



**Town of Portola Valley
Special Parks & Recreation Committee Meeting
Monday, July 12, 2021, 7:30pm-9pm
Zoom Videoconference**

Meeting Agenda

Remote Meeting Covid-19 Advisory: On March 17, 2020, the Governor of California issued Executive Order N- 29-20, suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, Portola Valley Town Council meetings are being conducted electronically. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Join Zoom Video Meeting:

<https://us06web.zoom.us/j/85944982996?pwd=dUZWaUxibVpMekpJbGZRZ3VQdWRxUT09>

Phone into Zoom Meeting:

1-669-900-6833 or 1-877-853-5247 (toll-free)

*Mute/Unmute – press *6*

*Raise Hand – press *9*

Meeting ID: 859 4498 2996

Password: 411102

1. **Call to Order**
2. **Oral Communications:** Persons wishing to address the Committee on any subject, not on the agenda, may do so now. Please note however, the Committee is not able to undertake extended discussion or action tonight on items not on the agenda. *Two minutes per person.*
3. **Approval of Minutes:** June 7, 2021
4. **Town Picnic and Zotts to Tots**
5. **Dog park proposal**
6. **All Sports Court plan/Skateboard ramp**
7. **Tennis/Pickleball court reservation policy update**
8. **Field and court user fees**
9. **Adjournment**

Next Meeting - August 2, 2021



TOWN OF PORTOLA VALLEY
Parks and Recreation Committee Meeting
Date: June 7, 2021
7:30 PM Zoom Link ONLY
765 Portola Road, Portola Valley, CA

Parks and Rec Committee Meeting Minutes

Call to Order: The meeting was called to order at 7:35 PM

Roll Call:

Members present: Jon Myers, Patty Dewes, Lindsay Bowen, Carrie Fregosi, David Bailey. **Absent:** Heriberto Diarte

- Note: Mickie Anderson has resigned from the Committee

Guests: PV Town Council Liaison: Jeff Aalfs,, PV Residents: Diana Fischer, Tod Scheuer

Approval of Minutes: Minutes from the previous meeting were approved.

Oral Communications: None.

Old Business:

- **Dog Park:** Patty and Jon shared progress since the last meeting:
 - Met w/ ASCC Chair David Ross. No issues from David, primary concern will be signage, do not want it visible from Portola Road.
 - Met w/ Trails and Path Chair Gary Hanning. No issues from Gary although he indicated that the path between the proposed park and Portola Road was an equestrian trail and that we should probably meet w/ representatives from the horse community to get their input.
 - Met w/ Barb Eckstein and Ellie Ferrari (whose names had been provided by Gary Hanning) representing the equestrian community. They were very concerned about the proximity of the trail (which is used by horses/riders a lot) and the dog park. This would be a significant safety issue, riders and horses have been seriously injured by rushing and aggressive dogs even if they are behind a fence. A concern had also been raised about the use of this space for the annual Horse Fair, but it was believed that this could be overcome and was not as problematic as the path issue.
 - Option #2 was identified which uses about ½ the space of Option #1 but also extends into an unused area behind the right field fence of the softball field. The area is smaller (about 100' x 100') and would require the trail along the softball field side of the park to be re-routed. It does minimize the area that parallels the equestrian path and keeps the distance between the path and the dog park to about 20-25' which Barb/Ellie indicated would be acceptable. An area might be available for a small dog park.
 - Met w/ the Conservation Committee who did not support the proposal. Opposed to any development of this area: people expect this space to be open, any development of this area would impair the scenic corridor, would trample native grasses and affect the root system of the heritage oak trees (even though they are outside of the fenced area).
 - Counsel from Jeff A. was to continue to review the proposal w/ affected parties to get all inputs. We should gather all our information and discuss next steps at the July Committee meeting.
- **All Sports Court:**

- **Skateboard Ramp:** Howard has submitted \$7K for the new construction of a Skateboard ramp in the 2021/2022 budget which is being reviewed by the Town Council.
- **General:** Jon suggested that if we paint over all the current striping except the ones relevant to basketball, we could potentially stripe the Court to fit 2-3 Pickleball courts. We all believe that the popularity of Pickleball is only going to increase, and this could potentially give us more capacity. We would need to understand the impact on the Skateboard and BB activity. No decision, Jon will get more information and input.
- **Pickleball/Tennis Court Reservations:** .
 - Patty has proposed signage language to the Town, waiting for their review and approval.
 - Eventually would like to upgrade to a better, more user friendly and accessible reservation system. Patty will continue to work w/ Brandi to understand the availability of IT resources. Possible features that we discussed:
 - i. Diane mentioned that often she plays pickleball on only one court when 4 are possible (from one tennis court), which means that 3 are available but are not being used. Is there a way that the reservation system could highlight those courts are available and could be reserved? Yes, possible in current system but would make it more complex. Could this be a feature in the new system?
 - ii. Could there be a QR code at the tennis courts that people could use to access the reservation system?
 - Leaf blower for Pickleball/Tennis Courts – This was approved last month; Patty will check on status
- **2021/2022 Budget:** We submitted the following: \$3K Zots to Tots, \$22K Town Picnic. We highlighted that no \$'s have been budgeted in Public Works for the Dog Park as it is not an approved project BUT if it is approved, we will need budget dollars . We added a note that we should consider around \$100K as a top limit for dog park related expenses.
- **Zots to Tots/Town Picnic:**
 - Confirmed that we are combining these activities for an all-day Town event (PV Live Revive) culminating w/ a concert (hosted by the Cultural Arts Committee – CAC). This will be the first major event for the Town post Covid.
 - Will need to comply w/ whatever Covid guidelines are at that time, almost impossible to predict but we are going forward w/ the expectation that guidelines will not be stricter than what we have currently. May affect some activities (jumpy houses, balloons. . .) but we will make those decision as we get closer to the event/date.
 - CAC is working w/ an artist to develop a marketing poster for the event which will include all 3 activities. We will have to decide if we want to use that artwork for the t-shirts that we typically sell to help offset the costs. Or if we want a separate t-shirt.
 - **Zots to Tots:**
 - i. Anticipate shutting down Alpine and Portola Road for the duration of the race. This will overcome some safety issues that occurred in 2019. Patty is working with the Bicycle and Pedestrian Safety Committee to coordinate this effort. We intend to use off duty sheriffs or a private company for traffic control, need to understand how much this will cost.
 - ii. Will move the starting line to after Golden Oak to allow traffic coming west on Alpine Road to turn onto Golden Oak to get around the road closure
 - **Town Picnic:** Coordinating w/ CAC on budget items and items that can be leveraged between the two events (liquor license, port-a-potties, food trucks, etc.)
- **User Fees:** Jon/David will begin work on updating the fee policy Next step is to meet w/ Jeremy and Howard to get the Town perspective.

New Business:

Todd (Commission of Little League): shared how grateful he, the coaches, players and their families are to be able to finally play. Complemented Jon and the Town who worked in partnership w/ LL throughout the year to manage through Covid and bring baseball back safely. Many thanks!!

- One issue came up during the latest awards ceremony at Ford Field. A microphone/amplifier system is used which is helpful for everyone to be able to hear but also, more importantly, for the kids to hear their name announced. Provides motivation and reward. The sheriff showed up in response to a complaint, presumably from someone along Alpine/Westridge. LL would like to continue to use the microphone, how should this be handled in the future? It was suggested that Todd work w/ Jeremy to get an exemption from the Town noise ordinance. Notice can then be sent out to the local residents, and this will hopefully mitigate their concerns.

Next Meeting Since the next meeting would fall on July 5, it was decided to move the meeting to Monday, July 12 @ 7:30 p.m.

Meeting was adjourned at 9:14 p.m.

Respectfully submitted:

Patty Dewes

Secretary