TOWN of PORTOLA VALLEY

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9/20/23

## TRAILS AND PATHS COMMITTEE MEETING MINUTES

Glossary:

BPTS: Bicycle, Pedestrian, Traffic Safety Committee

Midpen: Mid-Peninsula Regional Open Space

SRTS: Safe Routes to Schools

TC: Portola Valley Town Council

T&PC: Trails and Paths Committee

WFPD: Woodside Fire Protection District

[RECORDING OF MEETING HERE](https://www.youtube.com/watch?v=S6yLBM6HSQM)

**1. CALL TO ORDER & ROLL CALL**

1. The meeting was called to order at 9:01 by Chair Fred Leach
2. Roll Call

| **Member** | **Attending in Person** | **Attending via Zoom** | **Absent** |
| --- | --- | --- | --- |
| **Fred Leach, Chair** | ✓ |  |  |
| **Gary Hanning, Vice Chair** |  |  | ✓ |
| **Liz Babb, Secretary** | ✓ |  |  |
| **Joe Coleman** | ✓ |  |  |
| **Jacquelyn Davis** | ✓ |  |  |
| **Alex Doherty** | ✓  |  |  |
| **Barb Eckstein** |  |  | ✓ |
| **Ellie Ferrari** | ✓ |  |  |
| **Susan Gold** | ✓ |  |  |

* 1. Also present: H. Young, Interim Town Manager and Public Works Director; J. Hasko (Town Council Liaison, Kristi Corley (as a member of the public), T. Coleman (Conservation Committee liaison),

**2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

1. K. Corley concerned about Hawthorn development and would like more Trails involvement. J. Davis reported out from the Hawthorn meeting. Suggestion to hold special meeting to discuss Trails feedback for Hawthorns.

**3. ENFORCEMENT OF RULES ON TRAILS AND PATHS**

a. Craig Sander presented regarding (1) municipal code regarding trails and trail infraction penalties (2) no mechanism for town to enforce codes and punish violators. Craig asked if the Committee or someone on the Committee would like to join with a few fellow residents to try to resolve this issue. Town has an obligation to enforce the code.

(1) Committee agreed to support Craig in his pursuit of more information on this issue.

(2) H. Young suggested Craig go back and look at minutes from the Trails and Paths Committee meetings from 10 to 15 years ago to see how these enforcement issues were handled then.

(3) C. Vertongen suggested C. Sander contact the BPTS committee as well.

**Follow Up: C. Sander to forward relevant codes to F. Leach for distribution to Committee.**

**4. APPROVAL OF MINUTES**

1. April 19th minutes: S. Gold motion to approve minutes with changes that S. Gold and G. Hanning asked for. E. Ferrari seconded. Unanimous approval.

b. June 21 minutes: E. Ferrari motion to approve minutes as is. G. Hanning seconded. Unanimous approval except J. Coleman abstained.

Follow Up: F. Leach to follow up with Town Attorney on how to display follow ups in minutes and agendas without violating Brown Act.

Follow Up: **F. Leach** to work on getting all past minutes up on town website. Work with E. Ferrari and G. Hanning to get any minutes are missing.

**5. OLD BUSINESS**

1. Joint public meeting o Alpine trail with BPT&S. Discussion of pros and cons of holding such a meeting and what the process would be. A. Doherty motion to approve holding joint meeting with BPTS. J. Coleman seconded. Unanimous approval.

Follow Up: Safe Routes to School Subcommittee **(B. Eckstein, A. Doherty, J. Davis)** to develop talking points for Trails and Paths Committee to review regarding our full committee outlook on the Hawthorn development. This should eventually be forwarded to Karen Vahtra.

Follow Up: **H. Young** to locate document(s) that Town Council sent to MidPen several years ago regarding development and distribute it to both SRTS subcommittee and Committee via **F. Leach**

b. Trail condition concerns from Conservation Committee as presented by T. Coleman.

* 1. Shady trail
	2. Westridge trail

Follow Up: **T. Coleman** to remind Conservation Committee to use Portola Valley Connect for specific trails issues.

Follow Up: for invasive weeds on trails, also need to use Portola Valley Connect. Can also always call or email H. Young.

**6. New Business**

* 1. Town Picnic 9/23. Committee volunteers agreed to participate.
	2. Town Hike

Follow Up: **A. Doherty** will check availability with Committee members as to future date.

10:39 **A. Doherty** motioned to adjourn. **G. Hanning** seconded. All approved. Meeting adjourned.

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For next meeting agenda:

* Schedule meeting to discuss Trails Committee feedback regarding Hawthorne development.
* Revised town trail map