



TOWN OF PORTOLA VALLEY
Cultural Arts Committee Meeting Agenda
Thursday, January 12, 2023
1:00 p.m.

John Badger, Chair
Phil Barth, Member
Ryan Breen, Member
Mimi Breiner, Member
Sue Chaput, Member
Heidi Kendall, Member
Sally Stewart, Member
Tamara Turner, Member
Jerrie Welch, Member

HYBRID MEETING

REMOTE MEETING COVID-19 MEETING ADVISORY: On September 16, 2021, the Governor signed AB 361, amending the Ralph M. Brown Act (Brown Act) to allow legislative bodies to continue to meet virtually during the present public health emergency. AB 361 is an urgency bill which goes into effect on October 1, 2021. The bill extends the teleconference procedures authorized in Executive Order N-29-20, which expired on September 30, 2021, during the current COVID-19 pandemic and allows future teleconference procedures under limited circumstances defined in the bill.

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700 or by email at mthurman@portolavalley.net 48 hours prior to the meeting start time. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

VIRTUAL PARTICIPATION VIA ZOOM

To access the meeting by computer:

<https://us06web.zoom.us/j/82067558729?pwd=K2c1a2prRDJNb3ViZVnkZENzbTJSQT09>

Webinar ID: 820 6755 8729

Passcode: 442744

To access the meeting by phone:

1-669-900-6833 or

1-888-788-0099 (toll-free)

*Mute/Unmute – Press *6 / Raise Hand – Press *9*

- 1. CALL TO ORDER & ROLL CALL -**
- 2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**
Speakers' time is limited to three minutes.
- 3. APPROVAL OF MINUTES:**
 - a. November 10, 2022
- 4. NEW BUSINESS:**
 - a. Budget Review and Discussion
 - b. Planning for PV PALOOZA
 - c. Planning for Summer Concert Series
 - d. Local artists collection and photography / archives
- 5. ADJOURNMENT**
The next regularly scheduled meeting date is Thursday, February 9, 2023 at 1:00 PM

The Town of Portola Valley acknowledges the colonial history of this land we dwell upon—the unceded territory of the Ramaytush (rah-my-toosh) Ohlone, Tamien Nation, and Muwekma (mah-WEK-mah) Ohlone, who endured a human and cultural genocide that included removal from their lands and their sacred relationship to the land. Portola Valley recognizes that we profit from the commodification of land seized from indigenous peoples and now bear the ecological consequences. We seek to understand the impact of these legacies on all beings and to find ways to make repair.



TOWN OF PORTOLA VALLEY

Cultural Arts Committee Meeting Agenda

November 10, 2022
1:00 PM via Zoom

John Badger, Chair
Phil Barth, Member
Ryan Breen, Member
Mimi Breiner, Member
Sue Chaput, Member
Heidi Kendall, Member
Sally Stewart, Member
Tamara Turner, Member
Jerrie Welch, Member

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 1:06 PM
Committee Members Present: John Badger, Jerrie Welch, Mimi Breiner, Phil Barth, Heidi Kendall, Sue Chaput
Committee Members Not Present: Ryan Breen, Sally Stewart, Tamara Turner
Town Support: None
Guests: None
2. **ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**
Speakers' time is limited to three minutes.
3. **APPROVAL OF MINUTES:**
 - 10/13/2022 via Zoom
 - Jerrie Welch moved to approve the minutes and Heidi Kendall seconded, followed by unanimous approval
4. **NEW BUSINESS:**
 - a. Budget Review
 - We previously had received an email from Cindy Rodas that we had a budget shortfall of \$430.
 - However we subsequently learned that there was an amount of \$2500 for Town Picnic music that was erroneously billed to the CAC budget instead of Parks and Rec
 - In addition, we discovered that \$6000 in donations / sponsorships had not yet been received, so we contacted each the donors / sponsors and we should now have received the funds. However, we have not received definitive confirmation from the Town that the funds have been received.
 - Assuming that the funds have been received, our corrected balance should be: $\$6000 + \$2500 - \$430 = \8070
 - However Phil Barth still needs to submit expenses of \$1700
 - So the remaining balance will be $\$8070 - \$1700 = \$6370$
 - Need to get confirmation from the Town
 - b. Review of Movie Night
 - Tamara did the bulk of the work
 - Ryan and Jerrie in attendance
 - For next time we should advertise more and work to get the word out at the schools, choose an earlier date in the year, perhaps Summer.
 - c. Planning for PV PALOOZA
 - Date: June 10, 2023
 - More bands anticipated this year, so might need quicker changeovers
 - i. Last time we had 1 hour performances with 30 min changeovers
 - ii. Maybe this time 45 min performances with 15 min changeovers
 - iii. Might also need a screening / selection process if too many bands
 - Berklee students from PV are showing interest
 - Need to create a spreadsheet with a task list
 - Greg Posten will do the sound for PV Palooza and Summer Concert Series
 - John sent emails to confirm the PV Palooza date with Parks & Rec, Spring Down Farm and the Church.

- Sue suggests local artists at PV PALOOZA – idea positively accepted by the committee
- d. Planning for Summer Concert Series
 - Dates: July 13, August 17 and September 14, 2023
 - Need to send dates to Kari at the Town
 - Band selection will start soon – John & Ryan (other CAC members can join the effort!)
 - Bands should be selected by the end of 2022
- e. Local artists collection and photography / archives – Sue Chaput
 - Sue sent letter to the Town December 2021, no reply – wishes to historically preserve collection
 - Create a screen with art / photos that can be seen from enclosed building
 - Start with photographs in community room at town center – rotate them out
 - Sue will contact the Town for support
 - Work with Nancy Lund to go to archives
 - Jerrie offered to help
 - Phil suggests Precision Graphics for copy / mounting of photos
 - Discussion of walls to place photos / art at town center

5. OTHER BUSINESS: None

6. ANNOUNCEMENTS: None

7. ADJOURNMENT

Adjourned at 2:00 PM

The next regularly scheduled meeting date is 12/8/2022.