



TOWN OF PORTOLA VALLEY
Sustainability Committee Meeting Minutes
Thursday, January 20, 2022 7:00 PM
Special Videoconference Meeting

SPECIAL VIDEOCONFERENCE MEETING MINUTES

1. Call to Order at 7:01 PM
Present: Rebecca Flynn, Sec., Stefan Unnasch (vice chair), Scott Elrod, Jay Saleh, Brandi de Garmaux, Maryann Moise Derwin, Walt Hays, Judith Murphy, Absent: Loverine Taylor, Zeenia Framroze
Community: Anne-Marie Brest, Caroline Vertongen
2. Oral Communications
Judy Murphy/Conservation Comm. – Not planning to do Native Garden Tour this year due to Covid. Plan for April 2023
Stefan Unnasch – provided draft letter for illegal dumping at the highway on ramps.
3. Introductions
Anne-Marie Brest visiting the committee for potential membership.
4. Approval of December 16, 2021 Minutes
Approved with corrections from Rebecca and Brandi.
5. Old Business
 - a. Nominate and Appoint a Committee Chair, Vice Chair, and Secretary
Chair – Scott Elrod
Vice Chair – Stefan Unnasch
Secretary – Rebecca
Approved.
 - b. Updates from Maryann
 - (1) CRMCP meeting – report from Tom Francis, Bawsca : Drought moved from Exceptional to Severe. Still D2 drought. State mandate to use 10% less than 2019. Will likely change in April. Reservoirs better and Hetch Hetchy good but need rain in Feb and March. Still behind what is needed. Snow pack is good but need more snow. SFPUC looking into transfers to Coastside to help them out. Water Supply Reliability Roundtable includes storm water, greywater, recycled water. SFPUC published LT vulnerability assessment for water supply. Jan 27 noon meeting of Water Research Foundation webinar about the study.
 - (2) La Honda microgrid needed for pumps, houses, school toilets. They have short term, mid term, longterm proposals. Planning on 5 LYCAN 5000 powerboxes (\$52000). Need funding.
 - (3) Energy Solutions funded by Tech Clean CA – lead consultant on tech initiative to establish pilots for workplace training, outreach to low income communities to install HPWH and Heat pumps with incentives up to \$6600.
 - c. Updates from Brandi
 - (1) Waiver received for SB 1383 for labeling and waste diversion but still have to do town procurement and record keeping. Will bring to Town Council.
 - (2) Disposable Food serviceware – SM Board of Supervisors updating the ordinance
 - (3) Cal water – One job offer made for smart water meter project.
 - d. Updates by Subcommittees
 - (1) Climate Change Reading and Discussion Group – no update
 - (2) Blackout Protection
 - a. Review and finalize better backup info for homeowner
 - (i) New hardware has been received for loaner battery pack– new smaller solar panel and cart. Full manual being finalized with waiver. Delivery to library likely next week. Plan to draft something to put out on PVForum for borrowing. Will be able to demonstrate to people that you can plug in a standard refrigerator. Hope to get some good engagement from the community borrowing it. Plan to work on a quick survey for users. Total cost was ~\$1300. JS has one in his garage for the fridge. 1 week loan to try it out. The library will manage it and people will be able to reserve it.

- (3) Smart Water Meter Implementation
 - a. Caroline Vertongen commented about potential health risks of RF-EMF radiation exposure with the increased use of smart meters, cell phones, etc. She requests the Sustainability Committee take on a project of reviewing and educating residents about potential health risks of increased “Radio Frequency radiation exposure.”
 - (4) Recruit New Members
 - a. Scott to survey the PVForum Archives for community members with expertise about sustainability and extend invitations.
- e. Discussion and Update on Input to Committee of Committees and Ad Hoc Housing Element
- (1) Sustainability Committee feedback
 - a. Electrification
 - b. Smaller communities – pocket neighborhoods, housing at affiliate sites, more diverse housing stock, smaller adus.
 - c. Close to transportation – housing along main roads.
 - d. Building and planning code changes – to facilitate jr ADUs to have lower environmental impact.
 - (2) Checklists mentioned for each committee to provide for ADU building. Committee to discuss the checklist items for Sustainability.
 - (3) Concern raised that the safety element has not been finalized yet and ought to precede the housing element.
 - (4) Ad Hoc Housing Element meeting. 4 hour meeting. Amazing meeting with 3-4 expert speakers. Fire expert Zeke Lunder does not consider Stanford wedge redevelopment area to be High Fire Hazard and Chief Bullard agreed that only the area along the ridge of that property was High Fire. Zeke considers areas with steep slopes to have higher fire danger, many areas along the eastern part of PV have canyons with steep slopes and dense undergrowth and should be avoided for additional development.
- f. Discuss Update Website Project Planning
- (1) The website was reviewed and potential new tabs and organization discussed.
 - (i) Purpose of the committee advising the Town as well as educating the residents on Sustainability and GHG Emissions so providing information and actions is appropriate.
 - (ii) Committee to reach out to Kari about new website tabs, removing the links on the sustainability home page, and getting analytics about traffic.
 - (2) Members chose to work on these sections and will return next month with further ideas:
 - (i) Brandi to speak with Jeremy about updating Waste section, incorporating Green waste and SB1383 and other food bills.
 - (ii) Scott and Walt to work on climate change – Energy section
 - (iii) Rebecca to work on Water
 - (iv) Stefan on Transportation
- g. Discuss Subcommittee Membership and Projects for 2022
- (i) Members Discussed potential projects and goals. These included updating the website, community education and PSAs, Sustainability Book and Podcast Club (Need facilitator and rules. Chapter a week. In depth sharing.), PV Seminar and Movie Series, Cal Water Smart water meter roll out education and outreach. Decision to bring the list back next month to discuss priorities.
6. New Business
- a. Council/Commission/Committee Workshop January 26 and Council Priority Setting February 9
 - (1) Ideas considered for projects and initiatives for the FY 2022-23 budget
 - (i) Potential budget discussed and will be finalized in the next two meetings
 - (ii) Final budget due in end of March
 - (2) Scott as new Committee Chair to attend TC meeting and present our preliminary ideas for next year.
7. Next Meeting and Proposed Agenda Topics: February 17, 2022, 7 pm
- a. Ongoing Business
 - i. Website
 - ii. Housing Element
 - iii. Discuss budget and goals
8. Adjournment at 9:02 PM