



**Town of Portola Valley
Special Open Space Acquisition Advisory Committee
Thursday, October 29, 2020, 7:30 PM**

Special Videoconference Meeting via Zoom

SPECIAL VIDEOCONFERENCE MEETING AGENDA

To access the meeting by computer, click on the link below:

<https://zoom.us/j/91968702558?pwd=WWlhT09DSDV5ZUtPR05VQ1ZMeUMrQT09>

To access the meeting by phone:

1-699-900-6833 or

1-877-853-5247 (toll-free)

Meeting ID: 919 6870 2558

Password: 931048

SPECIAL MEETING AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Oral Communications**
4. **Approval of July 30, 2020 Minutes**
5. **Old Business**
 - a. **Open Space Brochure and Map Update**
 - b. **Inaccessible Underutilized Open Space Properties Update**
 - c. **Additional Committee Membership Recruitment**
6. **New Business**
 - a. **Use of Open Space Funds – Acquisition vs. Maintenance and Impact on Next Priorities**
7. **Date & Time of Next Meeting**
8. **Adjournment**



TOWN OF PORTOLA VALLEY
Open Space Acquisition Advisory Committee Meeting
July 30, 2020
7:30PM Special Videoconference meeting via Zoom

OPEN SPACE ACQUISITION ADVISORY COMMITTEE MEETING MINUTES

DRAFT

1. Call to Order: 7:35pm

- 2. Roll Call:** present – Terry Lee, Nona Chiariello, Gary Nielsen; absent – Arthur (Chip) McIntosh, Craig Taylor, Ward Paine (advisor), Craig Hughes (Council Liaison)

Also attending: Betsy Morgenthaler, Danna Breen, Conservation Committee chair
Judith Murphy

Terry Lee opened this special videoconference Zoom meeting with a thanks to members and additional attendees during the ongoing challenges posed by COVID-19.

3. Oral Communications: none

- 4. Approval of Minutes:** minutes of the May 28, 2020 meeting were approved with one amendment.

5. Old Business

a. Open Space brochure and map:

Gary summarized the “latest and greatest” April 2019 version of the brochure, in which the section on donors had been moved to the opening. Now, however, everyone agrees that the historical perspective of the section on “How you made it possible” should be the opening. After some back and forth about who wrote which sections and when, it was agreed that:

- 1. Terry will reorder the sections by cutting and pasting, and then send the brochure to Craig and Gary, who will be a subcommittee charged with rewriting as needed. They will present 2 alternative final versions.*
- 2. After both the brochure and map are finished, Terry will send them to Town Manager Jeremy Dennis, Public Works Director Howard Young, and the Town Council.*
- 3. Nona will do final formatting in InDesign.*

b. Inaccessible Underutilized Open Space Properties update: tabled.

c. Open Space Vision Statements – Next Priority(ies)

The committee discussed goals and process for an effective partnership with the Conservation Committee on presenting the needs of open space parcels. Conservation chair Judy Murphy said that her committee has focused on what they consider the 5 most important properties, but their criteria are not exactly the same as OSAC’s, so the “top 5” don’t align perfectly. Nonetheless she advocates a single statement for each property that the lists of the two committees have in

common. That idea is consistent with perspectives that both committees have endorsed in the past. Summarizing, Terry Lee said that both committees work on behalf of the Town, which argues for a single coherent statement that addresses the Town as a whole. He said each committee should strive for complementarity and should review and support the work of the other committee. It was agreed that:

1. *Judy Murphy will provide a list of the Conservation Committee's top 5 properties, so that OSAC can determine its next, complementary step in terms of vision statements.*

Another priority in terms of open space vision is Frog Pond Open Space and the Alpine Road "remnant." Betsy Morgenthaler reminded the committee that our goal must be to meet the needs of ecosystem protection while meeting the real needs of a roadway. Various people have communicated with Howard Young about the necessary width of the right-of-way on Alpine Road. Betsy emphasized that a width of 100ft is not necessary because the area's seismic and flood risks preclude a subdivision. Terry Lee said that even 90ft may be wider than is necessary. He concluded that the next step is to follow up with Howard Young and to stay on top of the public works process.

6. New Business

a. Additional Committee Membership Recruitment

There is room on OSAC to add new members; doing so is important for succession planning and for adding expertise and energy.

Danna Breen recommended Ticien Sassoubre; Nona Chiariello reported she had contacted Ticien, and Ticien is interested, though work/life responsibilities are complicated at this stage of the pandemic.

Betsy Morgenthaler offered to support OSAC from the sidelines, especially in regards to Frog Pond, but does not have enough time for committee service right now.

Danna Breen reminded the committee that Ted Driscoll's perspective was that whenever someone steps up and wants to be on a committee, make it happen.

Terry Lee noted that OSAC can have 7 members, so let's recruit!

1. *Nona agreed to contact Ticien again.*

b. Budget

Nona Chiariello recommended a budget of \$2500 for printing and mailing the brochure and map; Gary Nielsen seconded, all voted in favor.

7. **Date and time of next meeting:** Terry Lee will reach out to members about meeting in 1-2 months.

8. **Adjournment: 8:45 pm**