

**TOWN OF PORTOLA VALLEY**  
**Sustainability Committee Meeting**  
**November 17, 2022**  
**7:00 PM**

**Scott Elrod**, Chair  
**Jason Saleh**, Vice Chair  
**Rebecca Flynn**, Secretary  
**Ronny Krashinsky**, Member  
**Loverine Taylor**, Member  
**Anita Wotiz**, Member

**VIRTUAL MEETING**

**REMOTE MEETING COVID-19 MEETING ADVISORY:** On September 16, 2021, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill. Portola Valley Town Council and commission and committee public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. COVID-19 is still a major health concern and virtual attendance to the Town Council meeting is encouraged, particularly during case increases.

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700 or by email at [mthurman@portolavalley.net](mailto:mthurman@portolavalley.net) 48 hours prior to the meeting start time. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**VIRTUAL PARTICIPATION VIA ZOOM**

**To access the meeting by computer:**

<https://us06web.zoom.us/j/86863128430?pwd=TGZPQXdJR1M1RzJpTHhCMnJ3U1UwZz09>

**Webinar ID: 868 6312 8430**

**Passcode: 633998**

**To access the meeting by phone:**

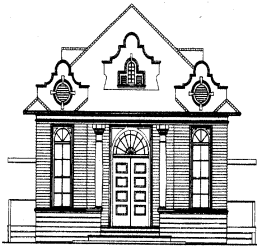
1-669-900-6833 or

1-888-788-0099 (toll-free)

*Mute/Unmute – Press \*6 / Raise Hand – Press \*9*

- 1. CALL TO ORDER & ROLL CALL**
- 2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**  
*Speakers' time is limited to two minutes.*
- 3. INTRODUCTIONS**
- 4. PRESENTATIONS/ANNOUNCEMENTS**
  - a. Book report from Lovey Taylor on Fostering Sustainable Behavior
- 5. APPROVAL OF MINUTES:**
  - a. Minutes of 10/20/2022
- 6. OLD BUSINESS:**
  - a. Updates from Brandi
    - i. Smart Water Meters - AMI Pilot Project with CalWater
    - ii. Climate Action Plan 2030
    - iii. SB 1383 - State's Climate Pollutant Reduction Strategy targeting organic waste disposal and surplus food
    - iv. Green building amendments and electrification of existing buildings
    - v. Disposable Foodware Ordinance
  - b. Updates from Maryann Derwin, Councilmember

- c. Report on November 16, 2022 joint meeting between representatives of three PV Town Committees (Sustainability, Conservation, Nature & Science) and the Woodside committee responsible for related issues (Jay and Scott)
  - d. Review ongoing effort to issue “Public Service Announcements” on PVForum (November – Greenhouse Gases, Scott)
  - e. Develop any questions for Town staff and external consultants related to the Safety Element, due by December 2.
  - f. Update on new member search
  - g. Review committee priorities:
    - i. Community education: Public Service Announcements to encourage greenhouse gas and water use reduction
    - ii. Smart water meter usage with Cal Water: education and outreach
    - iii. Climate Action Plan
    - iv. Existing building stock electrification ordinances
    - v. Demonstration units – Induction stove top, backup power, smart meter gadgets
    - vi. Preparing for drought - including update to MWELO and drought sections on Town website
  - h. Prepare inputs for January 2023 Committee Workshop Regarding Major Town Council Projects and Expenditures for FY 2023-24
  - i. Create recommendations for a Water Efficient Landscaping Ordinance (WELO) update; form a working group with Conservation and Wildfire Preparedness Committees (Lovey)
- 7. NEW BUSINESS:**
- a. Decide whether/how to participate in Wildfire Preparedness Committee event on Earth Day (April 22, 2022) at Town Center.
- 8. NEXT MEETING AND PROPOSED AGENDA TOPICS**
- 9. ADJOURNMENT**
- The next regularly scheduled meeting date is December 15, 2022 at 7:00 PM.



**TOWN OF PORTOLA VALLEY**  
**Sustainability Committee Meeting**  
**October 20, 2022**  
**7:00 PM**

**Scott Elrod**, Chair  
**Jason Saleh**, Vice Chair  
**Rebecca Flynn**, Secretary  
**Walter Hays**, Member  
**Ronny Krashinsky**, Member  
**Loverine Taylor**, Member  
**Anita Wotiz**, Member

**MINUTES**

**1. CALL TO ORDER & ROLL CALL**

**Scott Elrod (Chair), Rebecca Flynn (Secretary), Ronny Krashinsky, Loverine Taylor, Jason Saleh (Vice Chair), Brandi di Garneau, Melvin Gaines.**

**Absent: Walter Hays, Anita Wotiz**

**Residents: Elizabeth Gillbrand, Caroline Vertongen**

**2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

*Speakers' time is limited to two minutes.*

Caroline Vertongen: practical and sustainable solutions. Concerns about Cal water rate increase, water quality. Referred her directly to Cal Water and CPUC to address her concerns.

LT: Bawsca offering sustainable landscaping classes.

LT: survey from Cal Water about water quality and programs. Missed the point of drought. Unclear the point.

SE: meeting with Brandi and Melvin about SC goals. Request for more information related to the drought.

SE: Town staff is very busy. New staff requests should go through the committee first before asking for resources.

RF: Attended PGE webinars on electrification and PCE home tours – Bayren has a list of contractors that are trained in heat pump installations.

SE: Induction cooktop ordered and received. Working on the library information-should include diffuser plate.

**3. INTRODUCTIONS**

none

**4. PRESENTATIONS/ANNOUNCEMENTS**

- a. Committee member changes – Walt Hays has decided to step down.
- b. Anita Wotiz is approved as a new member.

**5. APPROVAL OF MINUTES:**

- a. Minutes of 9/15/2022 – Lovey's name misspelled 3 x.
- b. RF made a motion, LT seconded. All present approved.

**6. OLD BUSINESS:**

- a. Updates from Brandi
  - i. Reach codes went to council for first reading. Second reading next week.  
Changes: Town changed from separate Green Building ordinance to Cal Green ordinance within the building code. All new construction will be all electric. Exception for commercial and public building and emergency services. All new residential construction required to have an EV-ready space with available plug for charger. Graywater ready and potable water for turf will be referred to Sustainability Committee for review for future evaluation. Existing building: reservation in panel to accommodate increased future electrical load and to run wires to a future WH if there is an upgrade to the electrical panel and a requirement to install reverse cycle heat pump if you are replacing an AC. No new gas infrastructure allowed for new outdoor installations. Third party verification required for new construction. No requirement to replace gas furnace with heat pump for existing appliances. Amendments go into effect Jan 1, 2023. Education needed by the Sustainability Committee. SC needs to review solar readiness and cost effectiveness of efficiencies for smaller additions and alterations. All new ADUs will need to be electric.

- ii. Climate Action Plan – Brandi and intern met with County – doing forecasting of specific measures in SPARK tool to find out best measures to implement based on our GHG inventory. BdG reviewing with Melvin on communication plan.
  - iii. SB1383 – first electronic report was completed with state dept of recycling and submitted compost capacity. We can use the MWEL0 to meet the compost procurement. Residents can help the Town meet the procurement requirement by using certified compost. Greenwaste and Lyngso are certified.
  - iv. Meeting with Cal Water next week on smart meters.
  - v. BdG and MG met with SE about staff support of committees and better integration with council priorities. MG has started providing quarterly updates on priorities. Request to have the drought portion of the website updated. RF to meet with Brandi and Kari about changes in late November.
- b. Updates from MaryAnn
- i. CGAG meeting – Plan review software for rooftop solar – Solar APP+ - PV might be exempt. \$25 fee by installer. Same day permit approval.
  - ii. Mobility study for ebikes in RC, Fair Oaks, Daly City – close to transit.
  - iii. CGAG equity – define what equity means in SMC and SamTrans to get federal money from the IRA – environment justice project.
- c. Review ongoing effort to issue “Public Service Announcements” on PVForum (October – Greenhouse Gases, Jay)
- i. Latest PSA from Jay on Tipping points – good feedback.
  - ii. Next one from Scott: Ideas on promoting electrification and the new Cal Green. Rebates from Bayren and PCE. Resources available. Market the two demos
- d. Summary of opportunity to update Water Efficient Landscaping Ordinance (WELO); possibility of forming a working group with other committees (Lovey)
- i. LT: Spoke with Laura Russell, BdG, and Al Sill (ASCC). WELO ordinance is being gamed and putting in large water wasting landscaping. Potential changes recommended. May need to have SC evaluate the plans from a sustainability perspective. Excellent report from LT on the current status of WELO and issues.
  - ii. Working group for future implementation in middle of 2023 – LT and looking for another person to start in the new year. Plan for January committee.
- e. Reminder of Safety Element joint meeting with other committees, Wednesday, October 26th at 2:00 pm – will cover the entire draft of the Safety Element. Schedule discussion in Nov and Dec meeting in the SC to discuss the Safety element and provide recommendations by mid-January. PC meeting to review in mid-January 2023.
- f. Finding new members
- i. Need at least 1 new member.
  - ii. Elizabeth Gillbrand interested. SE to follow up with her.

## **7. NEW BUSINESS:**

- a. Choose representatives for a joint meeting with Woodside Environmental, Sustainability, Open Space and Climate Change Committee
  - i. SE and JS joining the subcommittee/working group.
- b. Prepare inputs for January 2023 Committee Workshop Regarding Major Town Council Projects and Expenditures for FY 2023-24
  - i. Discuss in November and December.
- c. Update on start of hybrid meetings in December
  - i. At least one person must be in the physical room to operate a hybrid meeting.
  - ii. Committee members need to be trained on the CODA hybrid system.

## **8. NEXT MEETING AND PROPOSED AGENDA TOPICS**

- a. **Safety Element**
- b. **New members**
- c. **Cal Water AMI smart meter**

- d. **Committee priorities – for council update**
- e. **Cal Green review**
- f. **PSA for Nov.**

**9. ADJOURNMENT**

LT moves to adjourn. RF Second.

The next regularly scheduled meeting date is November 17, 2022 at 7:00 PM.