

TOWN COUNCIL MEETING NO. 760, JANUARY 14, 2009

ROLL CALL

Mayor Wengert called the meeting to order at 8:00 p.m. and led the Pledge of Allegiance. Ms. Howard called the roll:

Present: Councilmembers Derwin, Driscoll, Merk and Toben and Mayor Wengert
Absent: None
Others: Town Manager Howard, Town Asst. Attorney Siegel, Asst. Town Manager McDougall, Admin. Services Officer Nerdahl, and Town Clerk Hanlon

ORAL COMMUNICATIONS

Ms. Howard said Tyler Hammer, Executive Administrator of Sustainable San Mateo County, phoned to say that the Town won first prize in the 2009 Green Building Awards. Bill Lane also phoned to congratulate the Mayor and Council on the award. The awards event would be March 13, 2009. Councilmember Driscoll noted that the Town was also written up in the *San Francisco Examiner* in a complimentary article.

PRESENTATION

(1) Blues and Barbeque Fundraising Event

Karin Wick, Co-chair of Blues and BBQ, asked the Town to transfer \$68,800.04 from the general fund to the Portola Valley Open Space Fund. She said the turnout from the community was great with residents contributing a lot of funds. Councilmembers thanked the committee for an outstanding Blues and BBQ, which coincided with the new Town Center opening.

CONSENT AGENDA [8:05 p.m.]

By motion of Councilmember Toben, seconded by Councilmember Derwin, the items listed below were approved with the following roll call vote:

Ayes: Councilmembers Derwin, Driscoll, Merk and Toben, and Mayor Wengert
Noes: None

- (4) Warrant List of January 14, 2009, in the amount of \$248,472.69.
- (5) Resolution No. 2426-2009 Approving and Authorizing Execution of an Agreement Between the County of San Mateo and the Town to Toll Statutes of Limitations for Claims Regarding Property Tax Administration Fees.

REGULAR AGENDA

(2) Minutes of the Town Council Meeting on December 10, 2008 (Removed from Consent Agenda)

Councilmember Merk read a prepared statement: "I would like the record to show that notwithstanding that these minutes are an accurate reflection of the actions of the Town Council on 10 December last, I cannot in good conscience vote to approve them given the actions recorded under 'Reorganization.' When the generally accepted parliamentary procedures of openness and fairness are thrown aside in favor of political expediency, the entire Town suffers. Although I have no issue with the outcome of these actions, I do have great concerns with the process leading to them—a process which was deeply flawed parliamentarily,

unusually rushed, and one cannot help but wonder perhaps carefully preplanned. By that action, the Town has lost part of its future as well as part of its past. After over 30 years of volunteer service in Portola Valley, it is with great sadness that I find myself obliged to vote 'no' on the approval of these minutes."

By motion of Councilmember Derwin, seconded by Councilmember Driscoll, the minutes were approved by a vote of 4-1 (Merk).

(3) Ratification of Warrant List of December 24, 2008 (Removed from Consent Agenda)

Responding to Councilmember Merk, Councilmember Toben said the reimbursement for meals (p. 16) were for Town business luncheons, which he paid for. The first luncheon involved Mayor Wengert, Ms. Howard Mr. Vlastic, Town Planner Mader, and himself. The other was for a lunch with former Mayor Ed Davis whose opinion he sought on a Town matter. Ms. Howard felt both expenses were appropriate for reimbursement.

By motion of Councilmember Merk, seconded by Councilmember Driscoll, the Warrant List of 12/24/08 in the amount of \$609,193.15 was approved with the following roll call vote:

Ayes: Councilmembers Derwin, Driscoll, Merk and Toben, and Mayor Wengert
Noes: None

(6) Review and Acceptance of 2007-2008 Annual Audit [8:08 p.m.]

Ms. Nerdahl reviewed the staff report of 1/14/09 on the 2007-2008 audit and financial statements. She discussed: a) financial highlights (p. 3); b) condensed statement of activities (p. 6); c) fund financial statement analysis (p. 7); d) fund budgetary highlights (p. 7); e) capital assets and long-term debt (p. 8); and f) economic factors and next year's budget (pp. 8-9). Referring to the financial statements, she discussed: g) expenditures in excess of budget (p. 26); h) credit risk (p. 28); i) cash investments and interest (p. 28); and j) statement of revenues, expenditures and changes in fund balance (p. 38). Responding to Councilmember Derwin, she said the gas tax special revenue fund (p. 30) was the tax from the State, which could only be used for road repairs. The Town always spent more than what was received. Responding to Councilmember Derwin, she said the payments to C/CAG (p. 34) were about the same every year.

Councilmember Merk said historically in these documents, there was a paragraph where the auditors discussed the general procedures at Town Hall and made recommendations. He asked if that had been eliminated. Ms. Nerdahl said there were no findings of anything that needed to be done.

Responding to Mayor Wengert, Ms. Nerdahl said there was a decrease in the revenue from the UUT (p. 6) because less had been collected for telephones, including cell phones and long distance services. She anticipated that the amounts in the future would be about the same.

Councilmember Driscoll noted that this budget/audit was unusual because of the Town Center project. He felt the reports were very impressive. Councilmember Toben expressed appreciation to Ms. Howard and Ms. Nerdahl for their exemplary work on the Town's books.

Councilmember Driscoll moved to accept the audit and financial statements and direct staff to file the reports with the appropriate agencies. Councilmember Derwin seconded, and the motion carried 5-0.

(7) Financial Report on Town Center and Sausal Creek Daylighting Projects and Proposed Transfer of Funds from the General Fund Reserve [8:32 p.m.]

Ms. Howard reviewed the staff memo of 1/14/09 and financial reports for the Town Center and Sausal Creek daylighting projects. She discussed original budgets, savings, revenues and expenses as set forth in

Exhibits A and B; exhibit C showed remaining work to be authorized. She requested Council's approval to transfer a total of \$1,163,000 for both projects from the general fund reserve to cover final costs.

Councilmember Driscoll said he had spoken with two of the donors who were not able to fulfill their large pledges at this time. He felt there was a high likelihood that the Town would receive something from both of them when the economic climate improved.

Responding to Councilmember Merk, Ms. Howard said the Council agreed that \$100,000 of donor money would be spent exclusively for emergency preparedness/EOC expenses. It was taken out of the pot for construction and put in a separate fund. Of that, \$67,000 had already been spent—most of it on the water storage tank. Responding to Councilmember Toben, she confirmed that an anonymous donor had requested that certain funds be designated for outfitting the EOC and emergency preparedness generally.

Derry Kabcenell, Alpine Rd., congratulated everyone involved with the Town Center project for a great job. When the Town first contemplated doing the Town Center/creek projects, the intention was to not contribute funds from Town funds except as needed for the Town offices. The expectation was that at the end of this project, the community would have a beautiful, functional project consistent with Town values and that it would be a huge discount for the taxpayers from what the sticker price would be. The fundraisers did a spectacular job and raised pretty much all of the money they needed to raise. The donors rose to the occasion and the project came in under budget. There were a number of risks—including being able to raise the money or the project ending up not looking like what was expected. The risk of an economic meltdown had not been discussed. That had happened, which was a surprise to everyone—including the donors who made pledges that might not come in right away. Even if money was transferred from the general fund for this purpose, he as a taxpayer was delighted with a spectacular project at a huge discount from the sticker price if full price had been paid. He encouraged the Council to approve the transfer of the funds.

Gary Nielsen, Pinon Dr., said the pledges that had come in at the end of last year and this year amounted to about \$600,000. In talking with the fundraisers, these were solvent donors, and he expected a huge percentage of that to come in. Ms. Howard said that was assumed.

With respect to the funds for the EOC, Mr. Kabcenell said the Emergency Preparedness Committee had plans for the EOC—including some electronics and fixtures. The Committee had not expected that the cost of the water storage would come out of this grant from a donor that was restricted to making the EOC world class. It was important to ensure there was enough of a balance in that account to pay for the EOC improvements. Responding, Ms. Howard said \$31,000 was left. Most of the work to provide all the wiring, etc., had already been done. It was her understanding that \$40,000 was needed for the actual equipment listed, which could probably be scaled down a bit; \$31,000 was available to purchase everything on the list. Responding to Councilmember Driscoll, she said all the circuits in the walls had been done. Councilmember Toben said if it came down to tension between a desire to minimize the budget and the adequacy of emergency preparation, he was not willing to compromise on emergency preparation. Councilmember Driscoll noted that the Committee also had an operating budget. Councilmember Toben reiterated that the capital equipment the Committee felt they needed should be purchased.

Mayor Wengert said staff and the fundraisers had done a fantastic job on the main project and creek project throughout. It was an outstanding project in the eyes of the community. It had been financially a terrific success as well—both because of the cost savings and the incredible generosity of the community. While she had reservations in the past relative to the fundraising on the creek project and dipping too deeply into the general fund and reserves, she no longer had those concerns. This project was essentially finished and was a fantastic success. She wholeheartedly endorsed the concept of transferring the \$1.1 million from the reserves as part of the ongoing effort to pay the bills and complete all of the punch list items. She was optimistic that the fundraisers would continue to be successful in the existing pledges and potentially collect some new ones. That would go back to replenish the general fund reserve. It had been a long road, and

she was particularly impressed by the fundraising efforts in the face of a very difficult and ever changing financial climate. Staff's efforts to save costs had also been terrific.

Councilmember Derwin said the project exceeded all expectations in terms of the values, the design, the function, and dollars spent. In the current financial climate, she did not think it was unreasonable for the Council to expend almost \$1.2 million out of reserves to pay the bills. There could have been a lot more pledges that didn't come through had the fundraising started a little later. She was delighted with the project and was happy to endorse the recommendation of the staff to use the general fund reserve to pay the bills.

Councilmember Driscoll said the timing of the project had been ideal. He also felt the choice of the Multiple Prime delivery method was very smart and worked out very well. He was pleased to have a LEED gold or platinum building that was \$200,000 under budget. He suggested everyone come to the Town Center on a Saturday and see the number of people using the site, the library, etc. The Town was very lucky given this terrible economic situation. He also felt that the money that staff requested be moved from the reserves to this project was in some ways an unsecured loan that would hopefully be paid back.

Councilmember Merk expressed sincere thanks to Ms. Breen and Ms. Von Feldt for their efforts. He supported making the transfer from the general fund reserves.

Councilmember Toben said there had been a lot of community concern about expending general fund revenues on this project. That was when no one was certain how it would turn out. Everyone was anxious about the fundraising prospects. In 2005 and the election for renewal of the UUT, the Council decided to reassure the community that no receipts from the UUT would be devoted to the capital costs of the Town Center project and that no general fund money would be put into the project. Tonight, the Council was considering putting general fund money into the project. There were three reasons why he was comfortable with that action tonight. First, he thought there was a plausible likelihood that a significant portion if not all of these funds would be recouped over time. Second, no one could have anticipated the economic calamity that had befallen the country in the last six months. Having \$1 million lost out of \$18 million raised was 6%, which was a lot better than any mutual fund. Third, the project would be concluded with the general fund reserves at the same level as where they began four years ago. If \$2.1 million was a reasonable reserve in the general fund, the situation was not worsened from the standpoint of readiness to deal with unforeseen contingencies. In addition, the project was fantastic and everyone in the community now supported it. He supported transferring the \$1.16 million from the general fund reserves to cover the shortfall for now.

Councilmember Driscoll moved to transfer \$296,000 from the general fund reserve to cover the deficit for the Sausal Creek daylighting project and \$867,000 to cover the deficit for the Town Center project for a total of \$1,163,000. Councilmember Merk seconded the motion. He said the project was done. Taking money from the reserves and putting it into the general fund to cover the last expenses was the end of it. There was no longer a huge question mark about how much more money would come in or what the cost would be on the next bid. It was essentially over and there was no longer that same level of uncertainty that the Council faced four years ago. Mayor Wengert called for the vote, and the motion carried 5-0.

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(8) Report on Natural History Archives Inventory [8:58 p.m.]

Ms. Howard reviewed the staff report of 1/14/09 on the inventory of the natural history archives.

Responding to Councilmember Derwin, Yvonne Tryce said the attic referenced as a storage space in her e-mail of 11/30/08 was at the Village Square. The storage shed referenced in the e-mail belonged to her daughter.

Responding to Councilmember Driscoll, Ms. Howard said the reason for the permits received from USDFW and DFG was to ensure that endangered objects were not being collected by the average person; only an agency (e.g., schools, towns, museums, etc.) could own these materials. Mr. Siegel confirmed that the purpose of the permits was for protection of these items and to encourage collections that were viewable by the public.

Responding to Mayor Wengert, Ms. Tryce said the materials in the archives were useful in a variety of ways. Display was one way, but that was very limited because she had been told that none of the living materials could be displayed and could only be used for classes. Staff apparently felt that they could be offensive to people.

As stated in Ms. Sloan's memo of 9/26/08, Mayor Wengert said the Town never set up a nature center, defined what its role was, or defined what items might be put on permanent display. An accumulation of items evolved over a long period of time, but there didn't seem to be any real plan for what was collected, why it was being collected, and what uses it would be put to long-term from the Town's perspective.

Ms. Tryce said she was the permittee and the one who was licensed. As the person who had the license, she got a sponsor, which was the Town. In the past, the Town and Los Altos School District had been sponsors; PV School District could also be a sponsor. If the Town wanted to keep some of the materials but not some other materials and the schools wanted some of them, she could have multiple sponsors with the materials kept at both places. Responding to Mayor Wengert, she said when the buildings were being built, she understood that what existed before in the nature center would continue but within a slightly smaller space that would be shared. When the move was made, it was made clear that she would no longer have the opportunity to display the materials as she had in the past. That changed the dynamics. Perhaps, the schools should be the sponsor rather than the Town if the Town wasn't interested in having any displays of live things. In a Town such as Portola Valley with all of the natural resources and the fact that people wanted to maintain the beauty and life forms, they needed to know what was here. They needed to know what the animals were and the advantages to the community; they needed to know the plants; and their children needed to have an understanding of science. She felt it was a Town responsibility.

Responding to Councilmember Driscoll, Ms. Tryce said the Town did not want anything that was stuffed or frozen displayed. She was allowed to put antlers or bones up but nothing that was stuffed, such as the stuffed otter or birds. Ms. McDougall said no prohibitions had been made. Staff asked that those items be displayed only during class time and that they be placed back in the closet for use of the room by others. A stuffed otter was a wonderful example of nature for classes, but the next group of people coming in might have a completely different function for the room--such as a garden club, children's birthday party or a retirement party. Those types of items were not conducive to that type of celebration. Councilmember Toben said an additional parameter was the space that staff thought was appropriate to designate for nature purposes. There was exclusive use of a major closet, as well as significant cabinet space, counter space and shelf space. Ms. McDougall agreed noting that a number of exceptions had been made. Other users of the activity rooms were required to remove whatever they might use in their activities. In recognition of the fact that Ms. Tryce had been teaching with the Town for quite some time, some concessions were made. She was allowed to keep a bookshelf, two aquariums, a display case and exclusive use of a very large closet. Responding to Councilmember Toben, Ms. Howard said as long as a stuffed animal was in the display case, there were no other requirements.

Referring to the inventory list, Ms. McDougall said she received a phone call from the property manager for the building the Town rented for a time to house these classes. He said there were items in the attic that needed to be removed.

Mayor Wengert said the inventory was very helpful. She suggested the Committee come up with a recommendation relative to what should be kept and a plan for what the Town should have ownership of outside of the nature and science classes.

Treana Joi, nature and science teacher, said the closet space was also home to the arts and crafts supplies and the microscopes. There was cupboard space that was currently empty. Things like popsicle sticks and egg cartons that did not pertain to the sponsorship of the Nature and Science Committee could be stored without lock and key. That would allow more space for the natural history artifacts. With respect to the otter, that was not suitable for moving and a simple shelf would be adequate. It was her understanding as well that the taxidermy specimens were not supposed to be permanently displayed and were supposed to be taken back and forth. The Committee was appreciative of the space and dedication of the closet much in the manner of the art classes. Donors had supplied the Committee with microscopes, which should not be put in the public cupboard. Perhaps there could be cupboard space for things like pencils, scissors, glue, etc., for whatever room was being used. It didn't make sense for every group coming in to use the room to bring their own pencils, paper and paper plates. That could eliminate some of the pressure and allow for common use items.

Ms. Tryce suggested putting two high shelves in the closet so that she didn't have to stack boxes on top of boxes. That would probably accommodate almost all of the things. Additionally, there was a whole row of cabinets in the room. She would like one cabinet allocated to her to put the birds' nests; they did not wrap and unwrap easily. When she first talked with the architects when the room was designed, she asked for a small alcove area for a freezer. That alcove was put in, but they now said it was for a refrigerator. The alcove exactly fit the freezer that she had now on her back patio. All of the frozen materials, such as the rattlesnake, could be kept there. She was also concerned about the river otter. Taking it in and out of the closet every time was hard on it. There was a cupboard over the sink; the shelf on top could fit the otter. People wouldn't notice it unless it was pointed out to them.

Mayor Wengert said Ms. Tryce was asking for adjustments and additions to the room; that had been answered some time ago. An agreement had been struck with Ms. Tryce many months ago relative to the number of items and the amount of storage space. This issue had taken an enormous amount of Council and staff time. She asked that the Committee work within the Committee structure and respect the agreements that were struck in the past. Responding, Ms. Tryce said she didn't have a problem as far as the class was concerned. She brought the materials in each time for the class. Her concern was the archives. She had photographed the archives as had been requested. Every item was photographed and on her computer for the Council to see.

Andy Browne, Committee member, said he stuffed most of the birds and things in the archives. He said he was also a fixer-upper and could make good, efficient use of the space in the closet. Ms. Howard noted that the original design called for shelves, but Ms. Tryce did not want them put in. Mr. Browne said he would work with Ms. Tryce.

Councilmember Merk said the discussion was about apples and oranges. The class was one thing, and the archive was another thing. He did not see a problem having an otter on a shelf above the sink where no one could reach it. It was bad for those things to move them around. He questioned why there was a row of cabinets that remained empty. They should be used. This group did not have to use all of them. If there was an activity that happened on a regular basis in those rooms, each activity should have at least some first-come-first-serve allotment of those cabinet spaces. One group that regularly served tea or coffee could have a coffee pot in there and pull it out when they had their weekly meeting. Or, a class could open a cabinet and pull out pencils and papers or a box full of stuffed birds. Additionally, there were two very nice rooms for the Town's historical archives, but nothing but a closet had been provided for the natural history archives.

Mayor Wengert said everyone agreed that the archives could not be housed permanently in the classroom because of the size and changing nature of the classrooms. The question was what and how the archives should be used. She asked the Committee to decide what the archives should be—recognizing that they couldn't be permanently displayed in the multi-use room.

Councilmember Merk said he had had no problem with the old science room. He thought it was nice to have a meeting there and see the tarantula or frog. He did not have an issue with that in a multi-use situation. Staff's memo suggested that the Committee go back and look at the inventory and cull through it. It might be that there were other agencies that would be glad to have some of these things, such as the Sun Field Station at Jasper Ridge. He was not sure whether the Town should take on the responsibility for the archives. The Committee needed to convince the Council that the archives or some part of it was the Town's responsibility.

Councilmember Driscoll said he supported having Mr. Browne make the closet space more efficient for Ms. Tryce. Responding to Councilmember Driscoll, Ms. Howard said the alcove was for a refrigerator and currently not being used. Any freezer/refrigerator needed to be energy efficient to meet LEED requirements. Councilmember Driscoll said if there were empty cabinets, Ms. Tryce should be able to use one for some things that didn't need to be put away. He would like the Committee to decide what was not worth keeping or see if there were other places to store these items.

Ms. McDougall said there were other groups that would like to use those cabinets, such as the girl scouts and the garden club that met regularly. She did not feel that one group should impinge on everyone else. Ms. Howard confirmed that Ms. Tryce had a cabinet in addition to the closet as well as the bookcase. Councilmember Driscoll felt the collection should be culled to fit the space that she was allotted.

Councilmember Derwin said she agreed with Ms. Joi's suggestion to have common items in the cabinet.

Councilmember Driscoll moved that: 1) Ms. Tryce be allowed to do whatever she wanted to do with the space allotted; 2) the Committee go through the inventory and come up with a plan for the items that didn't fit; and 3) Ms. Tryce would continue to have use of the closet, one cabinet, a display case, two aquariums, and the bookcase. Councilmember Toben seconded, and the motion carried 5-0. Responding to Ms. Tryce, Councilmember Driscoll said the freezer for animals could not be installed unless it was energy efficient and subject to council approval.

(9) Status of Town Center Project [9:40 p.m.]

Ms. Howard said work on the punch list continued and would hopefully be done by the end of the month. Areas still under construction were the tennis courts, the creek, and the restrooms. Work on the restrooms should be done in 2-3 weeks. There was too much moisture in the ground to continue with the tennis court compaction. The creek connection was completed today. The restoration would be done in the next few days. The solar panels on the library passed PG&E inspection and were up and running. Councilmember Driscoll noted that the perimeter trail was on hold until everything was worked out. Responding to Councilmember Merk, he said Mr. Young would be snaking the line from the new bathrooms to the leach field that appeared to be broken.

(10) Reports from Commission and Committee Liaisons [9:44 p.m.]

(a) C/CAG

Councilmember Derwin said the meeting consisted mainly of the salary review of the director and filling committee seats. There was an attempt to get better representation from all the towns/cities on the committees. She felt it was important that the Town attend regularly and get on some of these committees. The same thing applied to the Council of Cities and the League. Important decisions were being made. Responding to Councilmember Toben, she felt the Town should be represented on committees that focused on transportation and the environment. Councilmembers discussed issues that pertained to the Town and region. Councilmember Toben said he did not know how much more he could take on in terms of regional or countywide issues. Mayor Wengert said she would be discussing liaison assignments with each Councilmember in the next few days.

(b) Trails Committee

Councilmember Driscoll said the new Chair of the Committee was Ellen Vernazza. Susan Gold would be staying on the Committee. There was some interest in getting diversity and membership on the Committee from new user groups such as bicyclists. Mayor Wengert noted that the Committee Review Panel had discussed this issue as well.

(c) Historic Resources Committee

Councilmember Merk said all the maps and historical documents were being scanned at very high resolution. At this point, there was 31 GB of material. They were looking for some expertise, like Two Fish West, on how to deal with this huge amount of data and incremental backup. Councilmember Driscoll said he could assist.

Councilmember Merk noted that the Town Historian was very happy with the space. There were, however, some concerns about security and the laptop computer they were using. The back room to the historic area had been found open twice. Councilmember Driscoll noted that the display cabinet was also found open, and a lock would be put on that cabinet. Councilmember Merk said the Committee was also concerned that there was no lock on the door between the alcove to the bathrooms and the front room. They wanted the room to be available to the public and suggested people have to ask for a key for a door that opened from the inside and locked from the outside. Councilmember Driscoll said there could also be a switch on the door so that the librarian knew when someone went through. Kids were using the table in there to eat and left a mess.

(d) Community Events

Councilmember Merk said the Committee had a presentation from Trust in Education. They discussed having a village cultural exchange and hoped it might bring in more volunteers.

(e) Traffic Committee

Councilmember Merk said the Committee lacked a quorum for the second time in a row.

(f) Emergency Preparedness Committee

Councilmember Merk said the Committee selected Craig Taylor as Chair. They discussed plans for the coming year and EOC equipment.

(g) Planning Commission

Councilmember Toben said the Commission signed off on the Sustainability Element, which would be coming to the Council at the next meeting. Tomorrow, the subcommittee would be looking at the green design standards. Community outreach would be necessary.

(h) ASCC

Mayor Wengert said three projects moved forward with nothing out of the ordinary.

(i) Liaison Assignments

Mayor Wengert said she would be talking to Councilmembers in the next few days about availability and

liaison assignments. Responding to Councilmember Toben, Mr. Siegel said organizational matters could be discussed serially without violation of the Brown Act.

(j) Committee Review Panel

Mayor Wengert said the panel would be making a recommendation to the Council at the first meeting in February.

(k) Website Redesign

Mayor Wengert said the website should be ready for launch in February.

WRITTEN COMMUNICATIONS [10:04 p.m.]

(11) Town Council 12/12/08 Weekly Digest: None

(12) Town Council 12/19/08 Weekly Digest

(a) Appeal of Planning Commission's Revocation of Douglas Use Permit

Mr. Siegel reviewed the Town Attorney's memo of 12/19/08 on the revocation of the Douglas CUP. He introduced Larry Anderson who would be advising the Council at the hearing on 1/28/09.

(13) Town Council 1/2/09 Weekly Digest: None

(14) Town Council 1/9/09 Weekly Digest

(a) Prescription Drug Disposal Event

Ms. McDougall noted that the disposal event would be held on 4/11/09 in conjunction with the Neighborhood Clean Up Day. She said the drugs that were collected were taken out of State and incinerated. Councilmember Driscoll noted that some drugs could not be incinerated because they became more dangerous. Additionally, he understood that prescriptions could not be disposed of if they were taken out of the originally labeled bottle.

(b) Downed AT&T Phone Line

Referring to Mr. Young's memo of 1/9/09, Ms. Howard said Mr. Young would follow up on this item.

ADJOURNMENT

The meeting adjourned at 10:10 p.m.

Mayor

Town Clerk