



TOWN OF PORTOLA VALLEY
Special Meeting of the
Emergency Preparedness Committee Meeting
September 3, 2020
8:00AM – via Zoom Conference

EMERGENCY PREPAREDNESS COMMITTEE MEETING MINUTES

Call to Order: The Zoom meeting was called to order at 8:02AM

Roll Call:

Members Present: Chris Raanes (Chair), Bud Trapp, Jerry Shefren, Dale Pfau, Dave Howes, Lorrie Duval, Ray Rothrock, Mark Bercow

Members Absent: Craig Taylor

Guests: Selena Brown, Rob Lindner – *WFPD*, John Richards – *Town Council*, Brandi de Garmeaux – *Town Staff*, Gary Nielsen – *PV Police Commissioner*, Doug Keyston – *Woodside EPC*, Chuck Nile – *Red Cross*, Larry Sweeney – *Sequoias*, Victor Schachter - *Golden Hills Preparedness Committee*, Kam McCowan, Caroline Vertongen, - *Residents*, Angela Hey – *Bike and Pedestrian Safety Committee and Town Council Candidate*

Oral Communications:

- Resident concern over maintenance of fire hydrants. WFPD explained that CalWater owns the hydrants. WFPD works with CalWater on maintenance and has monthly review meeting. Hydrants are inspected on rotating 5-year cycle. Hydrants are being maintained to WFPD criteria

Approval of Minutes from August 6, 2020: Approved as amended (8 Ayes, 0 Abstentions, 0 Noes)

CERPP/WFPD Report (Lindner/Brown)

- CZU Fire Status and Report
 - General update provided on CZU Lightening Complex fires
 - Over 850 strikes during the lightening incident. 27 fires created. Majority located in remote, inaccessible terrain
 - 14,000 strikes during the last 2 ½ weeks in California has started 900 fires
 - 1.5m acres burned and 8 fatalities state wide.
 - 5 different fires in the CZU Complex. “Complex” name used to combine different fires of close proximity under common incident command
 - CZU Complex: currently 85,000 acres burned. 45% - 50% contained.
 - There is good and consistent communications between WFD, town staff, law enforcement, and OES. Improved communications to residents recognized
 - ZoneHaven has played a positive role
 - WFPD acknowledgment of incident feedback and suggestions for future improvements
 - Discussion regarding the CalFire’s potential future use of control burns
 - Discussion regarding cause of deaths, and how that information might influence EPC and medical subcommittee in the future
 - Chipper program unaffected by current situation. Program staffing differs from fire suppression staffing
 - Discussion on fire suppression strategy
 - Discussion on inter-agency decision making
- General Report

- Turnouts for WPV-Ready on-line trainings are good
- Establishing new CERPP committees, and planning to dissolve CERPP communications committee as it falls under WPV-CERT committee
- Board meeting last night (9/2)
- Wildfire presentation to Sequoias today (9/2)
- WPV-Ready Leadership meeting tonight (9/2). Format is Q&A with executive committee

Town Report (de Garmeaux)

- Thanks to WFPD from the town manager and staff
- Potential for evacuations resulted in key learnings for town staff – emergency EOC setup, equipment needed in evacuation, copies of procedures, etc. Changes being made as a result
- Exploring with IT the possibility of moving data to the cloud
- Further exploring virtual EOC software. Another option also identified

Committee Reports

- Medical Subcommittee (Shefren)
 - No update
- Communications Subcommittee (Rothrock)
 - Priority this last month was to ensure radios were all operating. All systems, including the trailer, verified as operational
 - On-going interference issues with weekly OES net
 - Continuing to help with WPV-Ready radios
 - Continued progress towards moving AM antenna to CalWater tower
 - Recognition from town on collaboration with Ray on communications/radios
- Outreach Subcommittee (Duval)
 - September monthly tips (Resilient Portola Valley) will focus on lessons learned from CZU lightening complex. Incorporating input from residents and other stakeholders
 - Acknowledgement of Selena's work over the years
 - Acknowledgment from WFPD on Lorrie's efforts to support dissemination of important information
- CERT/Town/Woodside Integration Subcommittee (Raanes)
 - No update

Open Discussion

- None
- **Date & Time of Next Meeting:** October 1, 2020, 8:00am

Adjournment: Meeting adjourned at 8:57am