



**TOWN OF PORTOLA VALLEY  
Parks & Recreation Committee Meeting  
Virtual Meeting  
Monday, June 7, 2021 – 7:30 PM**

**Special Videoconference Meeting via Zoom**

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**Meeting Agenda**

Remote Meeting Covid-19 Advisory: On March 17, 2020, the Governor of California issued Executive Order N- 29-20, suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, Portola Valley Town Council meetings are being conducted electronically. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

**Join Zoom Video Meeting:**

<https://zoom.us/j/97532015402?pwd=YjBCdjZkVEZJZ3ZvMEhUT2dsU0h5UT09>

**Phone into Zoom Meeting:**

1-669-900-6833 or 1-877-853-5247 (toll-free)

*Mute/Unmute – press \*6*

*Raise Hand – press \*9*

**Meeting ID:** 975 3201 5402

**Password:** 493190

1. **Call to Order**
2. **Oral Communications:** Persons wishing to address the Committee on any subject, not on the agenda, may do so now. Please note however, the Committee is not able to undertake extended discussion or action tonight on items not on the agenda. *Two minutes per person.*
3. **Approval of Minutes:** May 3, 2021
4. **Town Picnic and Zotts to Tots**
5. **Dog park proposal**
6. **All Sports Court plan/Skateboard ramp**
7. **Tennis/Pickleball court reservation policy update**
8. **Field and court user fees**
9. **Adjournment**

Next Meeting – July 12, 2021



**TOWN OF PORTOLA VALLEY**  
**Parks and Recreation Committee Meeting**  
**Date: May 3, 2021**  
**7:30 PM Zoom Link ONLY**  
**765 Portola Road, Portola Valley, CA**

### **Parks and Rec Committee Meeting Minutes**

**Call to Order:** The meeting was called to order at 7:34 PM

#### **Roll Call:**

**Members present:** Jon Myers, Patty Dewes, Mickie Anderson, Heriberto Diarte, Carrie Fregosi. **Absent:** David Bailey, Lindsay Bowen

**Guests:** PV Town Council Liaison: Jeff Aalfs,, PV Residents: Kristi Corley, Teresa Coleman, Bob Adams

**Approval of Minutes:** Minutes from the previous meeting were approved.

**Oral Communications:** None.

#### **Old Business:**

- 1) **Dog Park:** Patty shared a presentation that she and Jon have been working on regarding the Dog Park Proposal.
  - a. Jon/Patty will schedule time w/ the Committee Chairs to review the proposal and get feedback: ASCC, Conservation, Trails and Paths.
  - b. All indicated a preference for the wood fence similar to what is already at Town Center
  - c. Teresa Coleman: She does not support this location for a Dog Park. It is in a scenic corridor, contains many old and historic oaks and is used by the Horse Community for the annual Horse Fair. Suggested that we use one of the sports fields instead.
- 2) **All Sports Court:** Howard has submitted a budget of \$7K for the new construction of a Skateboard ramp.
- 3) **Pickleball/Tennis Court Reservations:** The Town has approved the move to make Courts #1 and #2 Reservation ONLY.
  - a. Patty will work w/ the Town to develop and finalize signage, etc.
  - b. Bob Adams indicated that it would be helpful to have a reservation system that would be available real time and could be accessed on a mobile device. That way people could check to see if a court was available, confirm reserved courts in case of a dispute, etc. Jeff suggested that we might be able to work w/ the Town to see if this is something that the IT resource could assist with. Patty will follow-up w/ the Town.
  - c. Bob also asked how often the courts were cleaned? Seems like they are constantly dirty and filled w/ leaves.
    - i. The Town has approved for the Pickleball coordinator to purchase a leaf blower, this will help. . .
    - ii. Jon will speak to Howard/Justin about frequency, etc.
- 4) **2021/2022 Budget:** We submitted the following: \$3K Zots to Tots, \$22K Town Picnic. We highlighted that no \$'s have been budgeted in Public Works for the Dog Park as it is not an approved project. We inserted a line item of \$100K to ensure that it was not "lost" in the budget process.

#### **New Business:**

- 1) **Zots to Tots/Town Picnic:** Jon/Patty have been working w/ the Cultural Arts Committee as there is a plan to combine these events w/ an evening concert. The day long event will be called PV Live Revive!

The date has been finalized as October 9 and obviously we will need to comply w/ any Covid guidelines that are in place at that time. We are coordinating w/ them on the budget, vendors, volunteers, etc.

- 2) **User Fees:** The current fee structure is very old and outdated, relates exclusively to sports fields excluding other resources such as courts, etc. Fees were instituted to ensure the “right to reserve” i.e. that fields would be available when needed. It’s time to update them and adjust to current needs. It was suggested that we appoint a sub-committee to study the situation and bring a recommendation back to the Committee. It was also suggested that we look at adjoining towns to understand their fee structure. Jon will discuss this w/ David Bailey as a potential lead for this effort. Carrie indicated that she would be interested in helping.

**Next Meeting** June 7 @ 7:30 p.m.

Meeting was adjourned at 9:02 p.m.

Respectfully submitted:

Patty Dewes

Secretary