



**TOWN OF PORTOLA VALLEY**  
**Regular Meeting of the**  
**Emergency Preparedness Committee**  
**Thursday, April 4, 2019 - 8:00 AM**  
**EOC / Town Hall**  
**765 Portola Road, Portola Valley, CA 94028**

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**MEETING AGENDA**

1. 8:00 Call to order
  - Members: Mark Bercow, Dave Howes, Anne Kopf-Sill, Dale Pfau, Chris Raanes, Ray Rothrock, Craig Taylor, Bud Trapp, Jerry Shefren
2. 8:01 Introductions: All committee members to identify themselves including a one or two word descriptor of role, followed by guests using the same format
3. 8:05 Oral Communications
4. 8:10 Approve minutes for February 7, 2019 meeting
5. 8:11
  - Solicitation of ideas
  - Liaison from EPC request
6. 8:15 CERPP/WFPD Report (Linder/Ghiorso/Brown)
  - General report
  - Update and discussion on CERPP Division re-organization (Brown)
  - Update on CERT/CERPP exercise on 3/23
  - Discussion on harmonization of CERPP, EPC, and Town procedures (All)
7. 8:25 Town Report – (De Garneau)
8. 8:35 Committee Reports (include suggestions for goals for 2019)
  - Medical Subcommittee (Shefren)
  - Communications Subcommittee (Rothrock)
  - Outreach Subcommittee (Kopf-Sill)
9. 8:45 Goals for committee for 2019; start discussion
10. 8:50 Identify high level summary (up to 5 bullet points) of annual EPC report to Town Council – potentially in April or May
11. 8:58 Next meeting is May 2, 2019
  - Identify any specific agenda items for next meeting
  - Quorum check
12. 9:00 Adjourn promptly at 9:00AM.