



**TOWN OF PORTOLA VALLEY
PLANNING AND BUILDING DEPARTMENT**
765 PORTOLA ROAD
PORTOLA VALLEY, CA 94028
TEL. (650) 851-1700

AFFIDAVIT OF INTENT TO OCCUPY

(This affidavit does not apply to an applicant that is a qualified non-profit or community land trust.)

SITE ADDRESS: _____ **APN:** _____

APPLICATION DATE: _____

- PROJECT:** Parcel Map for an Urban Lot Split (Government Code Section 66411.7)
- Construction of Residential Unit(s) (California Government Code Section 65852.21)

I, _____, intend to occupy as my principal residence one of the dwelling units located on the Property at _____ for a period of no less than three (3) years from the date of approval of the parcel map and/or residential units pursuant to Government Code Sections 65852.21 and 66411.7 and Chapters 17.13 and 18.27 of the Portola Valley Municipal Code.

I understand, agree, and authorize the Town of Portola Valley to undertake such action as it deems necessary to verify both the accuracy and veracity of this declaration. Such actions may include, but are not limited to, scheduled inspections and property record searches. I further authorize any person or entity contacted by the Town during such verification to release such pertinent information as the Town seeks.

If I fail to comply with this declaration, I authorize the Town of Portola valley to pursue code enforcement or any other legal action authorized by law, to collect fines as described in the Portola Valley Municipal Code, and to recoup all reasonable attorneys' fees and costs associated with any enforcement of a violation of this Affidavit.

I certify that the building permit plans and supporting documents submitted to the Town of Portola Valley for the above referenced Property comply with the development standards in Government Code Sections 65852.21 and 66411.7 and Chapters 17.13 and 18.27 of the Portola Valley Municipal Code, and, if applicable, all approved conditions and mitigation measures and that the Property will be constructed in accordance with these requirements. I further certify that the Property has not been the subject of a previous Urban Lot Split.

I declare under penalty of perjury of the laws of the State of California that the foregoing is true and correct and that this affidavit was executed on the _____ of _____, 202 , at _____, California.

Signature

Printed Name

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the veracity, accuracy, or validity of that document.

On _____, before me, _____, Notary Public, personally appeared _____, who provide to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subjected to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) executed the instrument.

I certify, under penalty of perjury under the laws of the state of California, that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature: _____

