



TOWN OF PORTOLA VALLEY
Bicycle, Pedestrian and Traffic Safety
Committee Meeting
June 7th 2023
8:15 am

Edward Holland, Chair
Angela Hey, Secretary
Patricia Baenen, Member
Gary Hanes, Member
Kevin Welch, Member

REGULAR MEETING
HISTORIC SCHOOLHOUSE – 765 PORTOLA ROAD - PORTOLA VALLEY, CA

REMOTE MEETING ADVISORY: On March 1, 2023, all committees in Portola Valley will return to conducting in-person meetings. A Zoom link will be provided for members of the public to participate remotely; however, the Town cannot guarantee there will be no technical issues with the software during the meeting. For best public participation results, attending the meeting in-person is advised.

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700 or by email at towncenter@portolavalley.net. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

VIRTUAL PARTICIPATION VIA ZOOM

To access the meeting by computer:

<https://us06web.zoom.us/j/85845289416?pwd=dmFXRXNLNpuN1F2aDZIMGdieSs4UT09>

Webinar ID: 858 4528 9416

Passcode: 806671

To access the meeting by phone:

1-669-900-6833 or 1-888-788-0099 (toll-free)

1. **CALL TO ORDER & ROLL CALL**
2. **ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**
Speakers' time is limited to three minutes.
3. **APPROVAL OF MINUTES:**
 - a. Motion to approve minutes of the May 3rd 2023 meeting
4. **SHERIFF'S REPORT:**
 - a. Review of accidents and citations
 - b. Request for Officer presence and attention to safety issues.
5. **PUBLIC WORKS UPDATE:**
 - a. Regular highway maintenance
 - b. Paving projects
 - c. Pedestrian Safety Projects
6. **ONGOING COMMITTEE BUSINESS:**
 - a. Review and vote to accept proposed budget
 - b. Safe Routes to school Nesst steps
 - c. Report from Subcommittee on Alternative transport Infrastructure
7. **EVENTS:**
 - a. Invitation to discuss upcoming events, including committee assistance with Town functions
8. **MATTERS ARISING:**
9. **ADJOURNMENT**
The next regularly scheduled meeting date is July 5th 2023

The Town of Portola Valley acknowledges the colonial history of this land we dwell upon—the unceded territory of the Ramaytush (rah-my-toosh) Ohlone, Tamien Nation, and Muwekma (mah-WEK-mah) Ohlone, who endured a human and cultural genocide that included removal from their lands and their sacred relationship to the land. Portola Valley recognizes that we profit from the commodification of land seized from indigenous peoples and now bear the ecological consequences. We seek to understand the impact of these legacies on all beings and to find ways to make repair.

TOWN OF PORTOLA VALLEY



Bicycle, Pedestrian and Traffic Safety Community Meeting

Wednesday 3rd May 2023 8:15 am

At the Schoolhouse and on Zoom

Bicycle, Pedestrian and Traffic Safety (BPTS) Community Meeting

1 Call to Order and Roll Call

Ed Holland (chair) started the meeting at 8:15 am. In attendance were Ed Holland, Angela Hey and Caroline Vertongen. Patt Baenen and Kevin Welch were absent. In addition, Howard Young (public works director) was present in person. Gary Nielsen (police commissioner) was on Zoom.

A video recording of this meeting is on YouTube at <https://youtu.be/q8iEd36wVVU>.

2 Oral Communications

Caroline wanted to see the charter for the committee and wanted to know where the committee stood regarding the town's General Plan. She wants to look at all parts of the General Plan, not just the Circulation Element. She also wanted to know what the committee was doing about the new Sheriff's contract.

Ed noted that the committee charter is not on the town website, or if it is, it is not easily found.

3 Approval of April 5th Meeting Minutes

Ed proposed that the minutes of the April 5th meeting be approved, Caroline seconded the proposal and they were unanimously approved.

4 Sheriff's Report

Sheriff's Officer Patrick Taylor was on vacation so did not give a report. Traffic reports were included with the agenda.

Caroline wondered why there wasn't a substitute officer for Patrick, given the Sheriff's contract has an officer in Portola Valley at all times. Ed noted that in the past, the Sheriff's office had sent a backup spokesperson. Caroline wanted someone to ensure that terms of the contract were being adhered to. She felt that there were many unanswered questions that the committee could ask of the Sheriff's representatives.

Caroline wondered if the license plate readers helped apprehend burglars. There are services offered by the Sheriff's deputies that go beyond the scope of the BPTS committee. Ed reminded the committee that the issue of license plate readers had been raised at the last meeting too. Howard noted that analysis of the license plate data was an internal operation of the Sheriff's department. Howard asked Gary Nielsen to ask the Sheriff's office for an explanation of what data comes back to the town and whether the data is useful. Caroline noted that at the last town council meeting, the council agreed to extend the current contract for 3 more months so that residents could have more time to comment on it and express concerns. Howard said that the May 24th council meeting will have a 2nd study session with a Sheriff's representative. The Sheriff's office is looking to recoup its

costs and raise the price of services significantly for the town. The current contract, which expires June 30th 2023, is a five-year contract and is on the town website at <https://www.portolavalley.net/home/showpublisheddocument/14843/637632529788100000>.

5 Public Works Update

Howard said there were no major issues in town. He is the acting town manager.

5.1 Road Resurfacing

The annual road surfacing is out to bid and Westridge Drive, east of Cervantes down to Alpine Road will be repaved. Striping will be the same as it is now. Howard is looking for input on streets to resurface in 2024. He reviews and records the condition of each street, but would also like input from residents.

5.2 Budgeting

The BPTS committee has not submitted a budget for the 2023-24 year. Ed asked Howard for guidance on a general figure. Howard suggested that the budget was for committee events.

5.3 Mud Removal

Piles of mud from the winter storms were dumped at Ford Field where it dried out, so now it is being moved.

5.4 Wildfire Preparation

The town held a Wildfire Preparation event that was well-attended, organized by Jennifer Hammer. Howard said the town public works employees helped with the event and the crew worked well with Jennifer.

Fire mitigation continues on Golden Oak and Los Trancos. Tree removal in the right-of-way is underway too.

5.5 Town Cleanup Event

Over 400

5.6 Rapid Flashing Beacons

Engineering design work is expected to be completed by the end of June.

5.7 Radar Speed Survey

The radar speed survey is expected to be completed in the next couple of weeks.

5.8 Tree Removal

Emails thanking the town for removing the redwood tree at the end of Brookside were received by Howard.

5.9 Sheriff's Contract Update

See above for comments on the Sheriff's contract. The Sheriff's department can bring equipment to show residents – and Howard is planning a tentative date for a "show and tell" event.

5.10 Comments and Questions

Caroline thanked Howard for his work.

Re: No major issues. Willowbrook has not been solved, there are still problems with people exiting driveways at weekends. Golden Oak is also a problem for parking, the Alpine Inn put a blackboard on Alpine Rd asking visitors not to park on Golden Oak. Howard said he's asked Sheriff's deputies to report. Gary used to do a monitoring and has enough data to show that parking is still a problem. Angela noted that there are still parking problems with cars parking on the shoulder of Portola Road on the blind corner near the end of Willowbrook. Howard said

call the Sheriff if there's a parking problem. Gary thought it would be good to have Sheriff's patrol parking at the weekend and it should be brought up with the council liaison for the Sheriff's contract. Monitoring between 10 am and noon would be useful. Howard suggested reporting via PVConnect.

Caroline would like to see the results of Paul Krupka's work and monitor his work with a timeline. Residents want to know what the consulting timeframe is. Angela suggested there be a project plan. Ed thought we should discuss how we can support Howard in the implementation of the rapid flashing beacons.

Howard suggested the committee might like to pick up trash. Boy Scouts and Girl Scouts were suggested as potential helpers.

6 Ongoing Committee Business

6.1 Safe Routes To School

Ed noted Kari Rust was very active in Safe Routes to School when she was a committee member. Caroline would like to coordinate with the Trails Committee. Fred Leach is now the chair, replacing Gary Hanning. She also thought we needed to work with on emergency evacuation routes with the relevant committees.

6.2 Committee Budget

The committee discussed the budget. Ed proposed that a budget be \$1000 to be spent on crosswalk flags and publicity – seconded by Angela. In addition, Angela suggested bike racks for the town center – part of town infrastructure – not a committee budget item.

6.3 Update from The Alternative Transportation and Infrastructure Subcommittee

Angela said there was no update.

Caroline suggested Angela look at the Alpine Road Corridor study and their findings on roundabouts. The concern was blocking emergency vehicles. Angela said many towns had solved this problem.

7 Events

Bike to Wherever Day is May 18th – Ed was going to reach out to Patt Baenen, but so far the committee has no plans to run a rest stop as in past years.

8 Matters Arising

Caroline wanted to know what the town's input was on simplifying committee operations – Angela had sent input to Ed, as had Caroline.

Caroline would like the recorded links to be put on the town website next to the agenda and minutes.

9 Adjournment and Next Meeting

Ed adjourned the meeting at 9:25 am. The next regularly scheduled meeting date is June 7th, 2023 at 8:15 a.m.

Budget item	Purpose	Amount
Outreach and Publicity	Banners, Mailers, publicity items	300
Consumables	Snacks, Drinks for events etc.	200
Door prizes / attendee gifts	public events	200
Educational services	e.g. bike rodeo, safety courses.	300
Total		\$ 1000

* Budget may be rearranged to meet needs but not exceed the Stated total