



TOWN OF PORTOLA VALLEY
Cultural Arts Committee Meeting
May 13, 2021 1:00 PM
Videoconference Meeting
765 Portola Road, Portola Valley, CA

CULTURAL ARTS COMMITTEE MEETING AGENDA

Remote Meeting Covid-19 Advisory: On March 17, 2020, the Governor of California issued Executive Order N- 29-20, suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, Portola Valley Town Council meetings are being conducted electronically. The meeting is not available for in-person attendance.

Members of the public may attend the meeting by video or phone linked in this agenda.

Join Zoom Meeting:

<https://zoom.us/j/98399579767?pwd=czFja3lCeUh5c0dVQkxsSVRzay90QT09>

Phone into Zoom:

1-669-900-6833

1-877-853-5247 (toll free)

*Mute/Unmute – Press *6 / Raise Hand – Press *9*

Meeting ID: 983 9957 9767

Password: 159837

- 1. Call to Order & Roll Call**
- 2. Oral Communications (anything not currently on the agenda)**
- 3. Approval of meeting minutes for Thursday, April 15th, 2021**
- 4. New May 2021 Business:**
 - “PV Live Revive” – October 9th, 2021
 - Morning & Afternoon = Parks & Rec, Evening Concert = CAC
 - Concert: 4PM – 7PM
 - Band contract in final review at Town, need contracts for audio & stage
 - Poster design next steps
 - Health compliance update from Harriet K.
 - Stage location change
 - Coordination with Parks & Rec on food & beverage trucks, etc.

- Status Update on Youth Photo Exhibit (Sue Chaput)
- Poet laureate written proposal review (Sue Chaput)
- Summer Art Faire written proposal review (Sue Chaput)
- Budget submitted to town for FY 2021/2021

5. Other Business: None

6. Announcements:

- Welcome to our new CAC committee member!
(pending Council confirmation on May 12th)

7. Adjournment: 2:00 PM

8. Date & Time of Next Meeting: TBD



TOWN OF PORTOLA VALLEY
Cultural Arts Committee Meeting
April 15, 2021
1:00 PM Historic Schoolhouse
765 Portola Road, Portola Valley, CA

CULTURAL ARTS COMMITTEE MEETING MINUTES

Call to Order: The meeting was called to order at 1: 04 PM

Roll Call:

Committee Members: John Badger, Mimi Breiner, Jerrie Welch, Sue Chaput, Heidi Kendall

Town Support: Sarah Wernikoff

Non-Members: Paige Bishop, Jon Meyers (Parks & Rec), Patty Dewes (Parks & Rec)

Oral Communications: No public comments / off agenda items

Approval of Minutes: Approved (Zoom meeting on March 11, 2021, 1:00 - 2:00 PM)

Old Business: None

New Business:

- In attendance from Parks & Rec: Jon Meyers (Chair) and Patty Dewes (Vice-Chair) for collaboration on a potential joint event in the Fall. Similarly, Paige Bishop attended the Parks & Rec meeting on April 8.
- Discussion of event in the Fall combining picnic & concert: "PV Live Revive"
 - Morning / Early afternoon would be Zotts-to-Tots followed by Picnic (hosted by Parks & Rec)
 - Evening Concert after the Picnic (hosted by CAC)
 - Dates discussed:
 - 9/25 – Previously planned date for CAC concert event, but conflicts with Stanford/UCLA game
 - 10/2 – conflicts with Stanford/Oregon game and PV clean-up day
 - 10/9 – Looks ideal
 - Need to confirm with band, audio engineer and check for other conflicts

- Proposal to get an event poster designed by local artist (Dan Newitt) - \$250
- Heidi K. to own the COVID compliance aspect of the event
 - Discussed applicability of CDPH / CalOSHA document: “COVID-19 GUIDANCE Outdoor Seated Live Events and Performances”
 - Heidi will coordinate with Sarah W. and Brandi d. G. (town)
- Motion approved to name the event “PV Live Revive” and to work to confirm the date of 10/9
- Follow-up on Youth Photo Exhibit (Sue Chaput)
 - Sue & Jerri working on the event with Brigid Horgan at CMS
- Poet Laureate (Sue Chaput)
 - Proposal to appoint a poet laureate and decision to write up proposal to define what it means including selection criteria and mode(s) of recognition. When these have been put into writing, then the committee can have further discussion to move forward. Overlap with library?
- Summer Art Faire (Sue Chaput)
 - Need written proposal to define what it is, when it is, who will make it happen...
 - Artists to do all set up & clean-up
 - Was previously at the Priory
- Recruit one or more CAC members
 - John B. to own this initiative
 - If we need to publicize it we can involve Kari Chinn to push it out on social media and email

Other Business: None

Announcements:

- Welcome new committee member, pending Council confirmation on May 12th

Adjournment: 2:00 PM

Date & Time of Next Meeting: TBD