



**TOWN OF PORTOLA VALLEY
Special Conservation Committee
Virtual Meeting
Tuesday, November 23, 2021 – 7:00 PM**

Special Videoconference Meeting via Zoom

SPECIAL VIDEOCONFERENCE MEETING AGENDA

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

To access the meeting by computer, click on the link below:

<https://us06web.zoom.us/j/85924478717?pwd=aWorc3dpa1NrnNGZ4Vi9mK1hld1ppZz09>

To access the meeting by phone, dial:

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute - press *6 Raise Hand - press *9*

Meeting ID: 859 2447 8717

Password: 266172

SPECIAL MEETING AGENDA

- 1) Call to Order
- 2) Oral Communications
- 3) Approval of Minutes for October 26, 2021
- 4) Permits
 - a) Site Permits
 - i) Specifics of our mandate and responsibilities. Richards
 - ii) 4388 Alpine Road – Murphy
 - (1) <https://www.portolavalley.net/departments/planning-building-department/development-projects/willow-commons>
 - b) Tree Permits
 - i) Should we see every one? - Plunder
 - ii) Expedited removal of stressed redwoods – Plunder
 - (1) Map – Walz, Heiple
- 5) Old Business
 - a) Oversight of Town Owned Properties
 - i) SpringDown - Murphy
 - ii) Frog Pond - Zimmerman
 - iii) Ford Field/Rossotti's Field – Walz
 - b) Committee/Town Cooperation
 - i) Public Works – Plunder
 - ii) Trails – Coleman
 - iii) Wildfire Preparedness – Plunder
 - (1) Understory Subcommittee
 - iv) Hawthorns – Zimmerman

- c) Redwood Guidelines revision – Richards
- d) Tip of the Month – Magill (3 minutes)
- e) What's Blooming Now – Magill (3 minutes)
- f) Kudos – Richards
- g) Predators/Rodenticides – Chiariello
- h) Town Event PV-Live/Revive – debrief / Banner gone astray
- i) Ad Hoc Housing – representatives to Committee on Committees

6) New Business

- a) Goals for 2022 (2021 attached for inspiration) January 26, 2022, the Town Council is scheduled to hold its annual workshop with Commissions and Committees. This is each body's chief opportunity to share with the Council its priorities and budget consideration for inclusion in the FY 2021-22 budget process.

7) Next Meeting Tuesday January 25 7:00pm ?Zoom

8) Adjournment aspirationally 8:30, Hard Stop 9:00

APPENDIX A

Draft GOALS FOR 2022

TASKS:

Mandated:

Advisory function

ASCC – landscape review: site visits and report

Tree Removal Permits

Public Works consultations

Chair sits on Subdivisions Subcommittee,

Committee Chairs Committee

Annual Report to Town Council

Budget request submitted in spring

Requested by Council:

Open Space oversight –

Most Important

SpringDown - Chiariello, Heiple, *Murphy*, Plunder

Town Center – Chiariello, Magill, *Murphy*, Richards

Frog Pond – Heiple, Murphy, Chiariello, *Zimmerman*, PVR

Rossotti's Field – *Coleman*, Walz

Ford Field – *Coleman*, Walz

Triangle Park – Heiple, *Murphy*

Intermediate (on back burner for now)

Blue Oaks/Lost Trancos Pond - Murphy, Walz

Dengler - Heiple, Magill

Shady Trail parklet – Plunder, with Open Space and

Lipman

Roadside strips – Chiariello

Committee Initiated:

Liaison to other committees:

Trails – Coleman

Sustainability – Murphy

Open Space – Chiariello

Fire – Plunder

ASCC - Murphy

Broom Pull – all

Earth Day/Town Picnic Day - all

BYH – Plunder

Tip of Month –Magill

What's Blooming now - Magill

Kudos of Month - Richards

Monarch Butterfly support – Murphy/Heiple with Anderson, Kajawa

Rodenticide/Poison Bait advisory – Chiariello, Heiple, Plunder with deStaebler

Web site updates – Murphy

Native and low water use Garden tour (with Sustainability) – Murphy,

Care of our Native Oaks – Coleman, Murphy

Guerilla Maintenance – Coleman, Magill, Murphy, Heiple, Walz, Zimmerman

Redwoods - Richards, Walz

Largely done, but may need to reactivate:

-Weed seedling Information Sheet – Heiple/Plunder

-Town Owned properties Comprehensive Plan – Murphy, Magill

-Guide to Town Center plantings brochure– Chiariello



TOWN OF PORTOLA VALLEY
Conservation Committee Meeting
October 26, 2021
7:00 PM
Special Videoconference Meeting via Zoom

CONSERVATION COMMITTEE MEETING MINUTES - DRAFT

Call to Order: The meeting was called to order at 7:01 PM

Roll Call:

Members present: N. Chiariello, T. Coleman, P. Heiple, C. Magill, J. Murphy, M. Plunder, M. Richards, D. Walz, J. Zimmerman

Also present: J. Richards (Town Councilmember liaison)

Guests: J. Bourne, A. Hey, J. Mashey, K. Corley, R. Comes

1. Oral Communications: none

2. Approval of Minutes for September 2021: The minutes were *unanimously approved as written*.

3. Old business

a. Redwood guidelines (Murphy)

i. Revision to guidelines (previously approved September 28, 2021) incorporating more precise language regarding appropriate microclimates was *unanimously approved as written*.

ii. Permit fee waiver for removal of stressed redwoods

A clear, workable definition of what constitutes stressed redwoods is needed, possibly including photographic examples. The subcommittee (M. Plunder [head], Heiple, Magill, and Walz) will develop. N. Chiariello agreed to join the subcommittee (Heiple will transition off after the first meeting).

iii. Redwood microclimate map

Both Heiple and Walz have potential maps but have not yet coordinated (to be done ASAP). The map is intended to show where in Town redwoods are likely to do well.

b. Ad Hoc housing

The Committee identified the following as issues/concerns to be addressed:

- Preservation of wildlife corridors

- Fencing, including the use of hedges as screening (needs to be addressed thoughtfully and carefully)
- Heritage trees protection
- Maintaining/respecting scenic corridors, including mandatory setbacks
- Emphasis on native landscaping and low water use plants

The Committee agreed a cluster housing approach could be appropriate, possibly including underground parking, with emphasis on careful water usage, appropriate landscaping and consideration of potential impact on emergency evacuation activities.

c. Committee/Town Cooperation

i. Fire Ad Hoc (Plunder) – no update.

d. Tip of the Month (C. Magill) – Cleaning of gutters and culverts in preparation for winter storms.

e. What's Blooming Now? (C. Magill) – Berries

5. New Business:

a. Committee membership for 2022 – no changes.

Adjournment: 8:22 PM

Date & Time of Next Meeting: Tuesday November 23rd at 7:00 pm via zoom