



TOWN OF PORTOLA VALLEY

Bicycle, Pedestrian and Traffic Safety Committee Meeting

Wednesday 4th November 2020

8:15 AM Online with ZOOM – usually at the Schoolhouse

765 Portola Road, Portola Valley, CA 94028

## **Bicycle, Pedestrian and Traffic Safety Committee Meeting Minutes**

### **1 Call to Order/Roll Call**

Chairman Ed Holland called the meeting to order at 8:18 am. The meeting was online.

Gary Hanes, Angela Hey, Ed Holland (Chair), Kevin Welch and Kenny Cheung attended. Patt Baenen did not attend. Also in attendance were Howard Young (Town Public Works Director) and Craig Hughes (Town Council member). There was no San Mateo County Sheriff's representative.

Resident Gerry Kohs attended as an observer.

### **2 Oral Communications – Resident and Open Committee Comments**

There were no resident comments. Ed asked Craig if he had heard from the Planning Commission or other committees re: input on BPTS-related issues. Neither Ed nor Craig had heard anything.

### **3 Approve Minutes from the October 7th 2020 meeting**

The minutes of the Oct 7th 2020 meeting were approved, proposed by Kevin, seconded by Ed.

### **4 Sheriff's report**

No committee member had received information from the Sheriff's office on accidents and citations. In the absence of a Sheriff's office representative there was no report this month.

### **5 Public Works Update**

#### **5.1 Outreach to Willowbrook**

Howard created a letter to offer some Willowbrook residents that are near Alpine Road, where Windy Hill visitors park, red curb painting near their driveways. He will send a letter to Ed for review before sending it out. Angela had reviewed it.

#### **5.2 Parking Area**

Howard said he'd been monitoring the parking near the Alpine Inn and Golden Oak. He will keep the committee informed of any problems.

#### **5.3 Littering on Westridge**

Howard responded to complaints of littering on Westridge. He noted it was related to construction and crews have been informed.

#### **5.4 Grant Application**

Howard has submitted 2 grant applications for lighted crosswalks and the council approved sending them to San Mateo County in October.

#### **5.5 Public Works Crews**

Crews are working on fire mitigation and cleaning the culverts near creeks. They have been working near Creek Park Drive.

Fields typically close in November. Baseball fields close early November, then soccer fields close November 30<sup>th</sup> to prepare for winter rains.

Ed asked if there were any road repairs planned. Howard said the town continues to repair potholes. Resurfacing will wait until next year, subject to council and budget approval.

### **6 Ongoing Committee Business**

#### **6.1 Review of Parking at Windy Hill**

Ed suggested we continue to record cars parked for Windy Hill.

#### **6.2 Outreach to Forum and PV Residents**

An October message on pedestrian safety went out to PV Forum via town staff. A message on lights and winter driving was suggested for November.

### **7 Matters Arising**

Angela noted she had been attending the Trails Committee to see how signs could be improved on Alpine Trail, as cyclists go where no bikes are allowed.

### **8 Next meeting scheduled: December 2nd, 2020.**

The next meeting will be at 8:15 am online via Zoom on Wednesday December 2<sup>nd</sup>.

### **9 Adjournment**

Ed adjourned the meeting at 8:43 a.m.