



TOWN OF PORTOLA VALLEY
Special Meeting of the
Emergency Preparedness Committee
Thursday, October 1, 2020 - 8:00 AM

Via Zoom Videoconference

SPECIAL VIDEOCONFERENCE MEETING AGENDA

Join Zoom Video Meeting:

<https://zoom.us/j/96871690281?pwd=ejhwbko4RHN4SG9NSURiUmRSck5ZZz09>

Phone into Zoom Meeting:

1-669-900-6833

1-877-853-5247 (toll-free)

Meeting ID: 968 7169 0281

Password: 321350

1. 8:00 Call to order
 - Members: Mark Bercow, Lorrie Duval, Dave Howes, Dale Pfau, Chris Raanes, Ray Rothrock, Jerry Shefren, Craig Taylor, Bud Trapp,
2. 8:01 Introductions: All committee members to identify themselves including a one or two word descriptor of role, followed by guests using the same format
3. 8:05 Oral Communications
 - Note that issues brought up under oral communications that are not on the agenda will be limited to 5 minutes
4. 8:10 Approve September 3, 2020 Minutes
5. 8:12 CERPP/WFPD Report (Lindner/Brown)
 - General report
6. 8:22 Town Report (de Gameaux)
7. 8:30 Committee Reports
 - Medical Subcommittee (Shefren)
 - Communications Subcommittee (Rothrock)
 - Outreach Subcommittee (Duval)
 - CERT/Town/Woodside integration Subcommittee (Raanes)
 - Review Woodside EPC liaison (report or implement)
 - Review CERPP/CERT board liaison
8. 8:59 Next meeting is November 5, 2020
 - Identify any specific agenda items for next meeting
 - Quorum check
9. 9:00 Adjourn promptly at 9:00 AM



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Emergency Preparedness Committee Meeting
September 3, 2020
8:00AM – via Zoom Conference

EMERGENCY PREPAREDNESS COMMITTEE MEETING MINUTES

Call to Order: The Zoom meeting was called to order at 8:02AM

Roll Call:

Members Present: Chris Raanes (Chair), Bud Trapp, Jerry Shefren, Dale Pfau, Dave Howes, Lorrie Duval, Ray Rothrock, Mark Bercow

Members Absent: Craig Taylor

Guests: Selena Brown, Rob Lindner – *WFPD*, John Richards – *Town Council*, Brandi de Garmeaux – *Town Staff*, Gary Nielsen – *PV Police Commissioner*, Doug Keyston – *Woodside EPC*, Chuck Nile – *Red Cross*, Larry Sweeney – *Sequoias*, Victor Schachter - *Golden Hills Preparedness Committee*, Kam McCowan, Caroline Vertongen, - *Residents*, Angela Hey – *Bike and Pedestrian Safety Committee and Town Council Candidate*

Oral Communications:

- Resident concern over maintenance of fire hydrants. WFPD explained that CalWater owns the hydrants. WFPD works with CalWater on maintenance and has monthly review meeting. Hydrants are inspected on rotating 5-year cycle. Hydrants are being maintained to WFPD criteria

Approval of Minutes from August 6, 2020: Approved as amended (8 Ayes, 0 Abstentions, 0 Noes)

CERPP/WFPD Report (Lindner/Brown)

- CZU Fire Status and Report
 - General update provided on CZU Lightening Complex fires
 - Over 850 strikes during the lightening incident. 27 fires created. Majority located in remote, inaccessible terrain
 - 14,000 strikes during the last 2 ½ weeks in California has started 900 fires
 - 1.5m acres burned and 8 fatalities state wide.
 - 5 different fires in the CZU Complex. “Complex” name used to combine different fires of close proximity under common incident command

- CZU Complex: currently 85,000 acres burned. 45% - 50% contained.
- There is good and consistent communications between WFD, town staff, law enforcement, and OES. Improved communications to residents recognized
- ZoneHaven has played a positive role
- WFPD acknowledgment of incident feedback and suggestions for future improvements
- Discussion regarding the CalFire's potential future use of control burns
- Discussion regarding cause of deaths, and how that information might influence EPC and medical subcommittee in the future
- Chipper program unaffected by current situation. Program staffing differs from fire suppression staffing
- Discussion on fire suppression strategy
- Discussion on inter-agency decision making
- General Report
 - Turnouts for WPV-Ready on-line trainings are good
 - Establishing new CERPP committees, and planning to dissolve CERPP communications committee as it falls under WPV-CERT committee
 - Board meeting last night (9/2)
 - Wildfire presentation to Sequoias today (9/2)
 - WPV-Ready Leadership meeting tonight (9/2). Format is Q&A with executive committee

Town Report (de Garmeaux)

- Thanks to WFPD from the town manager and staff
- Potential for evacuations resulted in key learnings for town staff – emergency EOC setup, equipment needed in evacuation, copies of procedures, etc. Changes being made as a result
- Exploring with IT the possibility of moving data to the cloud
- Further exploring virtual EOC software. Another option also identified

Committee Reports

- Medical Subcommittee (Shefren)
 - No update
- Communications Subcommittee (Rothrock)
 - Priority this last month was to ensure radios were all operating. All systems, including the trailer, verified as operational
 - On-going interference issues with weekly OES net
 - Continuing to help with WPV-Ready radios
 - Continued progress towards moving AM antenna to CalWater tower
 - Recognition from town on collaboration with Ray on communications/radios
- Outreach Subcommittee (Duval)
 - September monthly tips (Resilient Portola Valley) will focus on lessons learned from CZU lightning complex. Incorporating input from residents and other stakeholders
 - Acknowledgement of Salina's work over the years
 - Acknowledgment from WFPD on Lorrie's efforts to support dissemination of important information
- CERT/Town/Woodside Integration Subcommittee (Raanes)
 - No update

Open Discussion

- None

Date & Time of Next Meeting: October 1, 2020, 8:00am

Adjournment: Meeting adjourned at 8:57am