



**TOWN OF PORTOLA VALLEY**  
**Trails and Paths Committee Meeting**  
**Wednesday, December 15, 2021, 9:00 AM**

**Special Videoconference Meeting via Zoom**

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**SPECIAL VIDEOCONFERENCE MEETING AGENDA**

**Remote Meeting Covid-19 Advisory:** On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/85139191659?pwd=WFJValJraml0anBIYWQvT2RCS3FNUT09>

**Meeting ID:** 851 3919 1659

**Password:** 064844

**To access the meeting by phone, dial:**

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute - press \*6*

*Raise Hand - press \*9*

1. Call to Order
2. Oral/Community Communications
3. Approval of Minutes from October 19, 2021, meeting
4. Old Business
  - a. Trail Conditions, Work, and Budget for October/November 2021: Howard Update/Discussion
  - b. Alpine Trail/Safe Route to Schools Subcommittee: Group – membership and charter/objectives discussion
  - c. PV Trail Map Subcommittee: Group – update/discussion
5. New Business
  - a. Willow Commons Project: Group – discussion and comments to the planning department
  - b. 2022 Trails and Paths Projects/Priorities: Group – discussion
  - c. Trail Sign modification for leashed dogs: Group – discussion/recommendation
6. Other Business
7. Adjournment

**SPECIAL TRAILS AND PATHS COMMITTEE MINUTES** – Tuesday, October 19, 2021, 8.15 am.

**CALL TO ORDER:** The meeting was called to order at 8.16 am. Members present: New member Liz Babb, A Doherty, B. Eckstein, E. Ferrari, S. Gold, G. Hanning, F. Leach, M. Nicolls. Guests: Teresa Coleman, K. Stromeyer. C. Hughes, Council Liaison; Howard Young, Public Works Director.

**ORAL/COMMUNITY COMMUNICATIONS:** New member, Liz Babb, was welcomed to the committee by Chair, G. Hanning. Email from K. Stromeyer suggested symbols should be changed on town signs to show pictures of dog with leash, where they are allowed, even though the town cannot enforce.

**APPROVAL OF MINUTES:** Thank you to Teresa Coleman for taking the minutes for the September meeting. Changes to the minutes included correcting spelling of Laura Russell's name, and removing mention of Hawthorn project, as MROSD has not addressed it as yet. E. Ferrari made a motion to approve the minutes, with these 2 corrections, J. Coleman seconded, and all were in favor.

**OLD BUSINESS:** a) **Trail Condition, Work, and Budget for September, 2021:** Howard Update/Discussion: Staff clearing water bars and preparing Town Center for Zotts to Totts Race. Trail work involved cutting brush back and re-seeding fields. Crossing walk signs are being put up. Any comments are to be forwarded to Howard. M. Nicolls is concerned that the flashing beacon at Alpine Hills Club is taking a very long time. Per Howard, estimate time is 6-8 months, as has to go through town processes and then construction will be scheduled. H. Young says that the current crossing is in compliance. Will also be installing a flashing beacon in front of the Priory as well. M. Nicolls says his son takes Firethorn Way to Los Trancos and asked whether a crosswalk could be installed there to avoid Alpine trail. C. Hughes says it has not been discussed and he would look into it. K. Stromeyer asked if it was expensive to replace the standard issue trail signs and Howard said they cost approximately \$100-\$150 each. C. Hughes suggested getting an illustrator to do sign electronically so they could be replicated individually or all at once. G. Hanning will put on Agenda for next meeting if making a change.

Liz Babb sent email to PV Connect re. Larry Lane, near Orchard Hill, where new house is being built. Lots of eucalyptus leaves are there from PGE work. Howard says it is outside the town easement but will have Fire Marshal check to see what can be done. G. Hanning said when the Shady trail homeowners got together and made a list for fire prevention, big logs were ok but brush must be cleared.

E. Ferrari will send a thank-you card from the Trails Committee to the homeowner at 145 Golden Oak for restoring the town trail through their property.

b. **Alpine trail/Safe Routes to Schools:** Subcommittee: Group – membership and charter/objectives discussion: B. Eckstein, S. Gold and G. Hanning walked Alpine Trail from a

signage perspective, trail perspective and Stanford Housing perspective. Subcommittee: G. Hanning, A. Doherty and B. Eckstein. Charter: 1. Signage Alpine from Willowbrook to Ladera. 2. Trail versus path – Dwight Crowder asphalt and Alpine dirt trail. 3. Map needs to be re-visited. May be able to move Alpine dirt trail onto Hawthorn pending future MROSD action. Update signage showing user groups. M. Nichos will join and Liz Babb could join, if needed. B. Eckstein will stay and G. Hanning could step down if someone else is interested. B. Eckstein suggested walking the trail on both sides.

c. **PV Trail Map Subcommittee:** Group – membership and charter/objectives discussion: Need to produce new trail map with new tools. Standing request to remove Westridge trail system from our town trails came from Bev Lipman. Mary Hufty is now head of the Westridge trails (WASC) so perhaps there is hope to have Westridge trails on our town map. It is a private trail system so we need to listen to their concerns. Eventual recommendations go to the Town Council. A new map would also make it clear where town trails are in view of the new housing elements in process currently. A. Doherty, F. Leach and S. Gold were, perhaps, the original members. S. Gold says the current map dates from 2007. Wishes to stay on but does not have technical expertise. A. Doherty worked with Craig Saunders on ranch maps and suggests incorporating GPS. Liz Babb would like to be on that Subcommittee. A. Doherty, S. Gold, Liz Babb and F. Leach will form the Subcommittee and can select a Chair. H. Young suggests schematic not engineering for the trail maps. Not so involved but would need major involvement into subdivision maps. Up to Subcommittee to decide.

d. **Stanford Faculty Housing Subcommittee:** Group – membership and charter/objectives discussion: Project known as Portola Commons. Subcommittee consists of G. Hanning, J. Coleman and F. Leach. Alex Doherty said he would join. Awaiting EIR report.

#### **NEW BUSINESS:**

- a. **Committee Membership for 2022:** Discussed whether meeting time is working for everyone and, if not, recommend changing Charter. Need to send to Town Council for approval. G. Hanning will take Doodle poll to see what suits members. Current members all wish to remain on Committee. J. Coleman will send out a list for trail members to check on and report anything needing attention.

**OTHER BUSINESS:** E. Ferrari announced that the 2022 Horse Fair will be on Saturday, May 14. It will be outside and planning can begin. The town has a temporary hold on the date, pending confirmation from E. Ferrari, to ensure there are no conflicting events locally.

**ADJOURNMENT:** G. Hanning made a motion to adjourn the meeting, E. Ferrari seconded, all were in favor. The meeting was adjourned at 9.34 am.



# MEMORANDUM

## TOWN OF PORTOLA VALLEY

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**TO:** Trails and Paths Committee

**FROM:** Scott Weber, Maintenance Worker  
Howard Young, Public Works Director

**DATE:** **November 8, 2021**

**RE:** Trail work for October 2021

Attached is the trail work recording form completed for October.

The total maintenance staff hours worked in October was 7 hours.

The total contracted staff hours worked October was 0 hours.

Total hours worked: **7 hours**

Attachments: Trail Map  
Work sheet

Trail	Length	Work Completed	Date
Admiral Quilter	0.5		
Alpine	3.0		
Arroyo	1.6		
Bay Laurel	0.5		
Black Oak	0.8		
Blue Oak	0.5		
Buckmeadow	0.5		
Cervantes	1.3		
Cherokee	0.2		
Coalmine	0.8		
Deer Path	0.7		
Dwight Crowder	2.0		
Eagle	0.6		
Fawn	0.3		
Fire Road	0.5		
Firethorne	0.1		
Georgia	0.3		
Golden Hills	0.7		
Golden Oak	0.2		
Grove	0.6		
Hay Forks	0.7		
Hillbrook	0.4		
Indian Crossing	0.4		
Iroquois	0.2		
Lake	0.4		
Larry Lane	1.5		
Los Trancos	1.1		
Los Trancos Rd	0.4		
Meadowwood	0.4		
Minoca	0.7		
Nathorst	0.3		
Old Spanish	1.9		
Palmer	0.6		
Portola	2.3		
Possum	0.2		
Priory	0.5		
Redberry	0.2		
Sausal	0.6		
Sequoia	0.5		
Shady	0.8	Cleared fallen trees	10-27
Shawnee	0.5		
Sunrise	0.8		
Sweet Springs	0.8		
Toyon	2.4	Cleared fallen trees	10-27
Veronica	0.2		
Westridge			
Willowbrook	0.8		
<b>TOTAL</b>	<b>36.0 miles</b>		





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**FROM:** Scott Weber, Maintenance Worker  
Howard Young, Public Works Director

**DATE:** **December 8, 2021**

**RE:** Trail work for November 2021

Attached is the trail work recording form completed for November.

The total maintenance staff hours worked in November was 20 hours.

The total contracted staff hours worked November was 0 hours.

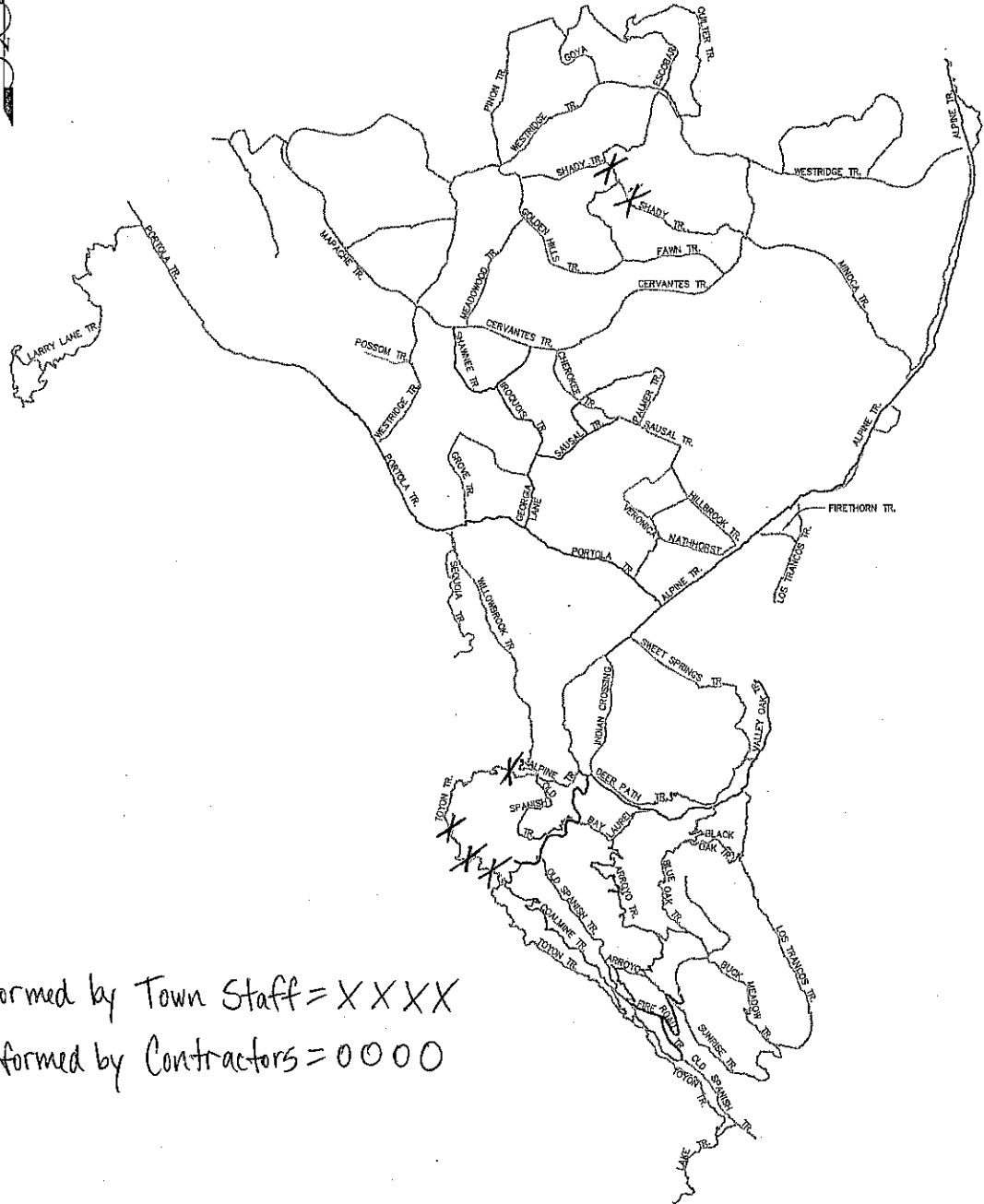
Total hours worked: **20 hours**

Attachments: Trail Map  
Work sheet

Trail	Length	Work Completed	Date
Admiral Quilter	0.5		
Alpine	3.0		
Arroyo	1.6	Cleared fallen trees	11-8/17
Bay Laurel	0.5		
Black Oak	0.8		
Blue Oak	0.5	Cleared fallen tree	11-24
Buckmeadow	0.5		
Cervantes	1.3		
Cherokee	0.2		
Coalmine	0.8		
Deer Path	0.7		
Dwight Crowder	2.0		
Eagle	0.6		
Fawn	0.3		
Fire Road	0.5		
Firethorne	0.1		
Georgia	0.3		
Golden Hills	0.7		
Golden Oak	0.2		
Grove	0.6		
Hay Forks	0.7		
Hillbrook	0.4		
Indian Crossing	0.4		
Iroquois	0.2		
Lake	0.4	Cleared fallen tree	11-8
Larry Lane	1.5		
Los Trancos	1.1		
Los Trancos Rd	0.4		
Meadowwood	0.4		
Minoca	0.7		
Nathorst	0.3		
Old Spanish	1.9		
Palmer	0.6		
Portola	2.3		
Possum	0.2		
Priory	0.5		
Redberry	0.2		
Sausal	0.6		
Sequoia	0.5	Cleared fallen trees, cleared water bars	11-19/29
Shady	0.8		
Shawnee	0.5		
Sunrise	0.8	Cleared fallen trees	11-7/24
Sweet Springs	0.8		
Toyon	2.4	Cleared fallen trees	11-8/24
Veronica	0.2		
Westridge			
Willowbrook	0.8		
<b>TOTAL</b>	<b>36.0 miles</b>		



Town of Portola Valley Trail Map



Work Performed by Town Staff = XXXX

Work Performed by Contractors = OOOO

