



TOWN OF PORTOLA VALLEY
Regular Meeting of the
Emergency Preparedness Committee
Thursday, September 2, 2021 - 8:00 AM
Via Zoom
765 Portola Road, Portola Valley, CA 94028

MEETING AGENDA

Remote Meeting Covid-19 Advisory: On March 17, 2020, the Governor of California issued Executive Order N- 29-20, suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, Portola Valley Town Council meetings are being conducted electronically. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

To access the meeting by computer, click on the link below:

<https://us06web.zoom.us/j/86874857485?pwd=UUIzSTYwZ3hXY3J6ZjhObCt6bXdnZz09>

To access the meeting by phone, dial:

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute – press *6*

*Raise Hand – press *9*

Webinar ID: 868 7485 7485

Password: 235348

1. 8:00 Call to order
 - Members: Mark Bercow, Dave Howes, Dale Pfau/Chair, Chris Raanes, Ray Rothrock, Jerry Shefren, Craig Taylor, Bud Trapp,
 - Guests: Brandi de Garreaux, John Richards/Town Council, Rob Lindner and Selena Brown WFPD
2. 8:01 Roll Call
3. 8:03 Oral Communications
 - Note that issues brought up under oral communications that are not on the agenda will be limited to 2 minutes
4. 8:05 Review and approval of minutes;
 - Motion; Approve minutes of August 5, 2021
 - Appointment of Secretary
5. 8:06 WPV-CERT/WFPD Report (Brown/Linder)
6. 8:16 Town Report (de Garreaux)
7. 8:26 Sub Committee Reports
 - Communications (Rothrock)
 - Ad Hoc Wildfire Committee Report (Pfau)
 - Outreach (?)
 - CERT/Town/Woodside Integration Committee (Raanes)
 - WPV-Ready Liaison (TBD)

8. 8:40 "PV Live Revive" – Town Picnic October 9
 - Magnet purchase (see attached examples)
 - Staffing
9. 8:50 Communications for Virtual EOC
 - Discussion of interface/radio communications CERT/EOC/County
10. 8:57 Continuing Discussion
 - PV Donates
11. 8:58 Next meeting is October 7, 2021
 - Quorum check
 - Agenda Items for next meeting
12. 9:00 Adjourn



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MINUTES

1. Call to order
 - Chair Pfau called the meeting to order at 8:00 am
 - Members Present: Dale Pfau/Chair, Jerry Shefren, Bud Trapp, Mark Bercow, Dave Howes
 - Members Absent: Chris Raanes, Ray Rothrock, Craig Taylor,
 - Guests: John Richards/Town Council, Rob Lindner and Selena Brown WFPD, Jeremy Dennis/Town Manager

2. Oral Communications
 - Dave Howes questioned Town/Committee/WFPD response to town resident evacuation exercise posted on PV Forum
 - Discussion by committee followed. Determination that committee/Town/WFPD will not endorse, but will also not discourage.

3. approval of minutes;
 - Motion; Approve minutes of July 1, 2021; passed
 - Chairman Pfau would take minutes for the meeting

4. WPV-CERT/WFPD Report (Brown/Lindner)
 - Hiring/Promotions continue
 - WFPF supporting wildfire efforts outside of district
 - Selena is working with Young Men's Service League (YMSL) to assist in vegetation management
 - CERT skill days will be October 1 and 2
 - CERT Command Post training will take place on October 30
 - Currently waiting for delivery of CERT trailer to be stationed at Town Center
 - CERT/Ready Volunteer Appreciation Night will be on November 13, 5-7 pm at Woodside Hub

5. Town Report (Dennis)
 - Currently evaluating Evacuation Traffic Study proposals
 - Brandi completed VEOC training
 - Zonehaven has improved software capabilities and now has a fire simulation tool. More to follow

6. Sub Committee Reports
 - Communications (Rothrock)
 - Report was included in packet

- Ad Hoc Wildfire Committee Report (Pfau)
 - Next Wildfire meeting will be August 17
 - Traffic Evacuation Study recommendations to TC in September
 - Outreach (?)
 - Still looking for new volunteers
 - CERT/Town/Woodside Integration Committee (Raanes)
 - none
 - WPV-Ready Liaison (TBD)
 - none
7. Table for “PV Live Revive” – Town Picnic October 9
- Committee to host a table at Town Picnic
 - Pfau will investigate ordering AM radio magnets
8. Continuing Discussion
- Subcommittee Goals – no action
 - PV Donates – no action
9. Next meeting is September 2, 2021
- Quorum check appears that enough members will be present
 - Pfau asked for agenda items for next meeting
10. Pfau adjourned the meeting at 8:43 am



WOODSIDE FIRE PROTECTION DISTRICT

Portola Valley EPC

Woodside Fire Report September 2nd, 2021

Hiring Firefighters: Our 4 new hires start the fire academy on 9/1/21. There are a total of 17 representing multiple agencies in San Mateo County. The academy is scheduled to run through the middle of December.

Promotional Exams: We will be conducting promotional exams in September and October for the position of Fire Captain as well as Battalion Chief. Due to retirements, we will be promoting at least 2 personnel to the position of Captain, and 1 to the position of Battalion Chief

Station 7 Build/Station 8 Remodel: Progress continues on the Station 7 and Station 8 projects. The Station 8 remodel received Town Council approval on 8/11/21. Our architect/build team will be working to submit plans and get permits approved as soon as possible. Currently, we hope to start remodeling in the spring of 2022. A contract for the interim Station 7 has been signed and work is being performed on the property that will house the temporary station. It will be located on the SLAC property near the gate located at the intersection of Whiskey Hill and Sand Hill Road.

Statewide Fires: WFPD currently has personnel at the Caldor Fire. The engine has been gone for over a month now. (Initially at the Dixie Fire, now the Caldor). WFPD has changed out crew members twice, with a third change out coming in a week or so. This is the longest continuous deployment for our Dept in recent memory.

If you have any questions, feel free to ask!

Respectfully,

Rob Lindner – Fire Chief

EPC Communications Subcommittee Sept. 2, 2021 Meeting – submitted Aug. 24, 2021

Radio Communications Status

1. Repeaters and AM: as of this report – all radios/repeaters fully functional
 - a. AM Radio (WRML513). Operational at 100% power.
 - b. PVARC (KM6DLG) amateur repeaters - fully operational.
 - c. NVN Repeater (WB5NVN) amateur repeater – fully operational.
 - d. SM OES (KC6ULT) UHF link - fully operational.
 - e. WPV-CERT Portola Valley GMRS (WQBS772) repeaters (PV1, PV2, PVT) - fully operational.
 - f. WPV-CERT Portola Valley digital repeater – fully operational.

2. AM Antenna Relocation Project to Cal Water site at Peak and Golden Oak
 - a. H. Young working the matter. No news.

3. CERT Repeater Network
 - a. Easter Cross Repeater Project. Engineering proposal approved!
Covid is greatly slowing things down. Awaiting instructions for next steps.
 - b. Assisting LTW/VV with repeater locations, antennas, power, and such.

Upcoming – next while.

1. Recheck radios in Town Center to make sure power, antennas, channels, etc. are all still functioning.
2. Battery refresh likely on DC power supply in Town radio room.
3. Oct. 30. WPV-CERT drill and simulation event at Town Hall.

Color Key

Good status

Concerning status

Urgent need status

On going

New Item this report

MAGNET OPTIONS

AM RADIO ONLY



Select a size ⓘ

- 2" x 2"
- 3" x 3"
- 4" x 4"
- 5" x 5"
- Custom size

x

Select a quantity

- 50 \$77
- 100 \$102 Save 34%
- 200 \$147 Save 52%
- 300 \$187 Save 60%
- 500 \$262 Save 66%
- 1,000 \$428 Save 72%
- 2,000 \$721 Save 77%
- 3,000 \$988 Save 79%
- 5,000 \$1,530 Save 80%
- Custom quantity

3 MAIN EMERGENCY COMMUNICATION METHODS

with space to right in your zone



Select a size ⓘ

- 2" x 2"
- 3" x 3"
- 4" x 4"
- 5" x 5"
- Custom size

x

Select a quantity

- 50 \$90
- 100 \$126 Save 30%
- 200 \$190 Save 47%
- 300 \$247 Save 54%
- 500 \$353 Save 61%
- 1,000 \$591 Save 67%
- 2,000 \$1,011 Save 72%
- 3,000 \$1,434 Save 73%
- 5,000 \$2,340 Save 74%
- Custom quantity