

**TOWN OF PORTOLA VALLEY**  
**Bicycle, Pedestrian and Traffic Safety**  
**Committee Meeting**  
**October 5, 2022**  
**8:15 am**

Edward Holland, Chair  
Angela Hay, Secretary  
Patricia Baenen, Member  
Gary Hanes, Member  
Kevin Welch, Member

**VIRTUAL MEETING**

**REMOTE MEETING COVID-19 MEETING ADVISORY:** On September 16, 2021, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. COVID-19 is still a major health concern and virtual attendance to the Town Council meeting is encouraged, particularly during case increases.

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700 or by email at [mthurman@portolavalley.net](mailto:mthurman@portolavalley.net) 48 hours prior to the meeting start time. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**VIRTUAL PARTICIPATION VIA ZOOM**

**To access the meeting by computer:**

<https://us06web.zoom.us/j/83394883326?pwd=dG50VGxBV2RDU3lzdHc2Rm1ZZEVYZz09>

**Webinar ID:** 833 9488 3326

**Passcode:** 228782

**To access the meeting by phone:**

1-669-900-6833 or

1-888-788-0099 (toll-free)

*Mute/Unmute – Press \*6 / Raise Hand – Press \*9*

- 1. CALL TO ORDER & ROLL CALL**
- 2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**  
*Speakers' time is limited to three minutes.*
- 3. APPROVAL OF MINUTES:**
  - a. September 7, 2022
- 4. SHERIFF'S REPORT:**
  - a. Accidents and Citations
    - i. Request for statistical details of tickets issued.
  - b. Request for Monitoring:
    - i. Speeding
    - ii. Stop sign violations
- 5. PUBLIC WORKS UPDATE:**
  - a. General update
  - b. Request for progress on Design and Engineering of Recommended new pedestrian safety facilities
- 6. ONGOING COMMITTEE BUSINESS:**
  - a. Review Residents request to remove redwood tree (Portola & Brookside)
  - b. Sheriff's contract Renewal. Meeting Oct 26th. Input from BPTS, residents

- c. Proposal to support and recommend adoption of draft Krupka Consulting plan for additional signage @ Portola Rd/Windy Hill (see supporting materials).
  - d. Opportunity for Sheriff's Dept Workshop
- 7. EVENTS:**
- a. Thanks to all Resident Volunteers and Committee Members for assistance with Zots to Tots
- 8. ADJOURNMENT** - The next regularly scheduled meeting date is November 2, 2022 at 8:15 a.m.

**Edward Holland**, Chair  
**Angela Hay**, Secretary  
**Patricia Baenen**, Member  
**Gary Hanes**, Member  
**Kevin Welch**, Member

TOWN OF PORTOLA VALLEY



Bicycle, Pedestrian and Traffic Safety Community Meeting

Wednesday 7<sup>th</sup> September 2022

8:15 AM Online with ZOOM

## **Bicycle, Pedestrian and Traffic Safety (BPTS) Community Meeting**

### **Roll Call**

Ed Holland (chair) started the meeting at 8:19 am. In attendance were Ed Holland, Patt Baenen, Kevin Welch and Angela Hey. In addition, Howard Young (public works director), Craig Hughes (mayor), Patty Dewes (chair of Parks and Recreation Committee) were present. Dale Pfau joined later.

### **Resident and Committee Open Comments**

Caroline Vertongen asked if the town could put the meeting video online, given it is recorded. The town had a meeting with the school on 2<sup>nd</sup> September which she attended. Today the Planning Commission will talk about Alpine Hills opening up to other members and she is worried about traffic and consultants hired by the town. She is concerned that traffic consulting firm, Hexagon, who performed a traffic study did it during COVID when numbers might be lower than normal.

She would like to join the committee and has submitted her application several times. Ed said he will speak with Craig Hughes about it.

Angela reported on the San Mateo County Bicycle and Pedestrian Advisory committee who are concerned about new micro mobility (includes bicycles, skateboards, scooters, eBikes, etc.) forms of transportation and bike sharing.

Patt Baenen has a proposal attached to the minutes on Alternative Transport and Infrastructure Development. Kevin thought we should have a subcommittee looking at eBikes.

Patty Dewes had a Westridge committee meeting and people are seeing bikes on the Westridge trails, despite no biking signs. Ed says parents buy children eBikes.

Patty noted there was a bike at 6 am with headlights shining on Westridge. Ed noted there's a night-ride. Patt said she was concerned about the younger children.

### **Review and Approval of the Minutes of the April 6th 2022 and June 1<sup>st</sup> 2022 Committee Meetings**

Ed proposed to approve the April and June BPTS committee minutes, Kevin seconded and the committee voted unanimously to approve them.

## Sheriff's Report

Initially, no representative from the Sheriff's office was present.

Jeremy had emailed Ed, asking him to look at the new contract that the town plans to have with the Sheriff's office. Craig believed it was on the town website. Howard will try to contact Patrick Taylor at the Sheriff's office.

Caroline on Sept 2<sup>nd</sup> met deputy Danielle, she works partially in Woodside and partially in Portola Valley. Caroline was concerned that we were not getting 24x7 support as noted in our minutes. We have one full-time Sheriff's deputy in town all the time and one split 50-50 with Woodside, so she was half-time in town.

Howard had received July and June reports from the Sheriff's office and reported that in July there were: 59 total citations, 13 moving, 46 parking and bicycles.

There was 1 non-injury accidents and no injury accidents. The non-injury accident was at Los Trancos and Buck Meadow Drive – town public works also responded – an overloaded landscaping truck spilled its load onto the road.

Howard reported that in June there were:

39 citations

0 non-injury accidents, 1 injury accident.

Patt noted that with one accident reported for July, and seeing more accidents on the Forum, not all accidents are reported by the Sheriff's office. Kevin thought that insurance companies might have more information. Ed wondered if that information was public.

Caroline noted that there are more accidents that are not investigated. She also would like to see more accidents recorded. Patt said if there was a way for people to report on a Portola Valley website that would be useful.

## Public Works Update

### Signs on Portola Road

Paul Krupka sent a proposal for No Parking and other signs. Howard also sent a copy to Laura Russell

### Rapid flashing Beacon Project

Howard is working on the rapid-flashing beacon project.

### Speed survey

A speed survey is being undertaken.

### Litter monitor

The town is monitoring litter at Golden Oak and Alpine across from the Alpine Inn. There was no litter after a sign was put there. The town staff removed signs put up by other people.

### Westridge Drive

Howard had received an inquiry about a pullout in the right-of-way near Alamos, a road off Westridge near Ford Field. The adjacent homeowner has asked the town to monitor the area for parking

### AT&T Trailer

AT&T has a trailer parked alongside Alpine Road at the bottom of Westridge. Howard says it is to temporarily relocate circuitry because of water intrusion in the vault at the bottom of Westridge. The circuitry is in the trailer.

### Fire Mitigation

Right-of-way clearing on Golden Oak and Los Trancos continues, working with residents.

### Windy Hill Parking

There have been fewer people parking on Portola Road in recent weeks. There has been considerable use of parking places near Willowbrook and Alpine road. Patty suggested that it is rattlesnake season and that might deter visitors. Temperatures have been high too.

### School Restart Inspection

Inspection of areas near Corte Madera and Ormondale Schools was done by the public works department, prior to school restarting.

### Road Paving

15 street sections are being done. The base repairs have been done. During the week of September 26<sup>th</sup> slurry seal will be added. The town website has information of which streets are being done. The shoulders will be rolled on Alpine Road.

### Signage

Trail signs get ignored – even larger temporary signs. Howard says signs don't work. Chances of people turning around if they are not supposed to be on a trail are very slim. He believes people know the rules for the trails but ignore them.

### Smart Trailer

Howard & Kevin moved the speed trailer from near Willow Commons to near Roberts and the message needs to be changed to tell people the road will be closed for Zots-to-Tots race on September 17th. Notifying the public is essential for Zots-to-Tots. Howard says get in touch with Kari Chinn or Melissa and get her to put things in the town newsletter, social media. Radar trailer does help, the town can rent bigger electronic signs if needed.

Patty Dewes says she can cover it in Parks and Recreation Committee.

Caroline noted that Windy Hill still had traffic during the weekends. Sausal and Hillbrook area there were signs for no parking for repaving and no repaving happened. Howard said that general signs about the paving project are placed from August-October and the micro-schedule goes out with mailers and on the town website.

She agreed trail signs don't work. She believes we need to make the roads safer, so people on bikes don't use the trails as much. Ed can share the signs with everyone as it is a public commission document.

Patt asked if the street paddles in the middle of the crosswalks are coming out. She says they are dangerous for cyclists. Cars don't wait for the bikes. Angela agreed that it is difficult to give 3ft to a bike when the paddles are in the middle of the road, particularly at the crosswalk on the uphill grade of Portola Road just before Willowbrook. Howard will talk with Paul Krupka about it. Craig believes

removing the paddles will make the crosswalks less safe. Trade-off is for pedestrian safety vs. bike safety. Craig noted that Alpine Road is much wider, than Portola Road where there are crosswalks.

## Ongoing Committee Business

### Patt Baenen proposal on infrastructure development.

A supporting note was added to this meeting's agenda. Patt noted that times are changing with more people moving into the area, micro-mobility solutions, eBikes, etc. We need to figure out how this works together in our community. She would like to have a subcommittee.

Craig would like a subcommittee and reach out to Sustainability and Trails Committee with the goal of setting up a workshop later in the year. Reach out to SamTrans and invite someone to a workshop. Angela and Patt agreed to be on a subcommittee to investigate "Alternative Transport and Infrastructure Development".

### BPTS Representative to the Hawthorns

Patt will be the representative from the Bike Committee to the Hawthorns open space.

### Sheriff's Department Workshop

Jeremy wants to set up a workshop with the Sheriff's department. The new sheriff starts in January. Craig would like ideas from town residents. Craig met with the incoming Sheriff for a preliminary meeting. Opportunity to have a discussion about what does policing in Portola Valley mean. Contract with the Sheriff's office needs to be signed by next June.

## Events

Zots-to-Tots is on September 17<sup>th</sup>. Ed has 12 volunteers signed up already. Last year there was a meeting at 8:30 am at Triangle Park led by the Sheriff's office. Patty is hoping that it will be the same in 2022.

Patty Dewes has put out reminders as has Kari. The town has reached out to the businesses. Alpine Hills and the Sequoias have been informed. Flashing signs will be shown 4 days before the event to inform people that the road will be closed.

Kevin says it is the non-residents who don't get informed and the flashing signs need to be at the entrance to the towns. Patty agreed.

A big inflatable finish sign has been purchased. Howard and Patty will meet to ensure the town generator can inflate the sign. Patt also said she can help.

Also there is a timer so people know their time. The Finish line will need more volunteers. Picnic starts at 11:00 am. Karma Bikes will be at the start and finish. They will do free safety checks.

A free Bliss Pop popsicle will be given to all racers.

Ed will do another push for volunteers.

## Matters Arising

Patrick Taylor from the Sheriff's office is now online by phone 380-2522. He is out of town and invited any questions. Trying to get reserves to help out with Zots-to-Tots. In talking to bike patrol, they need to

be at another event, but he hopes to get a couple of offices on bikes. Triangle Park at 8:30 am is confirmed.

Howard had back to school clap-in.

## **Next Meeting**

5<sup>th</sup> October via Zoom.

## **Adjournment**

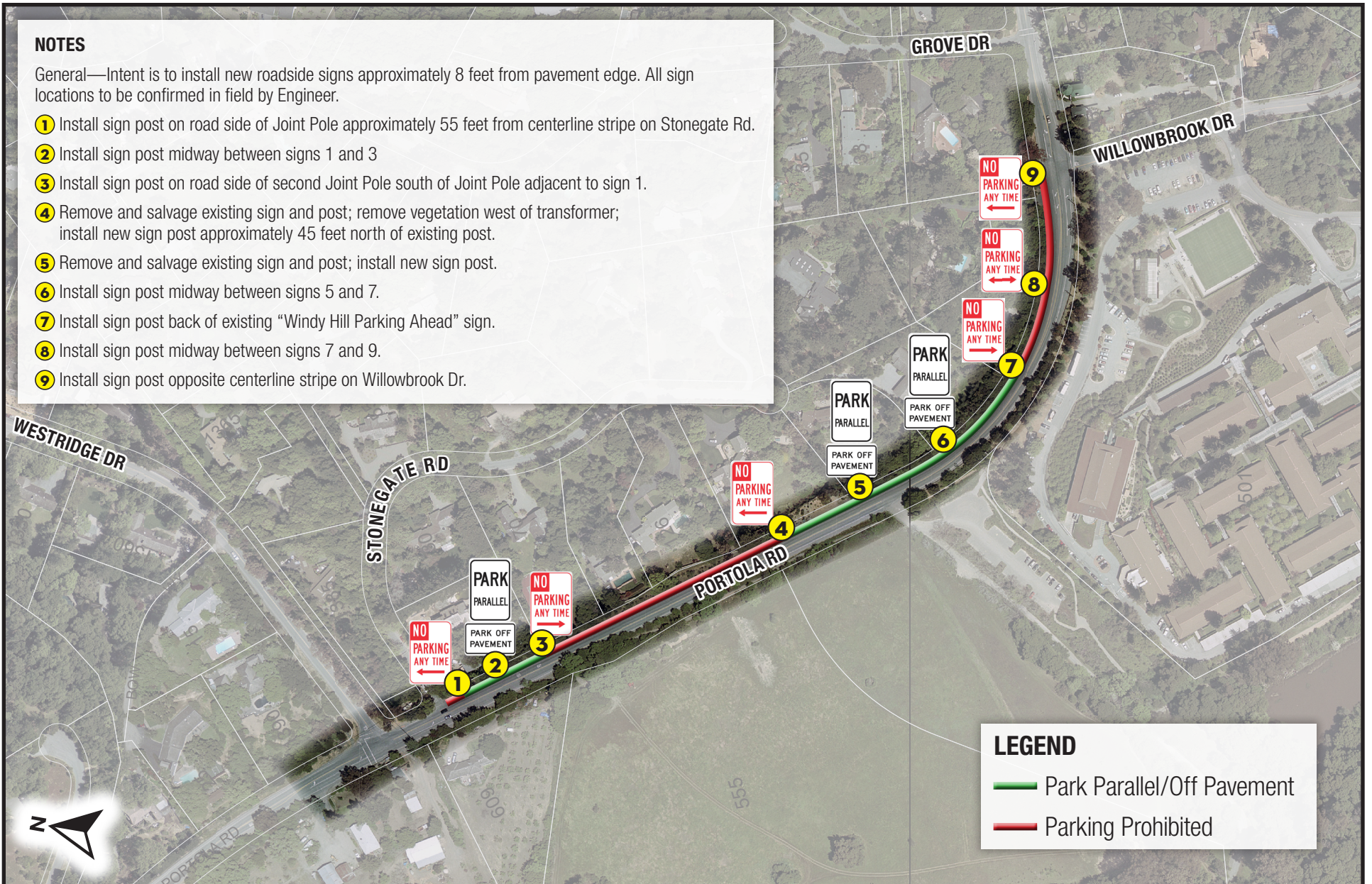
Ed adjourned the meeting at 9:24 am.



## NOTES

General—Intent is to install new roadside signs approximately 8 feet from pavement edge. All sign locations to be confirmed in field by Engineer.

- 1 Install sign post on road side of Joint Pole approximately 55 feet from centerline stripe on Stonegate Rd.
- 2 Install sign post midway between signs 1 and 3
- 3 Install sign post on road side of second Joint Pole south of Joint Pole adjacent to sign 1.
- 4 Remove and salvage existing sign and post; remove vegetation west of transformer; install new sign post approximately 45 feet north of existing post.
- 5 Remove and salvage existing sign and post; install new sign post.
- 6 Install sign post midway between signs 5 and 7.
- 7 Install sign post back of existing “Windy Hill Parking Ahead” sign.
- 8 Install sign post midway between signs 7 and 9.
- 9 Install sign post opposite centerline stripe on Willowbrook Dr.



SOURCE: Town of Portola Valley

NOT TO SCALE