



TOWN OF PORTOLA VALLEY
Trails and Paths Committee Meeting
Wednesday, February 16, 2022, 9:00 AM

Special Videoconference Meeting via Zoom

SPECIAL VIDEOCONFERENCE MEETING AGENDA

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Join Zoom Meeting:

<https://us06web.zoom.us/j/84554700397?pwd=amZVc0xNUWk0amw3Nzc0L0dVbHlJZz09>

Meeting ID: 845 5470 0397

Password: 520163

To access the meeting by phone, dial:

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute - press *6*

*Raise Hand - press *9*

1. Call to Order
2. Oral/Community Communications
3. Approval of Minutes from January 19, 2022, meeting
4. Old Business
 - a. Trail Conditions, Work, and Budget for January 2022: Howard update/discussion
 - b. Cherokee Trail Sign Change/Addition to correspond to trail/path easements: Group - continue discussion/recommendation
 - c. Alpine Trail/Safe Route to Schools Subcommittee: Group – discussion/update
 - d. PV Trail Map Subcommittee: Group – discussion/update
6. New Business
 - a. 3915 Alpine Road – Alpine Inn – PG&E equipment installation project: Group – review/discussion/comments to planning department
 - b. PV Donates – 2022 project recommendations
6. Other Business
 - a. 2022 Horse Fair: Group - discussion
7. Adjournment

Next scheduled meeting is March 16, 2022



TOWN OF PORTOLA VALLEY
Trails Committee Meeting
January 19, 2022
Special Videoconference Meeting via Zoom

TRAILS AND PATHS COMMITTEE MEETING MINUTES

1. Call to Order: The meeting was called to order at 9:02 AM

Members present: B. Eckstein, J. Coleman, A. Doherty, G. Hanning, F. Leach, M. Nicolls, L. Babb

Members absent: E. Ferrari, S. Gold

Also present: H. Young, Public Works Director; Craig Hughes (Town Council Liaison); T. Coleman (Conservation Committee liaison; guest Secretary)

Guests: R. Comes, A. DeCherney, K. Corley

2. Oral/Community Communications:

none

3. Approval of Minutes from December 15, 2021 meeting: minutes were *approved as written*. (F. Leach abstained)

4. Selection of Trails and Paths Chair, Vice Chair and Secretary for 2022

The following were nominated and unanimously approved:

Chair: G. Hanning

Vice Chair: F. Leach

Secretary: E. Ferrari

5. Old Business:

a. Trail Conditions, Work, and Budget for December 2021 – H. Young stated the most recent trail work has been focused on clearing of waterbars, drainage ditches and fallen trees (including those reported through PV Connect). The bulk of the budget for the year will be spent in the Spring and Summer for trail mowing, etc.

M. Nicolls noted the drainage is not good on several trails immediately following heavy rains and asked if this could be looked at; H. Young asked for identification of the specific locations of any trail flooding and for the item to be taken offline.

B. Eckstein asked if H. Young is aware of the large tree partially blocking Shady Trail (leaning over the trail making it difficult or impossible for equestrians to pass without dismounting). H. Young will follow up within the week.

G. Hanning asked about the status of the trail at 165 Fawn. H. Young stated the Town has a path forward with the homeowner for correction/rebuilding of trail (in-process).

Trails and Paths committee members are asked to identify any trails that are overgrown or need attention and report to the Public Works department; it was also stated it would be a good time for Committee members to walk their assigned trails to determine if any require attention.

b. Alpine Trail/Safe Route to School subcommittee: the first meeting of this subcommittee will be on Monday January 24th (to be updated at next month's meeting).

c. PV Trail Map subcommittee: There is an open position on this subcommittee (S. Gold has stepped down). L. Babb reported the subcommittee has met several times and has discussed several potential tools/programs that could be utilized to create an updated Trails map. A. Doherty asked the Committee to be considering what the process will be if the Subcommittee proposes any updates to currently designated usages for trails; G. Hanning stated easements often are technical and specific regarding trail usage as are San Mateo County subdivision maps. H. Young stated the use of each trail is covered by Town Council resolution; C. Hughes said if the stated use of a trail is to be changed, drafting a new resolution would be required and should not be onerous.

6. New Business:

a. Housing Element Ad-Hoc Committee: F. Leach and G. Hanning attended the Housing Element Ad-Hoc Committee meeting and gave an update on how the ADU checklist developed by the Trails Committee has allowed for Trails "review" input during the ministerial review process for ADUs by the Town. C. Hughes confirmed the checklist is being used both ADU and SB9 reviews and that language about marking both formal and informal trails located on subject properties has been added to the SB9 review checklist. G. Hanning stated F. Leach had suggested language be added for consideration if any development or subdivision proposals would have impact on existing trails or if new trails might be needed.

b. Cherokee Trail signage: M. Nicolls recused himself as a Trails committee member and presented this item as a Portola Valley resident. M. Nicolls requested signage be added to both the trails located on (equestrian) or bordering his property on Cherokee Way (multi-use bicycle, pedestrian, dogs on leash) for clarification. He asked that the signage on Cherokee Way be updated Proposed sign on Shady Trail: The sign proposed by the Historic Resources Committee ("Old Ormondale Farm Road") for posting on Shady Trail was reviewed by the Committee to reflect "equestrian only" use and the addition of a sign at Sausal to clarify the use of both trails.

Other Business:

Adjournment: The meeting was prematurely abruptly adjourned at 9:58 am due to a "zoom bomb".

Date & Time of Next Meeting: February 16, 2022 at 9:00 am.



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Trails and Paths Committee

FROM: Scott Weber, Maintenance Worker
Howard Young, Public Works Director

DATE: **February 8, 2022**

RE: Trail work for January 2022

Attached is the trail work recording form completed for January 2022.

The total maintenance staff hours worked in January was 42 hours.

The total contracted staff hours worked January was 0 hours.

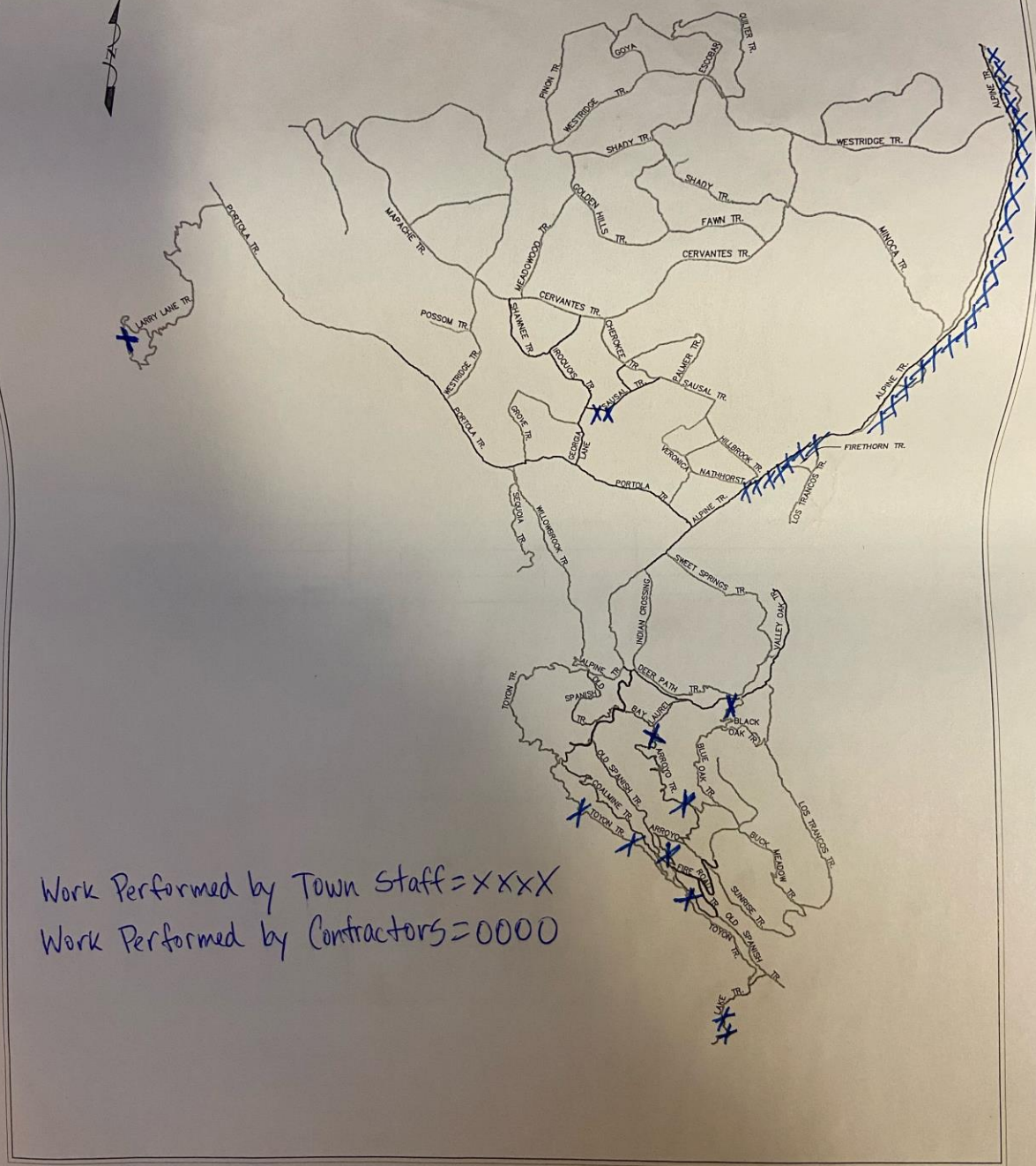
Total hours worked: **42 hours**

Attachments: Trail Map
Work sheet

Trail	Length	Work Completed	Date
Admiral Quilter	0.5		
Alpine	3.0		
Arroyo	1.6	Cleared fallen trees, repaired bridge	1-6/11/25
Bay Laurel	0.5		
Black Oak	0.8	Dug out culvert	1/31
Blue Oak	0.5		
Buckmeadow	0.5		
Cervantes	1.3		
Cherokee	0.2		
Coalmine	0.8		
Deer Path	0.7	Reinstalled closed to horse signs	1/31
Dwight Crowder	2.0	Cleared debris	1-13/14/28
Eagle	0.6		
Fawn	0.3		
Fire Road	0.5		
Firethorne	0.1		
Georgia	0.3		
Golden Hills	0.7		
Golden Oak	0.2		
Grove	0.6		
Hay Forks	0.7		
Hillbrook	0.4		
Indian Crossing	0.4		
Iroquois	0.2		
Lake	0.4	Cleared fallen trees	1-18
Larry Lane	1.5	Cleared fallen tree	1-6
Los Trancos	1.1		
Los Trancos Rd	0.4		
Meadowwood	0.4		
Minoca	0.7		
Nathorst	0.3		
Old Spanish	1.9		
Palmer	0.6		
Portola	2.3		
Possum	0.2		
Priory	0.5		
Redberry	0.2		
Sausal	0.6	Dug trench for drainage	1-31
Sequoia	0.5		
Shady	0.8		
Shawnee	0.5		
Sunrise	0.8		
Sweet Springs	0.8		
Toyon	2.4	Cleared fallen trees	1-6/11/12
Veronica	0.2		
Westridge			
Willowbrook	0.8		
	36.0		

7
7
14
21
28

Town of Portola Valley Trail Map



Work Performed by Town Staff = XXXX
Work Performed by Contractors = 0000

PV Donates

Portola Valley was founded on the principle of citizen involvement in the governance of the Town. That spirit remains a core element of Portola Valley's DNA, with dozens of volunteers supporting all elements of the Town's operations.

This spirit of participation is also evident in the number of residents who have made financial donations to countless efforts, projects, and programs. Whether it is funds bequeathed to the Town's open space efforts, or contributions by residents to rededication a new Town Center, residents have time and time again contributed to those projects and programs that make Portola Valley exceptional.

However, not every resident has the time to volunteer or the resources to make a major contribution to the community. As many surrounds cities have programs that allow their residents to make small donations to discreet projects, staff began exploring how a similar program, adapted to Portola Valley's unique character, could be created.

What is PV Donates?

PV Donates is a small-scale donation program that provided residents a mechanism to show their appreciation for the community through specific, tailored projects, programs and events. Each Town committee and commission recommends to the Town Council three items for inclusion in the PV Donates program. Residents can make any donation to those projects that resonate, at any amount.

How are projects chosen?

Each committee and commission can recommend to the Town Council its ideas for inclusion that reflect their goals for that year. The Town Council may adopt those recommendations, and include ideas of their own.

How much do each of these projects and programs cost?

No project or program included in PV Donates costs more than \$10,000 to fully fund.

How many projects, etc. can a committee or commission recommend?

Each body can recommend up to three to inclusion for fundraising/donation.

What is a project is fully funded and donated moneys remain?

Remaining funds would be distributed to projects recommended by the body; should there be overall funds still available, they may be made available to support the remaining projects in other areas of interest.

May a resident make a general donation to support a body's projects and programs?

Yes; funds will be held to support such a donation.

How will donations be acknowledged?

All donations will be acknowledged on the Town's PV Donates website; no physical markers or signage will be used for such acknowledgement.

Are donations tax exempt?

Yes.