



TOWN OF PORTOLA VALLEY
Trails and Paths Committee Meeting
Wednesday, March 16, 2022, 9:00 AM

Special Videoconference Meeting via Zoom

SPECIAL VIDEOCONFERENCE MEETING AGENDA

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Join Zoom Meeting:

<https://us06web.zoom.us/j/87336307912?pwd=c0RlcVM4QjZrQW9leIU2MXIoUStsQT09>

Meeting ID: 873 3630 7912

Password: 624671

To access the meeting by phone, dial:

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute - press *6 ~ Raise Hand - press *9*

1. Call to Order
2. Welcome Jacquelyn Davis to Trails & Paths
3. Oral/Community Communications
4. Approval of Minutes from February 16, 2022, meeting
5. Old Business
 - a. Trail Conditions, Work, and Budget for February 2022: Howard update/discussion
 - b. Cherokee Trail Sign Change/Addition to correspond to trail/path easements: Group/Howard – update on new sign locations
 - c. Alpine Trail/Safe Route to Schools Subcommittee: Group – discussion/update
 - d. PV Trail Map Subcommittee: Group – discussion/update
6. New Business
 - a. 2022 Horse Fair: Group - discussion on new date
 - b. 2022 Community Hike: Group - planning
7. Other Business
8. Adjournment

Next scheduled meeting is April 20, 2022

SPECIAL TRAILS AND PATHS COMMITTEE MINUTES – Wednesday, February 16, 2022, 8.15 am

CALL TO ORDER: The meeting was called to order at 9.03 am. Members present: L. Babb, J. Coleman, A. Doherty, B. Eckstein, E. Ferrari, S. Gold, G. Hanning, F. Leach, M. Nicholls. C. Hughes, Council Liaison; H. Young, Public Works Director. Guests: Rita Comes.

ORAL/COMMUNITY COMMUNICATIONS: A letter was received from M.J. Lee re. Cervantes near Meadowood. This is already on J. Coleman's work schedule.

APPROVAL OF MINUTES: Correction to minutes of January 19, 2022: 6.b. Shady changed to Cherokee Way. E. Ferrari made a motion, J. Coleman seconded, all were in favor and the minutes with the change were approved.

OLD BUSINESS:

- a. **Trail Conditions, Work, and Budget for January, 2022.** Howard update/Discussion: Homeowner has been notified of the large tree down on Shady, as it is on private property. It was noted that the closed sign on Shady has been up for 2 weeks so Howard will pursue with homeowner. Only one entrance is closed. There is 8 feet of clearance, not enough for equestrians. Suggestion to have some protocol and issue a document where homeowners are aware of what to do and where to get help. Howard asks to keep an eye on the trail tread and check for poison oak as town not spraying with chemicals any more. Report to PV Connect. Fire mitigation on Alpine and Portola Road. When finished, will move to different street. Will do further road re-surfacing. Also vegetation management in open spaces. J. Coleman asked if the work on Sequoia trail had been successful. 2 pine trees on the Sequoia trail and some at Windy Hill parking lot were removed.
- b. **Cherokee Trail Sign Change/Addition to Correspond to Trail/Path Easements:** Group – Continue Discussion/Recommendation: M. Nicholls will recuse himself after a brief summary. The equestrian trail on the title maps is the dirt trail going by M. Nicholls' house and the multi-use trail is up above. G. Hanning proposes supporting signage change splitting traffic: # sign updates: 1. Equestrian trail 2. Cherokee Way 3. Upper trail. F. Leach made a motion to approve these sign updates, seconded by E. Ferrari, M. Nicholls recused himself, and all others were in favor.
- c. **Alpine Trails/Safe Route to Schools Subcommittee:** Group – Discussion/Update: L. Babb met with everyone, walked the trail, made notes and will prepare map for the Committee. Focussing on Alpine Trail first, not Safe Routes to School.
- d. **PV Trail Map Subcommittee:** Group – Discussion/Update: L. Babb has update. Created a Google map. Sequoia Trail/Willowbrook to Town trail/Tree Lane. Suggestion to ask MROSD for signs indicating Windy Hill parking lot and Alpine Road. Need to talk to the

Sequoias re. updating the town's trail map and ask them to put up signs indicating private trails, as needed. C. Hughes suggests working with the Subcommittee, getting the facts together and then presenting it to the full committee.

NEW BUSINESS:

- a. **3915 Alpine Road – Alpine Inn – PG&E Equipment Installation Project:** Group – Review/Discussion/Comments to Planning Department: At the next meeting will talk about the process of referring comments to the Planning Department. Concern is that the mechanical equipment is very close to the trail; they suggested a wooden fence within 5 feet of the trail. L. Babb created a template of problems with putting the transformer near the trail.
- b. **PV Donates – 2022 Project Recommendations:** Please send any requests or comments to Jeremy.

OTHER BUSINESS:

- a. **2022 Horse Fair:** Group – Discussion: Decided to follow state laws and go ahead with the Horse Fair. No masks needed outside. E. Ferrari, J. Coleman, B. Eckstein and G. Hanning will set up planning meeting.
H. Young said a Hybrid Meeting Infrastructure testing will start March 14 in the school house. Per Jeremy, hope to have the schoolhouse back in April for meetings.
H. Young adds that the homeowner on Shady is starting today to remove the tree. H. Young will check on the work.

ADJOURNMENT: E. Ferrari made a motion to adjourn the meeting, G. Hanning seconded it and all were in favor. The meeting was adjourned at 10.22 am. The next meeting will be on March 16, 2022.



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Trails and Paths Committee

FROM: Scott Weber, Maintenance Worker
Howard Young, Public Works Director

DATE: **March 8, 2022**

RE: Trail work for February 2022

Attached is the trail work recording form completed for February.

The total maintenance staff hours worked in February was 30 hours.

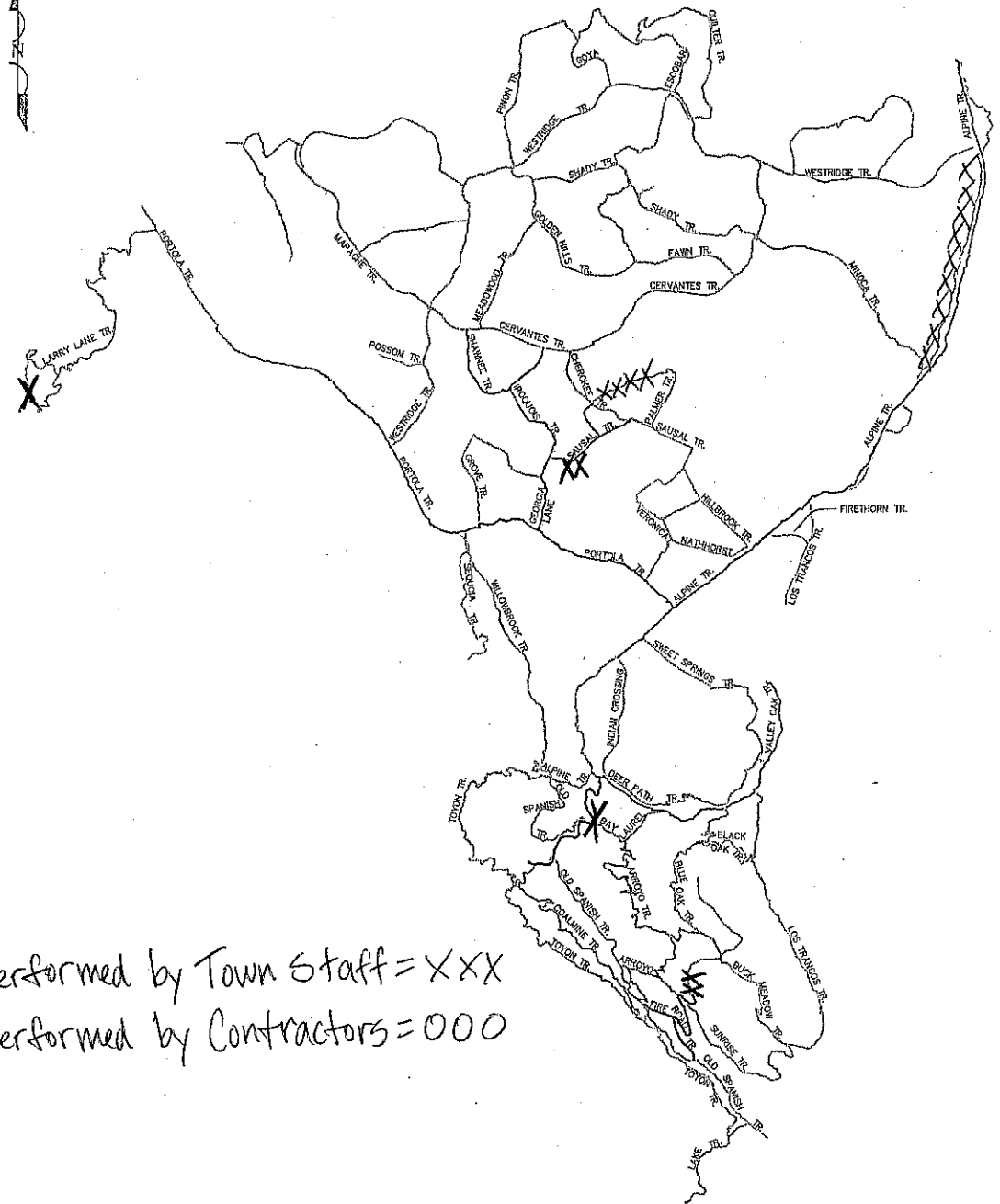
The total contracted staff hours worked in February was 0 hours.

Total hours worked: **30 hours**

Attachments: Trail Map
Work sheet

Trail	Length	Work Completed	Date
Admiral Quilter	0.5		
Alpine	3.0	Picked up trash along trail	2-10
Arroyo	1.6		
Bay Laurel	0.5	Cleared fallen tree	2-3
Black Oak	0.8		
Blue Oak	0.5		
Buckmeadow	0.5	Cut brush at fire road trail	2-11
Cervantes	1.3		
Cherokee	0.2		
Coalmine	0.8		
Deer Path	0.7		
Dwight Crowder	2.0		
Eagle	0.6		
Fawn	0.3		
Fire Road	0.5		
Firethorne	0.1		
Georgia	0.3		
Golden Hills	0.7		
Golden Oak	0.2		
Grove	0.6		
Hay Forks	0.7		
Hillbrook	0.4		
Indian Crossing	0.4		
Iroquois	0.2		
Lake	0.4		
Larry Lane	1.5	Cleaned sign	2-14
Los Trancos	1.1		
Los Trancos Rd	0.4		
Meadowwood	0.4		
Minoca	0.7		
Nathorst	0.3		
Old Spanish	1.9		
Palmer	0.6	Cut brush, repaired step	2-7/9
Portola	2.3		
Possum	0.2		
Priory	0.5		
Redberry	0.2		
Sausal	0.6	Dug out drainage ditch, filled in trail rut	2-1
Sequoia	0.5		
Shady	0.8		
Shawnee	0.5		
Sunrise	0.8		
Sweet Springs	0.8		
Toyon	2.4		
Veronica	0.2		
Westridge			
Willowbrook	0.8		
TOTAL	36.0 miles		

Town of Portola Valley Trail Map



Work Performed by Town Staff = XXX
Work Performed by Contractors = OOO

