



**Town of Portola Valley
Special Parks & Recreation Committee Meeting
Thursday, November 18, 2021, 7:30pm-9pm
Zoom Videoconference**

Meeting Agenda

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Join Zoom Video Meeting:

<https://us06web.zoom.us/j/88263197743?pwd=Nnk1WVZqNzBKc0E4Uks3WVhxNFpkZz09>

Phone into Zoom Meeting:

1-669-900-6833 or 1-877-853-5247 (toll-free)

*Mute/Unmute – press *6 / Raise Hand – press *9*

Meeting ID: 882 6319 7743

Password: 212473

1. **Call to Order**
2. **Oral Communications: Persons wishing to address the Committee on any subject, not on the agenda, may do so now. Please note however, the Committee is not able to undertake extended discussion or action tonight on items not on the agenda. *Two minutes per person.***
3. **Approval of Minutes: October 5, 2021**
4. **Town Picnic and Zotts to Tots review and dates for next year**
5. **Dog park proposal**
6. **All Sports Court plan/Skateboard ramp**
7. **Field and court user fees**
8. **Parks & Rec meeting schedule**
9. **Parks & Rec membership**
10. **Adjournment**

Next Meeting – December 16, 2021, at 7:30 – 9:00 pm



TOWN OF PORTOLA VALLEY
Parks and Recreation Committee Meeting
Date: October 5, 2021
5730 PM Zoom Link ONLY
765 Portola Road, Portola Valley, CA

Parks and Rec Committee Meeting Minutes

Call to Order: The meeting was called to order at 7:32 PM

Roll Call:

Members present: Jon Myers, Patty Dewes, David Bailey, Heriberto Diarte, Carrie Fregosi **Absent:** Lindsey Bowen

Guests: PV Town Council Liaison: None, PV Residents: None

Approval of Minutes: Minutes from the previous meeting were approved.

Oral Communications: None.

Old Business:

- **Dog Park:** Nothing new to report.
- **Skateboard Ramp:** We have proposed the alternative to the Town to purchase a skateboard ramp to be assembled. They are looking into it.
- **Zotts to Tots/Town Picnic:** In the final planning stages:
 - **Zotts to Tots:**
 - i. Plans for road closure are moving ahead. We have volunteers, Sheriff cooperation and leadership. Volunteers MUST meet at 8:30 at Triangle Park to receive Safety Briefing from the Sheriff. Road closures will begin @ 9:45 a.m. and continue until the last participant has passed that intersection.
 - ii. When we informed local business about the closures, Springdown was very upset. They did not feel they had adequate notice (although they did receive an email back in April) and cannot cancel their lessons or the Birthday party that is planned. We met with them and the Sheriff's office. We agreed to move the finish line between Stonegate and Westridge. This will allow Springdown traffic to come in their normal access and also allow Westridge traffic to exit and enter. This is not ideal for runners/bikers, etc. as they will need to walk approximately .2/mile on the trail to get to the Town Center.
 - iii. We have a record # of pre-registrations so we will not have enough t-shirts, We are communicating this and that not all sizes will be able to be accommodated as well. There will need to be a second order of t-shirts.
 - iv. We have trophies for 1) first runner, men/women, 2) first runner boy/girl 3) first biker, boy/girl. We also have 200 medals which we will focus on giving to the kids.
 - **Town Picnic:**
 - i. All is good. . .
 - ii. Friday drop offs are: the canopy/table/chairs and the pumpkins.
 - iii. Saturday, all other activities and vendor booths come in. .
 - iv. The Priory is providing 10 volunteers who can help w/ the Pumpkin Patch and monitoring the inflatables.
 - v. We'll have 2 food trucks and the Boy Scouts hamburgers/hotdogs for lunch and then another food truck at night for the concert.

vi. We were not able to locate a vendor to provide alcoholic beverages, nor was it feasible for the Town/volunteers to provide. So we are asking everyone to BYO.

- **Concerts:**

- i. Per Howard, the extra lighting has been purchased. We will need to find volunteers to set up and dismantle the lights, the Cultural Arts Committee will take ownership of this.
- ii. The stage will not be dismantled until Sunday morning, so we are coordinating that w/ the start of soccer games.

- **User Fees:** In process, Dave has been asked to come to the next meeting with a proposal.

New Business:

- After discussion a proposal was made and approved to move the Date/Time of the monthly meetings to the Third Tuesday of each month at 7:30 p.m. **This will need to be approved by Town Council.**
- The Committee moved and passed the Adoption of a Resolution Confirming the State of Emergency and Need to Continue Conducting Town Meetings Virtually.

Next Meeting Tuesday, November 16 @ 7:30 p.m.

Meeting was adjourned at 9:00 p.m.

Patty Dewes, Secretary