



TOWN OF PORTOLA VALLEY

Bicycle, Pedestrian and Traffic Safety Committee Meeting

Wednesday January 10th, 2018

8:15 AM Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

Bicycle, Pedestrian and Traffic Safety Committee Meeting Minutes

This was a special, scheduled meeting because the 1st Wednesday of the month was too close to New Year.

1. Roll Call

Gary Hanes, Angela Hey, Ed Holland (Chair), Deirdre McQuillan and Kevin Welch attended. Also in attendance were Craig Hughes (Town Council Representative), Howard Young (Town Public Works Director), Gary Nielsen (Town Police Commissioner) and San Mateo County Sheriff's Office representative, Sergeant Chad Buck, with Sergeant Jeff Seymour.

2. Oral Communications

Kevin noted that cars are parked near 4145 Alpine Road, encroaching on the horse trail, and he'd discussed it with Howard. Sergeant Chad Buck sent a deputy to look at it and found the vehicles had gone. Howard will also check to see if they are abandoned or otherwise violate a code.

3. Approve Minutes

The minutes of the December 6th 2017 meeting were unanimously approved, proposed by Deirdre, seconded by Kevin.

4. Sheriff's Report

1) Accidents and Citations

Sergeant Chad Buck reported that there were:

- Citations – 66 total citations with 3 injury accidents and 0 non-injury accidents
 - Speeding – 3 citations
 - Stop Sign – 12 citations at Alpine and Portola Road
 - Parking – 0
 - Bicycle – 0
 - Other – 51

It was agreed that Gary Nielsen would forward the police report to the committee to understand the reasons for the 51 other citations. On analyzing the report, it was found that there were (some people had more than 1 citation):

- License, insurance and registration problems – 29

- Unlicensed drivers – 3
- Driving on suspended license - 1
- No proof of insurance – 8
- Expired registration – 16
- Registration tab expired – 1
- Lighting problems - 16
 - Failure to maintain lighting equipment – 11
 - Headlamp requirement (need both working and used in inclement weather or dark) - 4
 - License plate light problem – 1
- License plate problems – 6
 - No front license plate (one of these had no license plates) – 4
 - Obstructed license plate – 2
- Driving behavior - 4
 - Unsafe passing on the right in the shoulder or passing in bicycle lane – 3 (all on Portola Road – 300 block or Brookside)
 - Using a cellphone while driving - 1
- Other – 2
 - Discarding a lit item from a vehicle – 1
 - Window tint – 1

Accidents taken by Deputy Seymour:

- Injury Accidents – 3 (none were major injuries – no citations were written)
- Portola Road at Hayfields – bicycles collided, 3400 Alpine – older driver fell asleep at the wheel, Alpine and Hillbrook – caused by inattention.

2) Updated Requests For Law Enforcement Presence

Ed asked the law enforcement officers to continue their presence around the schools when parents are dropping off or collecting children.

5. Public Works Report

1) Road Crossings

Howard reported that there is a green crossing paddle at the crosswalk on Portola Road. He said the town has conducted tree trimming.

Howard has contacted two traffic consultants re: looking at the crossings including those at:

- Alpine and Golden Hills,
- Alpine and Los Trancos

Howard would like a subcommittee to look at crossings and then he can ask the council for funds for a study.

2) Path Work

Kevin asked about work on a path at Brookside and Corte Madera. Nov 27th Howard got ASCC approval. Construction will begin on it this month or early next month.

3) Slurry Seal

Gary asked about heavy rollers on the slurry sealer. Howard said a metal drum roller was used to pulverize the shoulder. Then a rubber tire roller was used for a whole day up and down the section that was slurry sealed. Gary hadn't noticed any difference on his bicycle. Ed said he noted a small difference. Howard is also looking into asphalt overlaying and rolling the slurry seal as soon as it is done for future road maintenance projects.

Gary asked what Howard was doing about the lack of advanced warning at the crossing near Grove. Howard said it had always been like that.

6. Ongoing Committee Business for 2018

- 1) Assistance with crosswalk and pedestrian safety studies

Kevin and Ed will form the subcommittee.

- 2) Participation in "Pop-up" events

Angela suggested having a stand at the Farmer's Market. There's also Earth Day and other Town Events where the committee can participate.

Ed said that he would work with town staff for scheduling regular quarterly evening meetings.

- 3) Windy Hill parking monitoring

The committee noted the parking signs had an impact and most of the time cars were parked off the pavement.

7. Next Scheduled Meeting

The next scheduled meeting is Wednesday, February 7, 2018, 8:15 am 10.

8. Adjournment

Ed adjourned the meeting at 8:50 am.