

TOWN COUNCIL WEEKLY DIGEST

Thursday – March 10, 2022

1. Agenda – Architectural & Site Control Commission – Monday, March 14, 2022
2. Agenda (Cancelled) – Parks & Recreation Committee – Tuesday, March 15, 2022
3. Agenda – Trails & Paths Committee – Wednesday, March 16, 2022
4. Agenda (Cancelled) – Planning Commission – Wednesday, March 16, 2022
5. Agenda – Sustainability Committee – Thursday, March 17, 2022
6. San Mateo County Sheriff’s Office Incidents Report – 4th Quarter 2021
7. Invitation – March for Meals Community Champions Breakfast – Tuesday, March 22, 2022
8. San Mateo County Mosquito and Vector Control District - [March 2022 Newsletter](#)

Attached Separates (Council Only)

(placed in your Town Hall mailbox)

1. Invitation – HIP Housing, Cheers to 50 Years! – Thursday, May 12, 2022



TOWN OF PORTOLA VALLEY

4:00 PM – Architectural Site Control Commission Meeting
Monday, March 14, 2022

**THIS SPECIAL MEETING IS BEING HELD
VIA TELECONFERENCE ONLY**

SPECIAL MEETING AGENDA

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Below are instructions on how to join and participate in a Zoom meeting.

Join Zoom Meeting Online:

Please select this link to join the meeting:

<https://us06web.zoom.us/j/81008143695?pwd=NkFPZVdNRFU0QjN3RGc4QXN1aXF1dz09>

Or: Go to Zoom.com – Click Join a Meeting – Enter the Meeting ID

Meeting ID: 810 0814 3695 **Passcode:** 572555

Or Telephone:

1.669.900.6833

1.888.788.0099 (toll-free) Enter same Meeting ID and Passcode

*6 - Toggle mute/unmute.

*9 - Raise hand.

Remote Public Comments: Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Please send an email to planning@portolavalley.net by 12:00 PM on the day of the meeting. All comments received by that time will be distributed to Commissioners prior to the meeting. All comments received are included in the public record.

We encourage anyone who has the ability to join the meeting online to do so. You will have access to any presentations that will be shown on your screen and can easily ask questions using the “raise your hand” feature when the Chair calls for them.

4:00 PM - CALL TO ORDER

Commissioners Cheung, Sill, Wilson, Vice-Chair Koch, Chair Ross

ORAL COMMUNICATIONS

Persons wishing to address the Architectural and Site Control Commission on any subject not on the agenda may do so now. Please note however, that the Architectural and Site Control Commission is not able to undertake extended discussion or action tonight on items not on the agenda.

NEW BUSINESS

1. Architectural Review of an application for a new spa, deck, pathway, and minor alterations to the main residence in the Blue Oaks Planned Unit Development, File # PLN_ARCH0021-2021, APN 080-241-360, Toor (J. Garcia)

COMMISSION, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

2. Commission Reports
3. Staff Report
 - a. Update on return to in-person meetings

APPROVAL OF MINUTES

4. ASCC Meeting of February 14, 2022

ADJOURNMENT

AVAILABILITY OF INFORMATION

For more information on the projects to be considered by the ASCC at the Special Field and Regular meetings, as well as the scope of reviews and actions tentatively anticipated, please contact Carol Borck in the Planning Department at Portola Valley Town Hall, 650-851-1700 ex. 211. Further, the start times for other than the first Special Field meeting are tentative and dependent on the actual time needed for the preceding Special Field meeting.

Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours. Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall.

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Architectural and Site Control Commission at, or prior to, the Public Hearing(s).



Town of Portola Valley
Parks & Recreation Committee Meeting
Tuesday, March 15, 2022 – 7:30 pm

MEETING CANCELLATION NOTICE

PARKS & RECREATION
COMMITTEE MEETING

MEETING CANCELLATION
NOTICE

The regular meeting of the Parks & Recreation Committee scheduled for Tuesday, March 15, 2022, has been canceled.



TOWN OF PORTOLA VALLEY
Trails and Paths Committee Meeting
Wednesday, March 16, 2022, 9:00 AM

Special Videoconference Meeting via Zoom

SPECIAL VIDEOCONFERENCE MEETING AGENDA

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Join Zoom Meeting:

<https://us06web.zoom.us/j/87336307912?pwd=c0RlcVM4QjZrQW9leIU2MXIoUStsQT09>

Meeting ID: 873 3630 7912

Password: 624671

To access the meeting by phone, dial:

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute - press *6 ~ Raise Hand - press *9*

1. Call to Order
2. Welcome Jacquelyn Davis to Trails & Paths
3. Oral/Community Communications
4. Approval of Minutes from February 16, 2022, meeting
5. Old Business
 - a. Trail Conditions, Work, and Budget for February 2022: Howard update/discussion
 - b. Cherokee Trail Sign Change/Addition to correspond to trail/path easements: Group/Howard – update on new sign locations
 - c. Alpine Trail/Safe Route to Schools Subcommittee: Group – discussion/update
 - d. PV Trail Map Subcommittee: Group – discussion/update
6. New Business
 - a. 2022 Horse Fair: Group - discussion on new date
 - b. 2022 Community Hike: Group - planning

7. Other Business

8. Adjournment

Next scheduled meeting is April 20, 2022



TOWN OF PORTOLA VALLEY
7:00 PM – Special Meeting of the Planning Commission
Wednesday, March 16, 2022
Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028

NOTICE OF MEETING CANCELLATION

PORTOLA VALLEY PLANNING COMMISSION MEETING
REGULARLY SCHEDULED FOR

Wednesday, March 16, 2022

Notice is hereby given that the Portola Valley Planning Commission meeting regularly scheduled for Wednesday, March 16, 2022 has been cancelled.

The next meeting of the Portola Valley Planning Commission is scheduled for Wednesday, April 6, 2022 at 7:00 PM.



TOWN OF PORTOLA VALLEY
Sustainability Committee Meeting
Thursday, March 17, 2022, 7:00 PM
Special Videoconference Meeting

SPECIAL VIDEOCONFERENCE MEETING AGENDA

Remote Meeting Covid-19 Advisory: On September 16, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

Join Zoom Meeting:

<https://us06web.zoom.us/j/84153930202?pwd=S3BWUGJ0NXJYYXBrbUZoSmIxM1Y5UT09>

Meeting ID:

841 5393 0202

Password:

123233

To access the meeting by phone, dial:

1-699-900-6833

1-877-853-5247 (toll-free)

*Mute/Unmute - press *6 / Raise Hand - press *9*

1. Call to Order
2. Oral Communications
3. Introductions
4. Approval of 2-17-2022 Minutes
5. Old Business **Italics denotes the primary focus anticipated for the meeting*
 - a. Updates from Maryann
 - b. Updates from Brandi
 - c. Updates by Subcommittees, if any
 - d. Website Progress Updates, if any
 - e. Advertising for seminar in April
 - f. Ad Hoc Housing Element Committee of Committees news, if any
 - g. *Priorities for 2022* (Pre-read included on 2nd page)*
6. Next Meeting and Proposed Agenda Topics: April 21, 2022, 7 pm
7. Adjournment

SUSTAINABILITY COMMITTEE POTENTIAL GOALS 2022

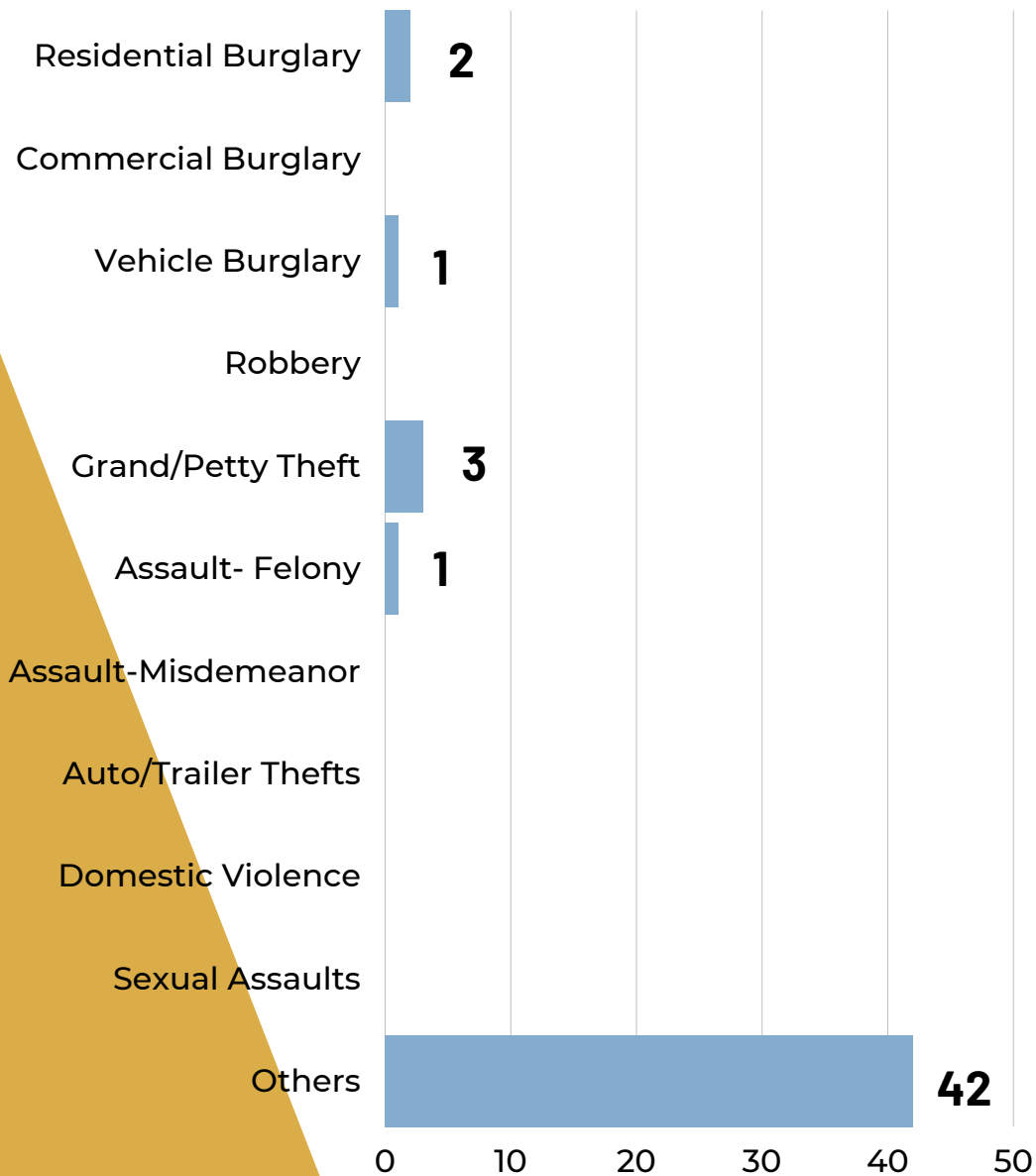
1. Update Website with actionable information to reduce GHG and water usage
2. Community Education : PSAs (monthly) to encourage GHG and water reduction
3. Sustainability Book and Podcast Club (Need facilitator and rules. Chapter a week. In depth sharing.) (minor potential costs)
4. PV Seminar and Movie Series (in collaboration with Nature& Science, Cultural Arts, Conservation) (see prior budget)
5. Smart water meter usage with Cal Water education and outreach - postcard expense.
6. Energy Efficiency Goal for reduction in GHG for PV? How to measure
7. Smart Meters and gadgets
8. Drought Action
9. Ordinances and Regulations
10. Building Efficiency
11. Housing element
12. Green Building Ordinance
13. Climate Action Plan
14. Demos
15. OTHERS TO BE ADDED



SAN MATEO COUNTY SHERIFF'S OFFICE

TOWN OF PORTOLA VALLEY OCT - DEC 2021

Below you will find statistical information related to incidents reported in the Town of Portola Valley from October 1 to December 31, 2021.



TRAFFIC INCIDENTS AND CALLS FOR SERVICE



24

Total Citations



999

Calls for service

1 (4)

Traffic Accident
- Major Injury

1 (2)

Traffic Accident
- Minor Injury

5

Traffic Accident
- No Injuries

0

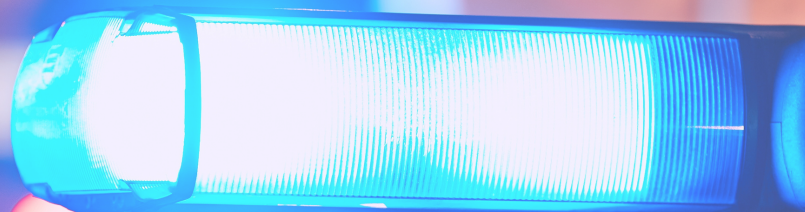
Traffic Accident
- Fatal Injuries

0

DUI Collisions

0

Hit and Run
- No Injury





We would like to invite you to Peninsula Volunteers, Inc. (PVI) Meals on Wheels "March for Meals - Community Champions Breakfast". This year marks the 44th anniversary of PVI Meals on Wheels service to residents of San Mateo County. We hope you will join us for this annual celebration.

We would be honored if you could participate in the March for Meals campaign by helping to deliver or make wellness calls for our senior clients during the month of March 2022.

Every year, PVI Meals on Wheels participates in "March for Meals", a nationwide annual effort to recruit volunteers and increase public awareness of senior hunger in our community. This national event offers community champions the chance to experience our program and recipients firsthand. In doing so, you can connect with your constituents in our community and help PVI Meals on Wheels gain much-needed visibility.

Date & Time: Tuesday, March 22nd, 2022 at 9:00 am

Location: Peninsula Volunteers, Inc. Little House Courtyard
[800 Middle Avenue, Menlo Park, CA 94025](https://www.penvol.org/800-Middle-Avenue-Menlo-Park-CA-94025)

Opportunities to experience our program:

- **Ride-a-long:**
 - Join a PVI delivery driver for an in-person opportunity to experience delivery routes and Meals on Wheels recipients in your district. *This is a shortened route that will take no longer than 1 hour.*
 - Monday through Friday
 - Routes available from 10 am - 2 pm

- **Wellness Calls**
 - Partner with a PVI teammate for a telephonic experience completing wellness calls for Meals on Wheels recipients.
 - Monday through Friday
 - Wellness call sessions are available from 10 am - 2 pm. We invite you to participate in one 45 minute session.

Please RSVP by March 1st, 2022, and don't hesitate to contact us with any questions. We can be reached at (650) 323-2022 mealsonwheels@penvol.org.

Thank you for your consideration of our request.

A handwritten signature in black ink, appearing to read 'Jos Bols', is written over a horizontal line.

Jos Bols
 Director, PVI Nutrition Services

For almost 75 years, Peninsula Volunteers, Inc., a duly recognized 501 (c) (3) non-profit, has enabled seniors to age in place, driven by a profound legacy of caring and our core values of respect, commitment, trust, dedication and compassion. Our four core programs serve over 6,000 households and address the most pressing issues of aging adults by offering critical services to sustain their daily physical, nutritional, emotional and mental health while achieving dignity and independence in their lives. PVI's programs include Nutrition Services/Meals on Wheels; Adult Day Services at Rosener House; Health, Wellness and Lifetime Enrichment offerings at Little House; and on-demand Transportation Services at Little House.