



TOWN OF PORTOLA VALLEY
Special Bicycle, Pedestrian and Traffic
Safety Committee Meeting
Wednesday, November 4, 2020 – 8:15 AM

Zoom Teleconference

SPECIAL VIDEOCONFERENCE MEETING AGENDA

Join Zoom Video Meeting:

<https://zoom.us/j/95371378222?pwd=WUM2dkRrWHk0YIBQT0VmeTBwektUZz09>

Phone into Zoom Meeting:

1-669-900-6833

1-877-853-5247 (toll-free)

Meeting ID:

953 7137 8222

Password:

283093

1. Call to Order / Roll Call
2. Oral Communications - Resident and Committee Open Comments
3. Review/Approve of the Minutes from the October 7, 2020 meeting
4. Sheriff's report:
 - a. Accidents and Citations
 - b. Request for Monitoring:
 - i. Speeding
 - ii. Stop sign violations
5. Public Works Update:
 - a. Outreach to residents on Willowbrook Dr. re proposals for addition of red curb at driveways near the Alpine Road intersection.
 - b. Review of weekend recreational visitor parking (Windy Hill, etc.)
6. Ongoing Committee Business
 - a. Welcome Member Patt Baenen
 - c. Outreach to forum and PV residents – Monthly message
7. Matters Arising
8. Next meeting scheduled: December 2, 2020. Default time 8:15 AM, Via Zoom
9. Adjournment



TOWN OF PORTOLA VALLEY

Bicycle, Pedestrian and Traffic Safety Committee Meeting

Wednesday 7th October 2020

8:15 AM Online with ZOOM – usually at the Schoolhouse

765 Portola Road, Portola Valley, CA 94028

Bicycle, Pedestrian and Traffic Safety Committee Meeting Minutes

1 Call to Order/Roll Call

Chairman Ed Holland called the meeting to order at 8:25 am. The meeting was online.

Gary Hanes, Angela Hey, Ed Holland (Chair), Kevin Welch and Kenny Cheung attended. Also in attendance were Howard Young (Town Public Works Director), Craig Hughes (Town Council member), Gary Nielsen (Police Commissioner) and San Mateo County Sheriff's representative, Deputy Sheriff Joe Baker.

Patt Baenen, a former member attended. As well as Jerry Kohs, Betsy Morgenthaler and a couple of other residents.

2 Oral Communications – Resident and Open Committee Comments

Betsy Morgenthaler (500 Portola Rd) mentioned that she noted there were tubes across Portola Road for a traffic count. She said it was for a planning application for the Neely winery. Ed asked Howard to comment. Howard suggested contacting Town Planner, Laura Russell. Betsy wondered if the town or the developer were responsible for doing the traffic count. She pointed out that she had seen cases where it was better for a town to conduct the study to avoid the bias of a developer.

Ed noted that nothing from the Planning Commission about the traffic study had been passed on to the committee. Angela asked if there was a time for comments. Craig noted that residents can comment after the study has been done, noting that there are timelines for processing permits that are not put on hold for COVID.

Jerry Kohs (115 Stonegate Road) said he'd contacted Hexagon Traffic Consultants who are doing the study. He noted traffic is down (he believes it could be by as much as 80%) because of COVID. So the study could give misleading results. He said someone in an official capacity needs to suggest a correcting factor is added to the study.

Gary Nielsen reported that he had data from the traffic trailer that shows drivers their speed. He will put together recent counts, noting it is not official data. He said that it could give a good estimate for traffic volume on Portola Road near the proposed winery tasting room.

3 Approve Minutes from the September 2nd 2020 meeting

The minutes of the Sept 2nd 2020 meeting were approved, proposed by Kevin, seconded by Kenny.

4 Sheriff's report

Joe Baker was welcomed by Ed and was attending for the first time.

4.1 Accidents and Citations

He reported 2 accidents:

- August 1st - on Portola Road at Westridge - a vehicle collision with a cyclist.
- August 22nd – on Alpine Road at Creek Park Drive - a bicycle was overtaking pedestrian who was running in the shoulder, a car came down Alpine and the bicycle swerved into the pedestrian to avoid the car.

There were minor injuries in each case. The reporting officers didn't see the crashes. Also they hadn't attended a class on crash investigation, so couldn't cite anyone.

Sergeant Baker will get information from Andy Hui re: the number of citations and email it to the committee – Ed reminded him that data for prior months was not reported because of officers helping with recent wildfires.

5 Public Works Update

5.1 Grant Application

Howard applied submitted a grant for rapid flashing beacons for two crosswalks – Alpine Hills (Alpine Road and Golden Oak) and near the Woodside Priory (Portola Road and Brookside). Howard explained that the San Mateo Transportation Authority Grant required a very fast turnaround. Howard recommended a local match of at least 30%. The council needs to approve the application with a resolution. Howard will present to the council and inform the granting authority when the resolution has been made. He thanked Angela and Ed for helping with the grant review.

5.2 Outreach to Willowbrook Residents

Ed and Howard will work with residents on Willowbrook regarding red painted curbs outside their driveways.

5.3 Fire Mitigation

Howard said the public works department is continuing fire mitigation work, removing brush on Westridge.

5.4 Street Sweeper Quality Check

Howard did a street sweeper quality check – the roads are swept once a week by a contractor – all was fine.

5.5 Review of Weekend Visitor Parking

Howard had received resident comments about parking on Golden Oak opposite the Alpine Inn. Kevin also saw cars on Arastradero for the Alpine Inn. Howard said the Planning Department is monitoring the activity at the Alpine Inn.

Howard had received a comment about speeding on Valley Oak. Howard said the homeowners' association provides the best way to communicate with residents about the matter.

Angela noted that we need to extend the brown “no parking” or “park off the pavement” signs along Portola Road so cars do not park on the shoulder. Alternatively, logs could be put alongside the road to

deter cars. Ed said it would be a long process to get signs installed and said he would put Portola Road parking on the agenda for next time.

5.6 Traffic Counts

The town did a traffic count on Portola Road on Oct 2019 and passed the report on to the planning department.

6 Ongoing Committee Business

6.1 Appointment of Returning Member Patt Baenen, tabled for Oct 14

Ed welcomed Patt Baenen back to the committee.

6.2 Committee Membership Commitments for 2021

Ed asked for committee members to tell him whether they were staying on the committee on 2021.

6.3 Outreach to Forum and PV Residents

Angela said she had reviewed themes for monthly messages on PV Forum, the town's newsgroup. She said the National Safety Council had postponed April's Distracted Driving Awareness Month from April to October because of COVID. October was also Pedestrian Safety Month. Ed suggested a message when we change the clocks. Angela noted that at that time there are items to consider for both Pedestrians and Drivers. It was agreed to send out messages two messages in October – one about pedestrian safety and the other just before the end of summer time on November 1st. Angela will contact the town's Communications and Community Engagement Analyst, Kari Chinn with sample messages.

7 Matters Arising

Ed summarized the meeting, noting the need to contact the Planning Commission.

8 Next meeting scheduled: November 4th, 2020.

The next meeting will be at 8:15 am online via Zoom on Wednesday November 4th.

9 Adjournment

Ed adjourned the meeting at 9:05 a.m.