



TOWN OF PORTOLA VALLEY
Special Trails and Paths Committee Meeting
Tuesday, August 18, 2020 8:15 AM

Special Videoconference Meeting via Zoom

SPECIAL VIDEOCONFERENCE MEETING AGENDA

Join Zoom Meeting:

<https://zoom.us/j/92844749318?pwd=cUdHb1N1amdXYnE3QTNxU25XSkxidz09>

Phone into Zoom Meeting:

1-669-900-6833

1-877-853-5247 Toll-free

Meeting ID: 928 4474 9318

Password: 806134

1. **Call to Order**
2. **Oral / Community Communications**
3. **Approval of Minutes:** July 21, 2020 Meeting
4. **Old Business**
 - a. **Trail Conditions, Work, and Budget, July 2020:** Howard - Update/Discussion
 - b. **Temporary Signs on Alpine and Hillbrook Trail:** Group – Discussion
 - c. **Reopening of Sequoia Trail:** Group – Discussion
 - d. **Replacement Signs on Shady Trail:** Gary - Discussion
5. **New Business**
 - a. **2021 Budget**
6. **Other Business**
7. **Adjournment**

Enclosures:

Minutes from July 21, 2020 meeting

Trail Work Map & Memo and Budget – July 2020

SPECIAL TRAILS AND PATHS COMMITTEE MINUTES -Tuesday, July 21, 2020, 8.15am.

CALL TO ORDER: The meeting was called to order at 8.17 am.

ROLL CALL: B. Eckstein, E. Ferrari, S. Gold, G. Hanning, F. Leach and A. Doherty.

ORAL/COMMUNITY COMMUNICATIONS: G. Hanning reported there was a new Spring Ridge Winery Permit application, which is before the Planning Commission. This application is being submitted to all committees for comments. Gary asked if a sub-committee was needed. He had met with H. Young re. a trail through Springdown and the White property and the Spring Ridge, to hook up to Windy Hill parking lot, thus getting trail traffic off Portola Road if the main winery access is granted on this driveway. A. Doherty offered to serve on the sub-committee and G. Hanning will look in on it.

Stanford has re-submitted their plans for the Wedge property. The sub-committee members – F. Leach, J. Coleman and G. Hanning – will look at this and get back to the town with their comments, if any.

The town budget will be discussed at the next Council meeting, Wednesday, July 22, 2020. Anyone can attend the zoom meeting, if interested.

APPROVAL OF MINUTES: June 16, 2020 Meeting: Under 'New Business, c. Parking on Fawn trail,' T. Lee's name will be removed and the wording, '175 Fawn', inserted. A motion was made to approve by G. Hanning, seconded by S. Gold, and all were in favor.

OLD BUSINESS:

- a. **Trail Conditions, and Work, for June 2020:** Howard – Update/Discussion: As H. Young was absent, G. Hanning reported that all the trail work has been done on Coal Mine Ridge, Arroyo, Blue Oak, Bay Laurel, Black Oak, Deer Path and Sweet Springs. There are a couple of dead oak trees on Shady trail which will be addressed. The town crew are concentrating on fire abatement now.
- b. **Temporary Signs on Alpine Trail:** Group – Discussion: Temporary signs have been placed in 3 locations on Alpine Road: near Westridge, opposite Glenoaks and closer to Rossotti's and Golden Hills. They are not the new signs approved by the committee. G. Hanning will talk to H. Young as he was reluctant to suggest alternate biking trails, i.e. in MROSD. Suggest that the Palo Alto Arastradero Preserve would be a closer suggestion for bikers.
- c. **Temporary Sign Sub-Committee:** Presentation of new temporary sign: (refer above)
- d. **Closure of Sequoia Trail:** Group – Discussion: Rob Hayes is the new Director at The Sequoias and Jeremy, our town manager, has been asked by our committee if the Sequoia trail can be opened soon. It is a safer way for equestrians to access Windy Hill, instead of through the very busy parking lot. Also, it was suggested that they put a sign directing users not to cut through the Sequoia parking lot to get to the Windy Hill parking lot.
- e. **Replacement Signs on Shady Trail:** Gary – Discussion: B. Eckstein says that the metal sign on the historic marker on Shady Lane has been removed. G. Hanning will check with Nancy Lund to see if it has been removed for cleaning.

NEW BUSINESS:

- a. **Virtual Meeting Format:** Group – Discussion: The town says that this is the only way to have meetings for the foreseeable future and do not know when it will be back to meetings in person.
- b. **Committee Membership:** Group – Discussion: We are down to 7 members on our committee, and our Charter says we can have up to 9 members. This is not cast in stone and if we decided to keep it at 7 or 8, we could vote on it and ask the Town Council to approve. Advantages to a small group would be shorter meetings, and easier to make a quorum. Larger committee does mean more people to help with serving on sub-committees or helping with events. F. Leach thought we should have good representation from different areas of the town and noticed there is no-one from Westridge. B. Eckstein could not find anyone to serve. It was explained that Westridge is very protective of their trails and they are not part of the town trail system. They had asked that the town not list their trails on our maps as their trails go over private easements. The consensus seemed to be to go ahead and include others who wish to serve on our committee.
G, Hanning explained the membership process. Only the Chair and the Mayor can together decide on candidates. There can still be a 'meet and greet' process where committee members can see the candidates and ask questions but it is up to the Chair to decide on the most suitable candidate, and he or she can decide or not to take into account the committee's suggestions when it is taken to the Mayor for final discussion and selection. G. Hanning will set up an applicants' meet and greet for the committee at the meeting in August.
- c. **New Site Development Permits:** Gary – Discussion: Although the Building and Planning Departments are open again, there are no new development permits in the pipeline.

OTHER BUSINESS: None.

ADJOURNMENT: F. Leach made a motion to adjourn, E. Ferrari seconded, and all were in favor. The meeting was adjourned at 9.19 am.



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Trails and Paths Committee

FROM: Scott Weber, Maintenance Worker
Howard Young, Public Works Director

DATE: **August 11, 2020**

RE: Trail work for July 2020

Attached is the trail work recording form completed for July.

The total maintenance staff hours worked in July was 10 hours.

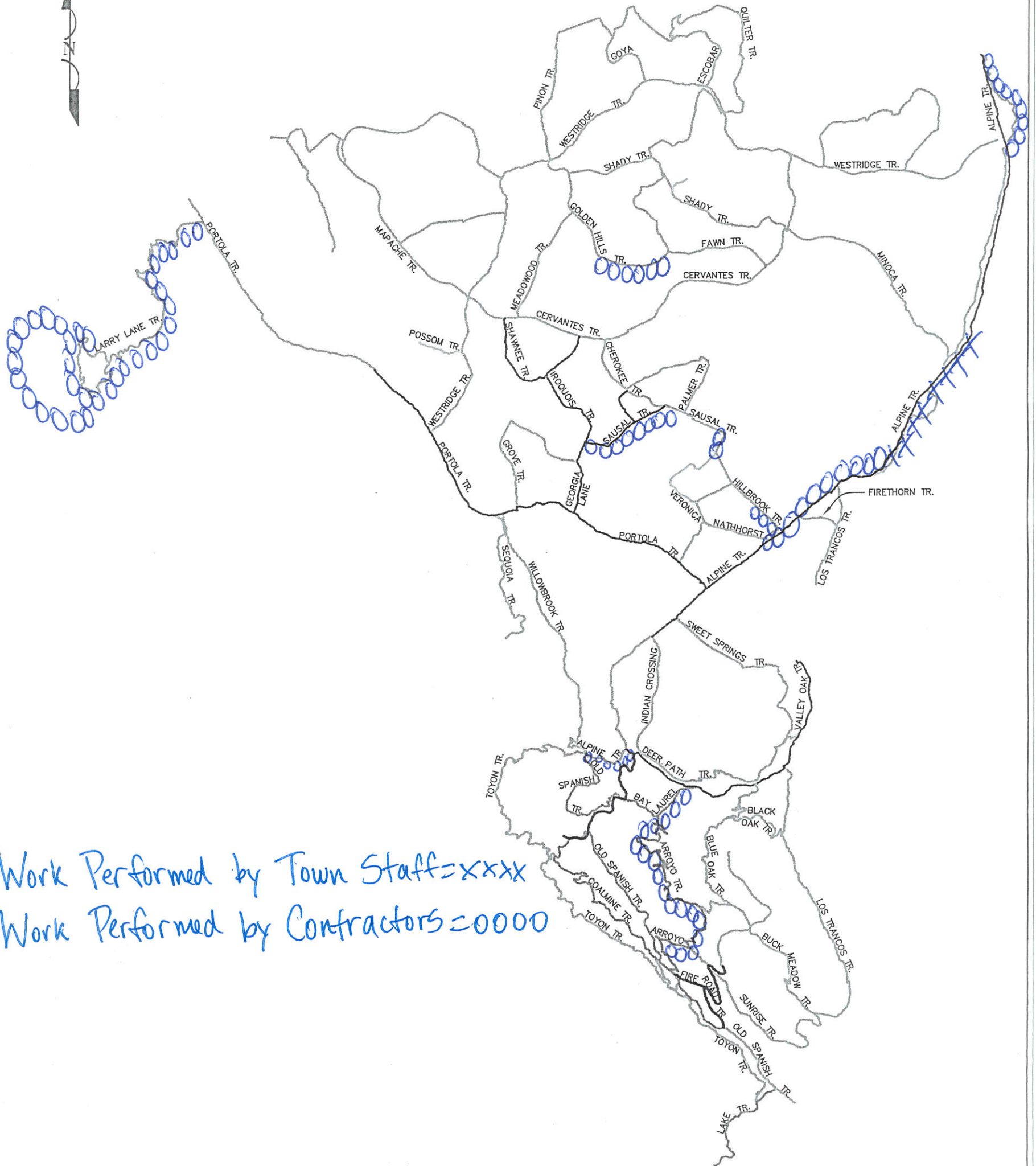
The total contracted staff hours worked July was 128 hours.

Total hours worked: **138 hours**

Attachments: Trail Map
Work sheet

Trail	Length	Work Completed	Date
Admiral Quilter	0.5		
Alpine	3.0	Weeds/brush cut by contractor	7-1/17
Arroyo	1.6	Brush cut by contractor	7-16
Bay Laurel	0.5		
Black Oak	0.8		
Blue Oak	0.5		
Buckmeadow	0.5		
Cervantes	1.3		
Cherokee	0.2		
Coalmine	0.8		
Deer Path	0.7		
Dwight Crowder	2.0	Cleared debri	7-27
Eagle	0.6		
Fawn	0.3		
Fire Road	0.5		
Firethorne	0.1		
Georgia	0.3		
Golden Hills	0.7	Weeds cut by contractor	7-13
Golden Oak	0.2		
Grove	0.6		
Hay Forks	0.7	Weeds cut by contractor	7-7
Hillbrook	0.4	Brush cut by contractor	7-9/10
Indian Crossing	0.4		
Iroquois	0.2		
Lake	0.4		
Larry Lane	1.5	Weeds cut by contractor	7-6
Los Trancos	1.1		
Los Trancos Rd	0.4		
Meadowwood	0.4		
Minoca	0.7		
Nathorst	0.3		
Old Spanish	1.9		
Palmer	0.6		
Portola	2.3	Cut brush at Springdown property	7-8
Possum	0.2		
Priory	0.5		
Redberry	0.2		
Sausal	0.6	Brush cut by contractor	7-13
Sequoia	0.5		
Shady	0.8		
Shawnee	0.5		
Sunrise	0.8		
Sweet Springs	0.8		
Toyon	2.4		
Veronica	0.2		
Westridge			
Willowbrook	0.8		
TOTAL	36.0 miles		

Town of Portola Valley Trail Map



Work Performed by Town Staff = xxxx
Work Performed by Contractors = oooo

