



**TOWN OF PORTOLA VALLEY**  
**Conservation Committee Meeting**  
**November 22, 2022**  
**7:00 PM**  
**Special Virtual Videoconference Meeting via Zoom**

**CONSERVATION COMMITTEE MEETING MINUTES**

**1. Call to Order:** The meeting was called to order at 7:02 PM

**Roll Call:**

Members present: N. Chiariello T. Coleman, P. Heiple, C. Magill, J. Murphy, M. Plunder, M. Richards, D. Walz (joined 7:04 pm)

Members absent: J. Zimmermann

Also present: J. Richards (Town Councilmember liaison)

Guests: D. Breen, C. Simons, R. Comes, K. Corley

**2. Oral Communications:**

D. Breen mentioned the Frog Pond meeting with the biologist (report? to be included on agenda for next meeting). She stated she had purchased wildflower seeds and had spread them around the perimeter of the Frog Pond after the recent rains.

J. Richards stated this was his last meeting as Town Councilmember liaison; the Committee thanked him for his support.

N. Chiariello/Open Space Committee has had a name change; the regular meetings for the Open Space Committee will be alternate months starting in January 2023 and there will be a mailing to the Town of the Open Space brochure and map.

N. Chiariello/Wildfire Preparedness – asked to give feedback on the draft Safety Element to the Town by December 2<sup>nd</sup>.

M. Plunder stated the EPC subcommittee has added wildlife corridors to the draft element.

C. Magill reminded the Committee to not use “reply all” for general communications such as replies to emails.

**3. Approval of Minutes for October 25, 2022:** The minutes were *approved unanimously* with addition of one correction.

**4. Site and Tree Permits**

a. Site permits:

A request for review was received and will be assigned

- b. Tree permits:  
none

## 5. Old business

a. Updates regarding oversight of significant Town-owned properties were provided as follows:

- i. Frog Pond – N. Chiariello
- ii. Triangle Park – J. Murphy
- iii. Town Center – M. Richards
- iv. Spring Down –M. Plunder

b. Committee/Town Cooperation

- i. Public Works –C. Magill – suggested storage locations for pickleball nets identified.
- ii. Conservation items for ADU and other ministerial checklists – C. Magill captured comments on and suggested changes to the draft checklist. K. Corley provided a public comment regarding smooth wire fencing. The Committee unanimously voted to approve the draft checklist.
- iii. Consolidated Plants List – M. Richards the draft consolidated lists of suggested and discouraged plants was briefly discussed by the Committee. M. Richards requested the Committee provide her with any additional proposed changes; to be highlighted in the final draft list and discussed at the January meeting.

c. Conservation Routine Town Communications

- i. Kudos (M. Plunder) none
- ii. Backyard Habitat (M. Plunder) – none
- iii. Tip of the Month (C. Magill) – planting recommendations once rain begins; recognizing and weeding of invasives
- iv. What's Blooming Now? (C. Magill) – time to plant wildflower seeds

N. Chiariello left the meeting at 8:19 PM.

## 6. New Business

None

**Adjournment:** 8:22 PM, *approved unanimously*

**Date & Time of Next Meeting:** Tuesday January 24 at 7:00 pm (hybrid; via zoom and in-person)