



# TOWN OF PORTOLA VALLEY

8:00 PM – Special Town Council Meeting

Wednesday, February 25, 2009

**COMMUNITY HALL AT TOWN CENTER**

765 Portola Road, Portola Valley, CA 94028

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## NOTICE - MEETING LOCATION CHANGE

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### SPECIAL MEETING AGENDA

#### **8:00 PM – CALL TO ORDER AND ROLL CALL**

Councilmember Derwin, Councilmember Driscoll, Councilmember Merk, Vice Mayor Toben, Mayor Wengert

#### **ORAL COMMUNICATIONS**

*(Time Estimate – 5 Minutes)*

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **PRESENTATION** – Redesigned Website  
*There are no written materials for this item.*

#### **CONSENT AGENDA**

*(Time Estimate – 10 Minutes)*

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (2) **Approval of Minutes** –Town Council Meeting of February 11, 2009
- (3) **Approval of Warrant List** – February 25, 2009
- (4) **Recommendation by Assistant Town Manager** – Disposal of Surplus Property
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing the Disposition of Surplus Property (Resolution No. \_\_)
- (5) **Recommendation by Assistant Town Manager – Adoption of Revised Advisory Committee Handbook**

#### **REGULAR AGENDA**

*(Time Estimate – 90 Minutes)*

- (6) **Recommendation by Planning Manager – Designation of Very High Fire Hazard Severity Zones in Portola Valley**
- (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Designating Very High Fire Hazard Severity Zones (Ordinance No. \_\_)
- (7) **Report from Town Planner and Discussion Only of the Draft Noise Ordinance**
- (8) **Recommendation by Public Works Director – Notice of Completion for Town Center Phase II and Sausal Creek Daylighting Projects**
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing the Town Manager to Direct the Filing of Notices of Completion as It Is Determined Contract Work has been Fully Completed (Resolution No. \_\_)

#### **COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

*(Time Estimate – 15 Minutes)*

- (9) **Oral Report from Town Manager** - Status of Town Center Project  
*There are no written materials for this item.*
- (10) **Reports from Commission and Committee Liaisons**  
*There are no written materials for this item.*

**WRITTEN COMMUNICATIONS**

*(Time Estimate – 10 Minutes)*

(11) **Town Council Weekly Digest** – February 13, 2009

(12) **Town Council Weekly Digest** – February 20, 2009

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)