

# **TOWN COUNCIL WEEKLY DIGEST**

**Thursday – September 16, 2021**

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1. Agenda – Ad-Hoc Housing Element Committee – Monday, September 20, 2021
2. Agenda – Trails & Paths Committee – Tuesday, September 21, 2021
3. Agenda (Special) – Nature & Science Committee – Thursday, September 23, 2021

## **Attached Separates (Council Only)**

*(Placed in your Town Hall mailbox)*

1. None



# TOWN OF PORTOLA VALLEY

4:30 PM – Ad Hoc Housing Element Committee Meeting  
Monday, September 20, 2021

**THIS MEETING IS BEING HELD  
VIA TELECONFERENCE ONLY**

## MEETING AGENDA

**Remote Meeting Covid-19 Advisory:** On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, Portola Valley Town Council and other public board, commission and committee meetings are being conducted electronically. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Below are instructions on how to join and participate in a Zoom meeting.

### **Join Zoom Meeting Online:**

Please select this link to join the meeting:

<https://us06web.zoom.us/j/83325748107?pwd=S0U3U013R3VyeDlEd1R1UXhuRENpQT09>

Or: Go to Zoom.com – Click Join a Meeting – Enter the Meeting ID

**Meeting ID:** 833 2574 8107      **Passcode:** 644998

**Or Telephone:**

1. 669.900.6833

1.888.788.0099 (toll-free) Enter same Meeting ID and Passcode

\*6 - Toggle mute/unmute.

\*9 - Raise hand.

**Remote Public Comments:** Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Please send an email to [housing@portolavalley.net](mailto:housing@portolavalley.net) by 12:00 PM on the day of the meeting. All comments received by that time will be distributed to Committee Members prior to the meeting. All comments received are included in the public record.

We encourage anyone who has the ability to join the meeting online to do so. You will have access to any presentations that will be shown on your screen and can easily provide comments using the "raise your hand" feature when the Chair calls for them.

Approximate timeframes are provided for agenda items as a guide for the Chair, Committee Members, and the public. Actual times may vary.

**Committee Members:**

Jeff Aalfs - Town Council Subcommittee  
Aimee Armsby  
Sue Crane  
Sarah Dorahy  
Erik Doyle  
William Kelly  
Anne Kopf-Sill - Planning Commission Representative  
Al Sill - ASCC Representative

Nicholas Targ - Planning Commission Representative  
Bob Turcott  
Janey Ward  
Sarah Wernikoff - Town Council Subcommittee  
Jocelyn Swisher  
Helen Wolter

**Staff Contacts:**

Laura Russell - Planning & Building Director  
Adrienne Smith - Senior Planner

**4:30 PM - CALL TO ORDER AND ROLL CALL**

**ORAL COMMUNICATIONS**

Persons wishing to address the Ad Hoc Housing Element Committee on any subject not on the agenda may do so now. Please note however, that the Ad Hoc Housing Element Committee is not able to undertake extended discussion or action tonight on items not on the agenda. Comments will be limited to two minutes per person.

**COMMITTEE DISCUSSION**

1. Values, Decorum and Public Comment
2. Organization and Evaluation of Existing Housing Element
3. Portola Valley Demographic and Housing Trends

----- BREAK -----

4. Housing Affordability Income Categories – Deeper Dive

**STAFF AND COMMITTEE REPORTS**

5. Staff Updates/Announcements

**APPROVAL OF MINUTES**

6. Ad Hoc Housing Element Committee Meeting of 8/16/21

**ADJOURNMENT**

**AVAILABILITY OF INFORMATION**

For more information on the items to be considered by the Committee, please email [housing@portolavalley.net](mailto:housing@portolavalley.net). Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours. Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall.

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Architectural and Site Control Commission at, or prior to, the Public Hearing(s).



**TOWN OF PORTOLA VALLEY**  
**Trails and Paths Committee Meeting**  
**Tuesday, September 21, 2021 8:15 AM**

**Special Videoconference Meeting via Zoom**

**SPECIAL VIDEOCONFERENCE MEETING AGENDA**

**Remote Meeting Covid-19 Advisory:** On March 17, 2020, the Governor of California issued Executive Order N- 29-20, suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, Portola Valley Town Council meetings are being conducted electronically. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/86746107864?pwd=VENNNU5KOWdqTjh5NTRVWHVURHQzZz09>

**Meeting ID:** 867 4610 7864

**Password:** 361360

**To access the meeting by phone, dial:**

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute - press \*6*

*Raise Hand - press \*9*

1. Call to Order
2. Oral/Community Communications
3. Approval of Minutes from August 17, 2021, meeting
4. Old Business
  - a. Trail Conditions, Work, and Budget for August 2021: Howard Update/Discussion
  - b. Trails and Paths ADU checklist items: Group - Update
5. New Business
  - a. Proposed sign on Shady Trail by Historic Resources Committee: Group - Recommendation
  - b. PV Donates: Group - Discussion
6. Other Business
7. Adjournment



**Town of Portola Valley**  
**Nature and Science Committee Special Meeting**  
**Thursday, September 23, 2021 – 5:00 PM**

**Special Videoconference Meeting via Zoom**

**VIDEOCONFERENCE MEETING AGENDA**

Remote Meeting Covid-19 Advisory: On March 17, 2020, the Governor of California issued Executive Order N- 29-20, suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, Portola Valley Town Council meetings are being conducted electronically. The meeting is not available for in-person attendance.

Members of the public may attend the meeting by video or phone linked in this agenda.

**Join Zoom Video Meeting:**

**Phone into Zoom Meeting:**

1-669-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute – Press \*6 / Raise Hand – Press \*9*

**Meeting ID:** 831 1550 9553

**Password:** 760595

1. Call to Order
2. Oral Communications (Anyone wanting to address the Committee or anyone wanting to speak on an item not on the agenda)
3. Approve Minutes of August 12, 2021, regular meeting
4. Report on August Wildflower talk
5. Planning and discussion:
  - 1) Paul Heiple's talk on Galls on September 20
  - 2) Big Event in January
  - 3) Nature Center plans at Hawthorns
  - 4) Recruiting new members
  - 5) Committee Project leveraging the new fundraiser vehicle
6. Budget Discussion
7. Action Items:
  - 1) Decide big event topic and date
  - 2) Bills to be presented
  - 3) Allocate funds for future events
8. Adjournment:
 

Next meetings: October 14, 2021, at 5:00 pm on Zoom