



## Town of Portola Valley

Woodside Highlands Road Maintenance District  
Residents' Advisory Committee Meeting (WHRMD RAC)  
Tuesday, May 25, 2021 – 5:30 PM

Special Videoconference Meeting via Zoom

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### **VIDEOCONFERENCE MEETING AGENDA**

Remote Meeting Covid-19 Advisory: On March 17, 2020, the Governor of California issued Executive Order N-29-20, suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, Portola Valley Town Council meetings are being conducted electronically. The meeting is not available for in-person attendance.

Members of the public may attend the meeting by video or phone linked in this agenda.

#### **Join Zoom Meeting:**

<https://zoom.us/j/95363217099?pwd=SUUp5dGdMUJ2JuUWw1eXFtOWs5VWWhyQT09>

#### **Phone into Zoom Meeting:**

1-669-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute – Press \*6 / Raise Hand – Press \*9*

**Meeting ID:** 953 6321 7099

**Password:** 806283

1. Call to Order
2. Roll Call: Members present, absent and guests; Assign Secretary for meeting
3. Oral Communications
4. Approval of Minutes from March 23, 2021
5. Old Business
  1. Projects Schedule & Reports
    - Paving Subcommittee: Details for Upcoming Paving 6/7-6/11/21
    - Drains Subcommittee
    - Signage Subcommittee
  2. Spring Road Day: Report from 5/22-5/23/21 Activities
  3. Financial Statement
6. New Business
  1. Projects Submitted by Residents
    - a. Paving Upper Russell (BJ Hamel-112)
    - b. Bus Shelter
    - c. SOD Spraying (Toben)
7. Other Business:
  1. Complaint Regarding 120/122 Santa Maria
  2. Conservation Committee: Discussion about Dengler Trail

8. Announcements:

9. Adjournment:

Date & Time of Next Meeting



**TOWN OF PORTOLA VALLEY  
Woodside Highlands Road Maintenance District  
Resident Advisory Committee Meeting  
March 23, 2021 7:00 p.m.  
Zoom meeting**

**WHRMD RAC MINUTES**

**Call to Order:** The meeting was called to order at 7:05 pm

**Roll Call:** Members present :Frank Crow,Teresa Godfrey, Mike Grant, Jean Isaacson, Matt King, Tim McDonald, Georg Schuele. Guests: Annelise Connell, Craig Hughes,Reid Senescu, Craig Taylor, Steve Toben.

Assign Secretary for meeting: Jean Isaacson agreed to do minutes.

**Oral Communications:** None

**Approval of Minutes from March. 9, 2021 :** The minutes of the RAC meeting from March 9, 2021 were unanimously approved.

**Old Business:**

**1. Projects Schedule & Reports**

**Paving Subcommittee:** Georg gave an update on the paving plans. Per Dawn Smithson from Cal Water, there are no plans to disrupt the water main along Santa Maria. All work currently either being done or in the works will be on site at either the Lower Water Tank or Upper Water Tank. No pipes are being replaced in the foreseeable future.

The bid includes personnel to help with traffic flow. Possible dates were discussed and it was agreed to poll the residents for possible conflicts with paving dates of June 14-18 or June 21-25. Nicholas Targ will also be contacted for his input. It was agreed to do road clean up the weekend before paving.

It was Motioned-Seconded-Carried to award the paving contract to Bay Area Paving in the amount not to exceed \$130,000.

**Drains Subcommittee:** Mike, Frank and Jean suggested a re-routing of the drain to go into the existing drain along lower Santa Maria. The slough needs to be repaired. They will meet with several contractors to get an idea of the cost for this project.

**Signage Subcommittee:** Tim has installed several new signs along Santa Maria, reinforcing the speed limit and caution due to children & pedestrians. One additional sign is expected which indicates a narrow road with blind curves. It was M-S-C to approve reimbursing Tim for the expense of the signs up to \$200.

**2. Spring Road Day:** Road day will be coordinated to be held immediately before the repaving begins.

**3. Financial Statement:** Deffered

**4. Survey: Lower Santa Maria:** The reason(s), pros and cons for conducting a survey along Lower Santa Maria were discussed. The group concluded to not move forward with this idea at this time.

## **New Business:**

### **1. Projects Submitted by Residents**

- a. BGT Markers:** Annelise Connell summarized the background she has found regarding these markers. The Committee did not show any interest in additional work/information.
- b. Upgrading the Road: One Turn at a Time:** Annelise Connell presented her idea of offering the Town of Portola Valley ownership of Woodside Highlands roads, beginning with the lower piece of Santa Maria Avenue. The objectives for this project were not clear. The Committee was not interested in pursuing this project.
- c. Widening the Road:** A resident half-seriously suggested that we widen Santa Maria; with the repaving, there will be an effort to make the roadway as wide as possible. Additional trimming along the roadway will also help sight lines.
- d. Swale along Upper Santa Maria (@ 145):** Mike noted that the swale was repaired.

**Other Business:** Relationship with Cal Water: Teresa noted that we now have contact names for both the Regional Division and Bear Gulch area for Cal Water. Conversations have been underway to clean up the debris and repave the road along the Upper Water Tank. Long terms plans (with no funding approved yet) call for replacing the water lines along Tynan Way and LeRoy.

**Announcements:** None

**Adjournment:** 8:42 pm

**Date & Time of Next Meeting :** Tuesday, May 25, 2021

Minutes respectfully submitted by: Jean Isaacson