



**Town of Portola Valley**  
**Special Parks & Recreation Committee Meeting**  
**Thursday, May 22, 2008 – 5:00 pm**  
**Alpine Inn**  
**3915 Alpine Road, Portola Valley, CA**

1. Call to Order
2. Oral Communications (*5 minutes allotted*)

Persons wishing to address the Committee on any subject, not on the agenda, may do so now. Please note however the Committee is not able to undertake extended discussion or action tonight on items not on the agenda. *Two Minutes per person.*
3. Agenda (*90 minutes allotted*)
  - a) Discussion: *What brought you to Parks & Rec? What do you want to get out of Committee membership for yourself and for the town?*
  - b) Review of Committee member requirements
    - I. Role viz. Council & Staff
    - II. Attendance
    - III. Civil discourse & resolving disputes
    - IV. *Should the Committee create a Parks & Rec – specific addendum to the town's Committee handbook?*
  - c) Revision of Charter
    - I. *Should the Committee change its regular meeting date? Available options: first or third Tuesday, any Thursday*
    - II. *Should the Committee recommend additions, removals, or changes to its duties?*
  - d) Formation of new standing subcommittees
    - I. Suggestions: Fields & Courts; Parks & Playgrounds; Classes & Programs; others”
    - II. Assignment to subcommittees
4. Adjournment