

**CALL TO ORDER AND ROLL CALL**

Chair Wilson called the special hybrid meeting to order at 6:00 p.m.

Planning & Building Director Laura Russell called roll:

Present: ASCC Commissioners, Jane Wilson, Kenny Cheung, and Al Sill

Absent: None

Planning Commission Liaison:

Town Staff: Planning & Building Director Laura Russell; Consultant Planner Jake Garcia

**ORAL COMMUNICATIONS**

Public comment was received from:

- Caroline Vertongen
- Kristi C

**NEW BUSINESS**

- (1) **Preliminary Architectural Review of an addition/remodel at 3915 Alpine Road – Alpine Inn; File #PLN ARCH0022-2021 (J. Garcia)**

Consulting Planner Jake Garcia presented the project as detailed in the staff report.

Deke Hunter, Project Applicant, shared further background and comments on the project.

Ruth with Page and Turnbull provided education on the historic nature of the Alpine Inn and how the project conforms to the Secretary of the Interior standards for treatment of historic properties.

Commissioner Wilson questioned the applicant in regard to one of the lights.

Public comment was received by:

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Planning and Building Director Russell highlighted four items in regard to the project and asked for Commission consideration and feedback on these items: 1) Use of string lights in the outdoor seating area; 2) How to achieve safe lighting between the fence and the storage areas; and 3) Location and screening of the transformer; and 4) The shared use of the parking lot between the Alpine Inn and the City playing fields.

Mr. Hunter provided further explanation in regard to the aforementioned topics.

The Commissioners discussed each of these topics with the applicant and Planning and Building Director Russell.

The Commission recommended that the Chair and Vice Chair of the Parks and Rec Committee have a discussion with the applicant regarding the shared parking lot issues prior to the applicant returning to the ASCC for final approval.

The Commissioners discussed the outdoor lighting issue.

The Commissioners gave their comments individually on the project. Commissioner Cheung added that are parking spots for carpoolers at the site. Commissioner Wilson added that she hoped to see the eucalyptus removed.

## **COMMISSION AND STAFF REPORTS**

### **(1) Commission Reports**

### **(2) Staff Report**

Planning and Building Director Russell advised the Commission on site visits with respect to Brown Act requirements, pointing out that currently either all three Commissioners must attend at once, or at three separate times. She explained the Town's practice on public noticing with respect to site visits as well as the impact that vacancies on the Commission have had on scheduling and quorums.

Planning and Building Director Russell announced that there will be three Council meetings in a row, on March 15<sup>th</sup>, March 22<sup>nd</sup> and March 29<sup>th</sup> in regard to the Housing Element. The Council's direction is to get the Housing Element approved by the end of March. It will then be sent to HCD.

Public comments were received by:

- Kristi C
- Caroline Vertongen

## **Approval of Minutes**

### **(4) ASCC meeting of February 27, 2023**

Motion by Commissioner Sill to approve the minutes of the February 27, 2023, as written. Seconded by Commissioner Cheung, the motion carried (3-0) by voice vote.

## **ADJOURNMENT** [7:44 p.m.]