

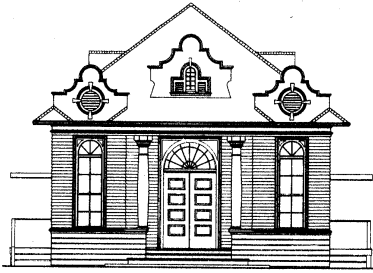
TOWN COUNCIL WEEKLY DIGEST

Thursday – January 27, 2022

1. Agenda – Ad-Hoc Housing Element Committee – Monday, January 31, 2022
2. Agenda – Wildfire Preparedness Committee – Tuesday, February 1, 2022
3. Agenda – Bicycle, Pedestrian & Traffic Safety Committee – Wednesday, February 2, 2022
4. Agenda – Planning Commission – Wednesday, February 2, 2022
5. Agenda – Emergency Preparedness Committee – Thursday, February 3, 2022
6. Notice – C/CAG Committee Vacancies for BPAC and CMEQ

Attached Separates (Council Only)
(placed in your Town Hall mailbox)

1. None



TOWN OF PORTOLA VALLEY

4:30 PM – Ad Hoc Housing Element Committee Meeting
Monday, January 31, 2022

**THIS MEETING IS BEING HELD
VIA TELECONFERENCE ONLY**

MEETING AGENDA

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Below are instructions on how to join and participate in a Zoom meeting.

Join Zoom Meeting Online:

Please select this link to join the meeting:

<https://us06web.zoom.us/j/89622449465?pwd=K21uYlBxcW4yREN5bTV6aG50alpxUT09>

Or: Go to Zoom.com – Click Join a Meeting – Enter the Meeting ID

Meeting ID: 896 2244 9465 **Passcode:** 644998

Or Telephone:

1.669.900.6833

1.888.788.0099 (toll-free) Enter same Meeting ID and Passcode

*6 - Toggle mute/unmute.

*9 - Raise hand.

Remote Public Comments: Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Please send an email to housing@portolavalley.net by 12:00 PM on the day of the meeting. All comments received by that time will be distributed to Committee Members prior to the meeting. All comments received are included in the public record.

We encourage anyone who has the ability to join the meeting online to do so. You will have access to any presentations that will be shown on your screen and can easily provide comments using the “raise your hand” feature when the Chair calls for them.

Approximate timeframes are provided for agenda items as a guide for the Chair, Committee Members, and the public. Actual times may vary.

Committee Members:

Jeff Aalfs - Town Council Subcommittee
Aimee Armsby
Sue Crane
Sarah Dorahy
Erik Doyle
William Kelly
Anne Kopf-Sill - Planning Commission Representative
Andrew Pierce - Race and Equity Committee Representative

Al Sill - ASCC Representative and Vice-Chair
Jocelyn Swisher - Chair
Nicholas Targ - Planning Commission Representative
Bob Turcott
Janey Ward
Sarah Wernikoff - Town Council Subcommittee
Helen Wolter

Staff Contacts:

Laura Russell - Planning & Building Director
Adrienne Smith - Senior Planner

4:30 PM - CALL TO ORDER AND ROLL CALL

ORAL COMMUNICATIONS

Persons wishing to address the Ad Hoc Housing Element Committee on any subject not on the agenda may do so now. Please note however, that the Ad Hoc Housing Element Committee is not able to undertake extended discussion or action tonight on items not on the agenda. Comments will be limited to two minutes per person.

PRESENTATION

1. Summary of Ad Hoc Committee of Town Committees Meeting #1 – Judith Murphy, Chair (30 Minutes)

COMMITTEE DISCUSSION

2. Affiliated Housing Program (1 Hour 15 minutes)
 - a. Current program, partners and next steps
3. Update on SB 9 (20 Minutes)
 - a. Update on December Town Council meeting and contents of SB 9 urgency ordinance

STAFF UPDATE

4. Review forthcoming Committee meeting topics and schedule (5 Minutes)

APPROVAL OF MINUTES

5. Ad Hoc Housing Element Committee Meeting of 1/18/22 (5 Minutes)

ADJOURNMENT

COMMUNICATIONS DIGEST

Public comments received since the last meeting will be distributed to the Committee at the end of each agenda packet.

AVAILABILITY OF INFORMATION

For more information on the items to be considered by the Committee, please email housing@portolavalley.net. Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours. Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall.

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Committee at, or prior to, the Public Hearing(s).



TOWN OF PORTOLA VALLEY
Wildfire Preparedness Committee
Tuesday, February 1, 2022, 4:00 PM
Virtual Meeting

SPECIAL VIDEOCONFERENCE MEETING AGENDA

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Join Zoom Meeting:

<https://us06web.zoom.us/j/87960443634?pwd=K3o2eWg4enc2WCs5RHBVSG8wcGhHQT09>

To access the meeting by phone, dial:

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute - press *6 / Raise Hand - press *9*

Meeting ID: 879 6044 3634

Password: 003836

MEETING AGENDA

1. Call to Order
2. Open Communications for Items not on Agenda
3. Approval of Minutes from December 7, 2021, Meeting
4. Presentation of Evacuation Study (Bob Grandy, Fehr and Peers)
5. Review Charter (attached), Consider any Updates/Revisions
6. Discuss Goals / Priorities for 2022
7. Introduction to Wildfire Maps (Ray Moritz)
8. State of Wildfire Preparedness (MJ Lee)
9. Standing Items - As Needed
 - a. Fire Marshal Update
 - b. Staff Updates
 - c. Review of Committee Correspondences/Items of Note
10. Adjourn



**TOWN OF PORTOLA VALLEY
Bicycle, Pedestrian and Traffic Safety
Committee Meeting
Wednesday, February 2, 2022 – 8:15 AM
Zoom Teleconference**

SPECIAL VIDEOCONFERENCE MEETING AGENDA

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To access the meeting by computer, click on the link below:

<https://us06web.zoom.us/j/84743144037?pwd=OWxVcTZYd0YyOFBGdmVWU1ZuOFNOUT09>

To access the meeting by phone, dial:

1-699-900-6833

1-877-853-5247 (toll-free)

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Meeting ID: 847 4314 4037

Password: 805471

1. Roll Call.
2. Review/ Approval of the Minutes of the December 1st, 2021, Meeting
3. Resident and Committee Open Comments
4. Sheriff's report:
 - a. Accidents and Citations
 - i. Request for statistical details of tickets issued.
 - b. Request for Monitoring:
 - i. Speeding
 - ii. Stop sign violations.
5. Public Works Update:
 - a. General update
 - b. Parking Controls Associated with Windy Hill visitors
6. Ongoing Committee Business
 - a. Portola Valley Housing Element (HE) update Discussion of Committee Priorities and Concerns
 - b. Request for updates on the "Stanford Wedge" EIR
7. Events:
 - a. 2022 Event ideas
8. Matters Arising
9. Next meeting scheduled March 2nd, 2022. Default time 8:15 AM, Via Zoom

Adjournment



TOWN OF PORTOLA VALLEY

7:00 PM – Special Meeting of the Planning Commission
Wednesday, February 2, 2022

**THIS SPECIAL MEETING IS BEING HELD
VIA TELECONFERENCE ONLY**

SPECIAL MEETING AGENDA

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Meeting ID: 862 2315 3264 **Passcode:** 796859

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We encourage anyone who has the ability to join the meeting online to do so. You will have access to any presentations that will be shown on your screen and can easily ask questions using the “raise your hand” feature when the Chair calls for them.

7:00 PM - CALL TO ORDER AND ROLL CALL

Commissioners Goulden, Hasko, Targ, Vice-Chair Kopf-Sill, Chair Taylor

ORAL COMMUNICATIONS

Persons wishing to address the Planning Commission on any subject not on the agenda may do so now. Please note, however, that the Planning Commission is not able to undertake extended discussion or action tonight on items not on the agenda.

PUBLIC HEARING

1. Review of an application for Architectural and Site Development Review for a new horse barn, corral, site development permit, and new landscaping, File # PLN_ARCH0007-2021, 270 Mapache Drive, David and Jane Pejcha (J. Garcia)

COMMISSION, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

2. Annual Election of Chair and Vice Chair
3. Commission Reports
 - a. Update on Ad Hoc Housing Element Committee (Kopf-Sill and Targ)
4. Staff Reports
 - b. Update on Safety Element Update process (Russell)

APPROVAL OF MINUTES

5. Planning Commission Meeting of December 15, 2021

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

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PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).



TOWN OF PORTOLA VALLEY
Regular Meeting of the
Emergency Preparedness Committee
Thursday, February 3, 2022 - 8:00 AM
Via Zoom
765 Portola Road, Portola Valley, CA 94028

MEETING AGENDA

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

To access the meeting by computer, click on the link below:

<https://us06web.zoom.us/j/84321420552?pwd=VnhtaXEyRIJ5MjRwcENVZTBzTkNlZz09>

To access the meeting by phone, dial:

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute – press *6*

*Raise Hand – press *9*

Webinar ID: 843 2142 0552

Password: 905198

1. 8:00 Call to order
 - o Members: Dave Howes, Dale Pfau/Chair, Chris Raanes, Ray Rothrock, Jerry Shefren, Craig Taylor, Bud Trapp, Vic Schachter, Marianne Plunder
 - o Guests: John Richards/Town Council, Rob Lindner and Selena Brown WFPD
2. 8:01 Roll Call
3. 8:03 Oral Communications
 - o Note that issues brought up under oral communications that are not on the agenda will be limited to 2 minutes
4. 8:05 Review and approval of minutes;
 - o Motion; Approve minutes of January 6, 2022
 - o Appointment of Secretary
5. 8:05 Welcome New Members
 - o Vic Schachter
 - o Marianne Plunder
6. 8:06 WPV-CERT/WFPD Report (Brown/Lindner)
7. 8:15 Subcommittee Reports
 - o Communications (Rothrock)
 - o Status of Rothrock/Town AM Radio Operating Agreement
 - o Wildfire Committee Report (Pfau)
 - o Outreach (?)
 - o CERT/Town/Woodside Integration Committee (Raanes)

- WPV-Ready Liaison (TBD)
 - Town Council Meeting of January 26 (Pfau)
8. 8:25 Town Report
- Update on AM Radio Signs
 - Update on Virtual EOC meetings with users to demonstrate integration with CERT
 - Update on Backup for Town Internet
 - Update on Cal Water Site – AM Radio relocation
 - Update on Safety Element and expectations for EPC input
9. 8:30 Discussion – EPC input to Ad Hoc Housing Element Committee (Pfau)
- 8:35 Save the Date – Annual “Emergency Communications and Safety Day”
- Saturday, June 25; Town Center location reserved
 - WPV-Ready, WPV-CERT, WFPD are all invited
10. 8:35 Discussion – Town medical supplies and CERT medical supplies (Shefren/Brown)
- CERT Trailer update
 - Town medical supplies status
 - Integration/Disposition
11. 8:45 Discussion – Additional town staff (Shefren)
- Should the town consider hiring someone to support
 - Neighborhood emergency preparedness
 - Firewise communities
 - How to integrate/support WPV-Ready, WPV-CERT, WFPD
12. 9:00 Next meeting is March 3, 2022
- Quorum check
 - Agenda items for next meeting
13. 9:00 Adjourn

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

Date: January 24, 2022

To: All Councilmembers of San Mateo County Cities and Members of the Board of Supervisors;
All City/County Managers; All City Clerks; All Interested Parties

From: Marie Chuang, C/CAG Chair

Subject: **C/CAG Committee Vacancies**

The City/County Association of Governments of San Mateo County (C/CAG) currently has vacancies on three of its standing Committees. The vacancies are:

3 Seats – Bicycle and Pedestrian Advisory Committee (BPAC) (Elected officials of City Councils and/or the Board of Supervisors)

2 Seats – Congestion Management and Environmental Quality (CMEQ) Committee:

- One (1) seat for an individual representing the San Mateo County business community


One (1) seat for an individual representing agencies with transportation interests in San Mateo County

Please see Attachment A for more information on the two Committees. Individuals wishing to be considered for appointment to any of the two Committees should email a letter of interest to:

Sean Charpentier, C/CAG Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063
scharpentier@smcgov.org

Individuals interested in serving on the BPAC Committee must be an elected official on one of the twenty City Councils in San Mateo County or an elected official on the San Mateo County Board of Supervisors¹. Individuals may send a letter of interest by 5:00 pm on **February 3, 2022**. Appointments will be considered at the February 10, 2022 C/CAG Board meeting. If there are fewer letters of interest received by February 4, 2022 than seats vacant on the Committees, the recruitment will remain open until filled. If you have any questions about the Committees or this appointment process, please contact the C/CAG staff member noted in Attachment A: Committee Descriptions and Staff Contacts.

Sincerely,



Marie Chuang
Chair, C/CAG Board

Enclosure: Attachment A: Committee Descriptions and Staff Contacts

¹ No more than two Bicycle and Pedestrian Advisory Committee members can reside in the same jurisdiction.

ATTACHMENT A: Committee Descriptions and Staff Contacts

The Bicycle and Pedestrian Advisory Committee (BPAC) provides advice and recommendations to the full C/CAG Board of Directors on matters relating to bicycle and pedestrian improvement projects. The BPAC advises the C/CAG Board on priority projects for funding through the Transportation Development Act Article 3 grant program and the One Bay Area Grant program. In the upcoming year alone, the Committee will participate in the selection of up to \$30 Million of active transportation projects in the County.

Meetings are held bi-monthly on the fourth Thursday of the month at 7:00 p.m. Prior to the COVID-19 Crisis, the meetings were held in the San Mateo City Hall. During the COVID-19 Crisis, the meetings have been held over Zoom. The BPAC has approximately six meetings per year. No more than two BPAC members can reside in the same jurisdiction. There are three vacancies for elected officials on this committee.

For more information about the Committee and Meeting agendas, contact Kaki Cheung at kcheung1@smcgov.org; and/or see <https://ccag.ca.gov/committees/bicycle-and-pedestrian-advisory-committee/>.

The Congestion Management and Environmental Quality Committee (CMEQ) provides advice and recommendations to the full C/CAG Board on all matters relating to transportation planning, congestion management, travel demand management, coordination of land use and transportation planning, mobile source air quality programs, energy resources and conservation, and other environmental issues facing the local jurisdictions in San Mateo County. The role of the CMEQ Committee also includes making recommendations to the C/CAG Board on the allocation of funding for specific projects and activities addressing these programmatic areas. The Committee meets on the last Monday of each month from 3:00 p.m. to 5:00 p.m. Prior to the COVID-19 Crisis, the meetings were held in the San Mateo City Hall. During the COVID-19 Crisis, the meetings have been held over Zoom. There are vacancies for the following seats:

- One (1) seat for an individual representing the business community in San Mateo County
- One (1) seat for an individual representing agencies with transportation interests in San Mateo County

For more information about the Committee and Meeting agendas, contact Jeff Lacap at jlacap@smcgov.org; and/or see: <https://ccag.ca.gov/committees/congestion-management-and-environmental-quality-committee/>