



TOWN OF PORTOLA VALLEY

Cultural Arts Committee Meeting Agenda

June 8, 2023

1:00 PM

John Badger, Chair
Phil Barth, Member
Ryan Breen, Member
Mimi Breiner, Member
Sue Chaput, Member
Heidi Kendall, Member
Tamara Turner, Member
Jerrie Welch, Member
Ivy Margolis, Member

REGULAR MEETING

HISTORIC SCHOOLHOUSE 765 PORTOLA ROAD ~ PORTOLA VALLEY

REMOTE MEETING ADVISORY: On March 1, 2023, all committees in Portola Valley will return to conducting in-person meetings. A Zoom link will be provided for members of the public to participate remotely; however, the Town cannot guarantee there will be no technical issues with the software during the meeting. For best public participation results, attending the meeting in-person is advised.

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700 or by email at towncenter@portolavalley.net. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

VIRTUAL PARTICIPATION VIA ZOOM

To access the meeting by computer:

<https://us06web.zoom.us/j/88156680693?pwd=cVvnWFFibkxaaVpOWmhyZlVjdGduQT09>

Webinar ID: 881 5668 0693

Passcode: 759389

To access the meeting by phone:

1-669-900-6833 or 1-888-788-0099 (toll-free)

Mute/Unmute – Press *6 / Raise Hand – Press *9

1. **CALL TO ORDER & ROLL CALL -**
2. **ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**
Speakers' time is limited to three minutes.
3. **APPROVAL OF MINUTES:**
Previous meeting date / time: Thursday May 11, 2023
4. **NEW BUSINESS:**
 - a. Budget Review
 - b. Planning for PV PALOOZA
 - c. Planning for Summer Concert Series
 - d. Local artists collection and photography / archives – Sue Chaput
5. **OTHER BUSINESS:**
6. **ANNOUNCEMENTS:**
7. **ADJOURNMENT**
The next regularly scheduled meeting date is Thursday, July 13, 2023 at 1:00 PM

Land Acknowledgement:

The Town of Portola Valley acknowledges the colonial history of this land we dwell upon—the unceded territory of the Ramaytush (rah-my-toosh) Ohlone, Tamien Nation, and Muwekma (mah-WEK-mah) Ohlone, who endured a human and cultural genocide that included removal from their lands and their sacred relationship to the land. Portola Valley recognizes that we profit from the commodification of

land seized from indigenous peoples and now bear the ecological consequences. We seek to understand the impact of these legacies on all beings and to find ways to make repair.



TOWN OF PORTOLA VALLEY

Cultural Arts Committee Meeting Agenda

May 11, 2023
1:00 PM via Zoom

John Badger, Chair
Phil Barth, Member
Ryan Breen, Member
Mimi Breiner, Member
Sue Chaput, Member
Heidi Kendall, Member
Tamara Turner, Member
Jerrie Welch, Member
Ivy Margolis, Member

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 1:05 PM
Committee Members Present: John Badger, Jerrie Welch, Sue Chaput, Mimi Breiner, Ivy Margolis
Committee Members Participating Remotely: Tamara Turner, Ryan Breen
Committee Members Not Present: Heidi Kendall, Phil Barth
Town Support: None
Guests: Steve Dunn, Dale Pfau
2. **ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**
None
3. **APPROVAL OF MINUTES:** 02/09/2023
 - Jerrie moved to approve the minutes and Sue Chaput seconded, followed by unanimous approval.
4. **NEW BUSINESS:**
 - a. Budget Review
 - Low funding to date; will contact more business owners and residents.
 - i. Jerrie will go to Windmill School following the meeting to ask for a donation.
 - ii. Need about \$10,000 still.
 - iii. Costs have greatly increased
2022: \$20,000; 2023: \$29,000; Two stages vs one last year is an additional \$2,500; 14 bands vs 12 last year yields more musicians; 75 this year. \$200 per musician x 69 (some in more than one band) = \$13,800; Technicians fees up this year; Greg Posten did not raise his fee from 2022; Alcohol license is \$50. John will make the application; Christ Church is now charging \$800 to have cars parked on their lot;
 - b. Planning for PV PALOOZA
 - Website is updated for 2023 PV PALOOZA: www.pvpalooza.com
 - John will continue to do PV Forum posts
2022 band on the concrete pad in the community courtyard; technicians lacked acoustic isolation and hard for musicians to function. A second stage will be set up at the opposite end on the lawn area at an angle. A clear pathway near the library with electrical power available at that location.
 - Sue Chaput will contact the schools to see if we can borrow a stage ; Steve Dunn will contact Todd at Alpine Hills as they have a stage; If one would be lent to us, we would save \$2,500; If a borrowed stage is found, the stage would be labeled with an acknowledgement.
 - Steve Dunn has will coordinate the kids bands that perform between acts; twelve kid bands perform for 25 minutes each. Main bands are now 50 minutes run time with a 25 minute break between bands.
 - Russ Deutsch is again scheduling the food trucks.

- Need to finish donations as soon as possible as we are nearing a deadline to order the banners and posters. Sue suggested announcing our monetary needs at Trivia Night and asking neighbors to contribute.
- Steve Dunn will contact some of his sources
- Using our existing graphics with horizontal layout, the postcards will be mailed out next week. Contains all Summer Concert Series dates so cost is not from the PV Palooza budget.
- Logistics
 - i. Tammy Turner offered to hang the banners in the same locations as 2022.
 - ii. Jerrie Welch, Sue Chaput and maybe Mimi Breiner will do the sandwich boards.
 - iii. It was suggested to put a donation bucket on the main table.
 - iv. Emergency Prep: Dale Paul suggested leaving emergencies to the WFPD, other than a first aid kit for a bandaid. Sue Chaput said she would invite the firemen again
 - v. Town tables and chairs cannot be used outdoors; Tammy Turner has a couple we can use. We need one at the main area to coordinate and give information and one at the gate near the tennis courts. That gate must be staffed by a committee member (in shifts) to direct people and not allow cars to drive onto the path.
 - vi. Sue, Mimi & Jerrie to coordinate art at PV PALOOZA. Sue reported that she has seven artists signed up to display their art. Approved set-ups to be stored in the Buckeye Room if they don't stay until the end. Set-up will be prior to the start of Palooza.
 - vii. Wesley Barrett wants to join CAC and is in a band. She is also an artist and had art to offer, but will be included in the 2024 event.
 1. Beer & Wine sold 2023 vs BYOB in 2022
Sue contacted Thomas Fogarty and they will be pouring and selling wine with their license or any new needed license. We need a \$50 "pourer license" if the winery we use is permitted. John will obtain the application and handle the details. The fee has been added to our budget. Phil Barth's name is on the permit.
 2. Ryan contacted Devil's Canyon and called us with an update. Devil's Canyon will handle their own "day" permit and logistics, including bringing their own equipment. Discussion about roping off the area(s) where beer and wine will be sold. If Devil's Canyon doesn't receive the permit in time, they will donate the beer to us to sell it. We keep any profits. Our strong preference is for them to be permitted and sell the beer.
 3. Ryan has also contacted Neely
 4. We discussed having another food truck and having them stay later
- c. Planning for Summer Concert Series
 - Dates: July 13th, August 17th, September 14th.
 - Further discussion tabled until next meeting, June 8
- d. Local artists collection and photography / archives – Sue Chaput
 - Mimi, Sue and Jerrie will meet to choose historical photos to post on PV Forum once we get through planning and executing the PV Palooza.

5. **OTHER BUSINESS:** None

6. **ANNOUNCEMENTS:** None

7. **ADJOURNMENT**

Adjourned at 2:22 PM

The next regularly scheduled meeting date is Thursday, June 8, 2023 at 1:00 PM LIVE at the schoolhouse