



## TOWN OF PORTOLA VALLEY

Bicycle, Pedestrian and Traffic Safety Committee Meeting

Wednesday July 11<sup>th</sup> 2018

8:15 AM Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

### **Bicycle, Pedestrian and Traffic Safety Committee Meeting Minutes**

#### **1. Roll Call**

Gary Hanes, Angela Hey, Ed Holland (Chair) and Kevin Welch attended. Deirdre McQuillan was out of town and unable to attend. Also in attendance were Craig Hughes (Town Council Representative), Howard Young (Town Public Works Director), Gary Nielsen (Town Police Commissioner) and San Mateo County Sheriff's Office representative, Sergeant Chad Buck, who brought Sergeant Keith O'Dell (Supervisor for Day Shift for Portola Valley area patrol).

#### **2. Minutes Approved**

The minutes of the June 12<sup>th</sup> evening meeting were unanimously approved, proposed by Ed, seconded by Kevin.

#### **3. Oral Communications**

There were no oral communications.

#### **4. Sheriff's Report**

##### **a) Accidents and Citations**

Sergeant Chad Buck reported that there were:

- Citations – 28
- Accidents - 2
  - Non-injury Accident - hit and run – hit a parked car - 164 Corte Madera Rd
  - Injury Accidents – Solo bicyclist who reported he was going fast had a minor injury, above Willowbrook on Alpine where there is a ditch at the side of the road – his bike was damaged

##### **b) Speed Trailer**

The speed trailer is out of action. Gary Nielsen reported that the charger wasn't working properly. After it was fixed, the display failed. So the display will be shipped back to the vendor for repair or replacement.

## 5. Public Works Report

### a) End of Fiscal Year Work

Howard noted that June represents the end of the fiscal year. He has put a capital improvement plan together. Recent activities include trail work, deep cleaning and HVAC maintenance. The town is fixing infrastructure around the schools, including trails.

### c) Resurfacing

Resurfacing is complete for the season. The town maintained 24 streets with Type II slurry seal. The town experimented with a rubber tire roller shortly after adding the slurry seal on part of Nathorst and on Portola Road near Portola Green Circle. The rolling costs about \$2000 a day. Noticeably flatter. Foster City has used the roller. Howard is interested to see how it performs in the winter and how it lasts. He is interested in the committee testing the surface on bicycles.

### d) Windy Hill Parking Reminder Postcards

Howard has printed more courtesy cards to place on the windshields of cars that park on Portola Road outside the designated area for Windy Hill visitors.

### e) Crossing Guards

Howard has received a proposal for crossing guards. He will meet with the school district to discuss cost sharing and details.

### f) Woodside Priory Crosswalk

There will be no more repairs to Crosswalk lights. Howard had a consultant look at it and the wiring was inadequate. Howard said that he would wait for the result of the consultant's report before replacing the system with a newer alternative.

Ed asked if anything could be done, meanwhile, to stop cars going into the shoulder to pass cars stopped when someone is on the crossing. Howard said cones would be in place on each side of the road when the crossing guards start.

### g) Traffic Study

A traffic study will start two or three weeks after school starts. Howard wants to conduct the study in phases to allow for community feedback. Howard would like a meeting for public input. Ed suggested we add an opportunity for public input at the September meeting of the committee.

### h) Trails

Angela asked if there had been any progress on the MROSD's Woods Property. They want to plan all the trails for the property, so will not make a separate trail alongside Alpine Road at this time.

The Trails Committee did not support a resident's request for a biking trail to Corte Madera School from Los Trancos along the Old Spanish Trail. The original trail dedications need to be reviewed by the council to see the original use. Howard noted that the Trails Committee is concerned about bikes on the wrong trails and dogs that are not on a leash.

**i) Alpine Hills Construction**

Kevin said the Sheriff's office needs to be vigilant around Alpine Hills Swim and Tennis club as they are about to start rebuilding the club house. Howard says the town has worked with the club on parking issues.

**6. Ongoing Committee Business**

**a) Updates on Windy Hill Parking**

People seem to be parking off the road.

**7. Outreach and Events**

**a) Representation at the Town Picnic**

The committee plans to have representation at the Town Picnic in September.

**b) Bike Rodeo**

Ed will submit the application form to Brandi (town staff). Gary suggested Velofix might like to come and fix bikes. Angela will identify potential vendors to come.

**8. Next Meeting**

The next meeting is on Wednesday August 1st at 8:15 a.m. in the Schoolhouse.

**9. Adjournment**

The meeting was adjourned by the chairman, Ed Holland, at 8:58 am.