



**Town of Portola Valley
Special Parks & Recreation Committee Meeting
Wednesday, March 2, 2022, 5:30 PM
Zoom Videoconference**

Special Meeting Agenda

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Join Zoom Video Meeting:

<https://us06web.zoom.us/j/82463832899?pwd=czRSYkh6ZCs1U1I0OU9PNDJoZmQ2dz09>

Phone into Zoom Meeting:

1-669-900-6833 or 1-877-853-5247 (toll-free)

*Mute/Unmute – press *6 / Raise Hand – press *9*

Meeting ID: 824 6383 2899

Password: 450913

1. **Call to Order**
2. **Oral Communications: Persons wishing to address the Committee on any subject, not on the agenda, may do so now. Please note however, the Committee is not able to undertake extended discussion or action tonight on items not on the agenda. *Two minutes per person.***
3. **Approval of Minutes: January 18, 2022**
4. **Monthly meeting date/time**
5. **Court usage policy:**
 - a) Paddle Tennis proposal – Carrie F. (10 min)
 - b) Update on dedicated PB court proposal – Cindy R/Mia D (10 min)
 - c) Proposal to reassign All Sports Court to dedicated tennis court - All
 - d) Other options?
6. **Field Usage Fees – Dave B**
7. **Update Parks and Recreation Charter Statement - All**
8. **CA State Grant Status – Patty D**
9. **Projects for PV Donates. Parks & Rec can nominate up to 3 projects, each project cannot exceed \$10K in total funding**
10. **Zots to Tots/Town Picnic – Finalize date – September 17, 2022**
11. **Adjournment**



TOWN OF PORTOLA VALLEY
Parks and Recreation Committee Meeting
Date: January 18, 2022
7:30 PM Zoom Link ONLY
765 Portola Road, Portola Valley, CA

Parks and Rec Committee Meeting Minutes

Call to Order: The meeting was called to order at 7:32 PM

Roll Call:

Members present: Jon Myers, Patty Dewes, David Bailey, Lindsay Bowen, Carrie Fregosi **Absent:** Heriberto Diarte

Guests: PV Town Council Liaison: Craig Hughes PV Residents: Cindy Rowe, Mia Di Giovanni

Approval of Minutes: Minutes from the previous meeting were approved.

Oral Communications: None.

Old Business:

- **Dog Park:** Nothing new to report. Suggest we go on Winter Break and revisit this in the Spring.
- **Skateboard Ramp:** Patty met w/ Jeremy and Howard, they are still investigating the alternatives.
- **Zotts to Tots/Town Picnic**
 - Scheduling for 2022: Propose Saturday, September 17.
- **User Fees:** In process, Dave has been asked to come to the next meeting with a proposal.

New Business:

- **Court Usage:** Using reservation data from Skedda (which was implemented in July 2022)
 - Aug/Dec: Pickleball accounted for ~70% of the reservations
 - 9-10 Tennis players made reservations, there are a total of 46 users registered in Skedda
 - Highest usage was early morning and late afternoon
 - Total usage of the courts was between 20-30% for the hours available 8:00 a.m. to 6:30 p.m.
 - Obviously, this does not include any drop-in play.
- **Dedicated Pickleball Court:** Cindy Rowe and Mia di Giovanni presented regarding the proposal for a dedicated Pickleball (PB) court:
 - The mission of the PB group is to provide PV residents and others an option for outdoor exercise and to utilize the Town's courts to their fullest.
 - allows people w/ disabilities and/or recovering from health issues an option for a fun, social and active sport
 - PB utilized courts that have traditionally been underutilized
 - Drop in PB is not an option given that special equipment (nets, etc) is required and is kept locked up when not in use.
 - PB continues to grow in popularity; currently there are 195 members in the group, 130 live in PV
 - To date 178 players have enrolled in the classes offered by PV, generating revenue for the Town.
 - The group plays 7 days a week for ~ 2.5 hours leaving ample time for other usage
 - Number of players can average 16-20 players per day and have had up to 42.
 - The group puts and takes down all equipment.
 - They have Holiday and monthly social gatherings (potlucks, etc.) on the courts.
 - The group has donated \$5400 of their own money to buy nets, extra racquets, balls, etc.
 - Cindy/Mia proposed dedicating Court #2 to PB including:

- Remove netting between Court #2 and All Sports Court and replace w/ 4' high fence, add 4' fence between Court #1 and Court #2. Include gates.
 - Repaint Court #2 to remove tennis lines and add PB lines. Also change colors for easier visuals, etc.
- Cindy/Mia were asked to come back to the February meeting w/ the financial impact of the proposed move (new permanent nets, painting, 4' fencing, etc.)
- **Public Comment:** One PV resident has been in contact w/ Patty/Jeremy regarding the usage of the courts and the concern that PB is dominating the reservations during prime hours. Additionally, she feels that, given that these are public courts, that the court policy be amended to assure equitable use by all.
- **Open times?** One option we discussed was to block off “open times” for drop-in tennis only.
- **All Sports Court:** Another option we discussed was to convert the All Sports Courts to Tennis ONLY (in conjunction w/ Court #2 being designated as PB ONLY). We would leave the basketball nets up as the tennis nets would not interfere w/ shoot-arounds or half court games. This would not allow room for a skateboard ramp however. Is that an issue?
- **Corte Madera Tennis Team, Court Usage:** CM has informed us that they will be resuming Tennis Team practice and would like to use our courts per previous arrangement. They will be needing the courts:
 - Mon, Tues, Thurs: 3:30 – 5:00, Wed 3:00 – 4:30
- **Paddle Tennis:** Carrie reiterated that she believes this is an emerging, popular sport and that we should consider it for court usage. She will make a presentation at the next meeting regarding details:
 - How the sport is played
 - Equipment required – portable or not?
 - Court size required
 - Other?

Lots of moving parts, options. We will continue this discussion at the February meeting.

- **Housing Element Committee:** Patty is representing the Parks and Rec Committee at the Committee of Chairpersons regarding the Housing Element discussions at the PV Town level. Her points to the Committee:
 - Any additional housing will likely create higher demands on existing Parks and Rec facilities
 - Any rezoning of existing Parks and Rec facilities would be strenuously opposed by the Parks and Rec Committee (that is NOT the current position of the Housing Element Committee – please don't start rumors).
- **CA State Parks and Rec Grant Program:** PV has submitted an application for a State Grant in the amount of \$180K for restrooms at Ford Field:
 - The total cost of the project is likely closer to \$400-\$500K. We would have to utilize Town and/or private funds to close the gap.
 - Estimate was based on the construction of the bathrooms at Windy Hill.
 - Would need to consider ongoing maintenance/cleaning costs.
 - More work will be necessary based upon CA response.

Next Meeting Tuesday, February 15 @ 7:30 p.m.

Meeting was adjourned at 9:36 p.m.
Patty Dewes, Secretary