EMERGENCY PREPAREDNESS COMMITTEE MEETING MINUTES

Call to Order: The Zoom meeting was called to order at 8:02AM

Roll Call:

Members Present: Chris Raanes (Chair), Bud Trapp, Craig Taylor, Jerry Shefren, Dale Pfau, Dave Howes, Lorrie Duval, Ray Rothrock, Mark Bercow

Members Absent: None

Guests: Selena Brown, Rob Lindner - *WFPD*; Jeremy Dennis - *Town*; Gary Nielsen – *PV Police Commissioner*, Doug Keyston – *Woodside EPC*, Chuck Nile – *Red Cross*, Larry Sweeney – *Sequioas*, Victor Schachter - *Golden Hills Preparedness Committee,* Kam McCowan*, Fabian Pease - Guest*

Oral Communications:

- None

Approval of Minutes from July 9, 2020: Approved as amended (9 Ayes, 0 Abstentions, 0 Noes)

Presentation from Veoci (Mark Demski, Matt Wilson)

- Presentation and demo from Veoci – Virtual Emergency Operations Center software
- Post-presentation discussion with committee members on initial thoughts, questions and concerns
- Subcommittee created (Craig and Mark) to work with Jeremy to further investigate and diligence solution. May also investigate similar solutions

CERPP/WFPD Report (Lindner/Brown)

- Moving forward with on-line CERT training
- Working towards presenting a first draft of the CERT SOP
- Officially selling GMRS radios for CERT trained residents. Radios will be utilized strictly by residents trained in CERT
- WPV-Ready divisional leadership meetings now monthly on Thursdays. Board meetings scheduled for first Tuesday of each month
- COVID situation is largely unchanged. All cases of COVID within the department did not occur while on duty
- Continued progress towards Zonehaven implementation – key stakeholders have the platform and are providing information to feed back to Zonehaven as part of system setup

Town Report (Dennis)

- Meeting with CrownCastle regarding improved emergency communications support
- Town supporting Zonehaven efforts

Committee Reports

- Medical Subcommittee (Shefren)
  - Working on liability question raised from last committee meeting

- o Concern raised regarding enough COVID-related PPE should an emergency arise. The Town has some supplies to make available
- Communications Subcommittee (Rothrock)
  - o Cal Water is doing engineering work and otherwise supporting a move of the AM transmitter antenna to the Cal Water water tower
- Outreach Subcommittee (Duval)
  - o Discussion on August Resilient Portola Valley email topics
- CERT/Town/Woodside Integration Subcommittee (Raanes)
  - o No report

Open Discussion
- Discussion of implementation of emergency operations during COVID

Date & Time of Next Meeting: September 3, 2020, 8:00am

Adjournment: Meeting adjourned at 9:25am