside Drive**. Turn left onto **Bayside Way**. Make a right onto **VelocityWay**.
- **From 101 North (San Jose/Palo Alto)** take 92 East toward Hayward/San Mateo Bridge. Take the **Foster City Blvd.** exit (note: the Foster City Blvd. exit is the last exit before the San Mateo Bridge, so please do not miss exit). Turn right onto **Metro Center Blvd.** Yield right onto **Vintage Park Drive**. Make a left onto **Velocity Way**.
- **From 92 westbound** take the **Foster City Blvd.** exit. Make a left onto Chess Drive. Turn right onto **Vintage Park Drive**. Make a left onto **Velocity Way**.

