



TOWN OF PORTOLA VALLEY
Regular Meeting of the Town Council
Wednesday, June 22, 2022
7:00 P.M.

Craig Hughes, Mayor
Sarah Wernikoff, Vice Mayor
Jeff Aalfs, Councilmember
Maryann Derwin, Councilmember
John Richards, Councilmember

MINUTES

1. **CALL TO ORDER** – Councilmembers Derwin, Richards, Vice Mayor Wernikoff and Mayor Hughes were present at 7:00 p.m. Councilmember Aalfs joined the meeting at 7:11 p.m.

2. **REPORT OUT OF CLOSED SESSION**

There was no reported action.

3. **ORAL COMMUNICATIONS**

The following members of the public spoke during Public Comment:

- Rita Comes
- David Cardinal
- Kristi Corley

4. **PRESENTATIONS**

- a. **Receive** Presentation from John Badger, Chair of the Cultural Arts Committee, on the PV Palooza, held in Portola Valley on June 11, 2022

John Badger, Cultural Arts Committee Chair, presented the item.

5. **CONSENT AGENDA**

M/S Richards/Wernikoff to approve the Consent Agenda. **Motion carried unanimously by roll call vote.**

- a. **Approval** of Action Minutes for the Regular Meeting of June 8, 2022
- b. **Approval** of Warrant List
- c. **Adoption** of a Resolution Confirming the State of Emergency and Need to Continue Conducting Town Public Meetings Remotely (a) A Resolution of the Town Council of the Town of Portola Valley Confirming Existing State of Emergency and Authorizing Continued Remote Public Meetings Under AB 361
- d. **Adoption** of a Resolution Authorizing the 2022-23 Woodside Highlands and Wayside II Road Maintenance District Tax Assessments
- e. **Authorize** the Town Manager to Sign a Thank You Letter to the City of Redwood City for IT Service Support
- f. **Adoption** of a Resolution Authorizing Two-Year Agreement with STEPFORD, Inc. for Comprehensive Managed IT Services
- g. **Authorize** the Town Manager to Sign a Contract with Fehr & Peers Regarding an Evacuation Study Contract Amendment
- h. **Authorize** the Mayor to Sign a Letter of Support for the San Mateo County Resource Conservation District's Boundary Expansion

6. **PUBLIC HEARING**

- a. **Adoption** of a Resolution Adopting the Final Proposed Budget for FY 2022-23

Cindy Rodas, Finance Director, presented the report.

Craig Hughes, Mayor, opened the Public Hearing.

There were no speakers during the Public Hearing.

Craig Hughes, Mayor, closed the Public Hearing.

M/S Aalfs/Wernikoff to adopt the resolution adopting the Final Proposed Budget for FY 2022-23. **Motion carried unanimously by roll call vote.**

- b. **Adoption** of a Resolution Determining and Establishing the Town's FY 2022-23 Appropriations Limit

Cindy Rodas, Finance Director, presented the report.

Craig Hughes, Mayor, opened the Public Hearing.

The following members of the public spoke during the Public Hearing:

- Kristi Corley

Craig Hughes, Mayor, closed the Public Hearing.

M/S Derwin/Wernikoff to adopt a resolution determining and establishing the Town's FY 2022-23 Appropriations Limit. **Motion carried unanimously by roll call vote.**

7. COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS

The following Councilmembers reported on their assignments:

- **Maryann Derwin:** Attended a CCAG Board Meeting; a San Mateo County Expressways JPA meeting; a Commute.org meeting; a Sustainability Committee Meeting; and a Planning Commission Meeting
- **Sarah Wernikoff:** Attended an Ad-Hoc Housing Element meeting
- **Jeff Aalfs:** Attended an Ad-Hoc Housing Element meeting
- **Craig Hughes:** Attended an ABAG General Meeting; and a Trails and Paths meeting

The following members of the public spoke regarding the reports:

- Kristi Corley
- David Cardinal
- Rita Comes Whitney

8. TOWN MANAGER REPORT

Jeremy Dennis, Town Manager, presented the report.

9. WRITTEN COMMUNICATIONS

- a. **Town Council Digests** – June 9 and June 16, 2022

10. ADJOURN TO CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation; Pursuant to Government Code Section 54956.9(d), (e)(5).

The Town received correspondence from a group of Portola Valley residents (Rusty Day, Kristin Day, Ron Eastman, Bruce Roberts, Shirley Roberts, James Rooney, Jim Vernazza and Ellen Vernazza) alleging that the Wildfire Preparedness Committee violated the Brown Act.

11. ADJOURNMENT

– The meeting adjourned at 8:35 p.m. in memory of Arthur “Chip” McIntosh, a Portola Valley resident.

The next Regular Town Council meeting will be held on June 22, 2022 at 7:00 p.m.

The meeting minutes were prepared by Melissa Thurman, Town Clerk, for approval at the meeting of July 13, 2022.