



**TOWN OF PORTOLA VALLEY**  
**Trails and Paths Committee**  
**Special Meeting**  
**April 24, 2024**  
**9:00 am PT**

**Fred Leach**, Chair  
**Gary Hanning**, Vice Chair  
**Jacquelyn Davis**, Secretary  
**Liz Babb**, Member  
**Joe Coleman**, Member  
**Barb Eckstein**, Member  
**Elle Ferrari**, Member  
**Susan Gold**, Member

**REGULAR MEETING**  
**HISTORIC SCHOOLHOUSE– 765 PORTOLA RD. – PORTOLA VALLEY, CA**

**REMOTE MEETING ADVISORY:** On March 1, 2023, all committees in Portola Valley will return to conducting in-person meetings. A Zoom link will be provided for members of the public to participate remotely; however, the Town cannot guarantee there will be no technical issues with the software during the meeting. For best public participation results, attending the meeting in-person is advised.

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700 or by email at towncenter@portolavalley.net. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**VIRTUAL PARTICIPATION VIA ZOOM**

**To access the meeting by computer:**

<https://us06web.zoom.us/j/82585562495?pwd=J4Sded29xnAXxXN9gq31OJCwGhegns.1>

**Webinar ID:** 825 8556 2495

**Passcode:** 272709

**To access the meeting by phone:**

1-669-900-6833 or 1-888-788-0099 (toll-free)

*Mute/Unmute – Press \*6 / Raise Hand – Press \*9*

- 1. CALL TO ORDER & ROLL CALL**
- 2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**  
*Speakers' time is limited to two minutes.*
- 3. OLD BUSINESS:**
  - a. Approve minutes from past meetings
  - b. Hawthorns
  - c. Monthly public communication
  - d. Horse Fair
  - e. Capital improvements
  - f. Trail maintenance review
- 4. NEW BUSINESS:**
  - a. Committee vacancy
- 5. ADJOURNMENT**  
 The next meeting date is May 29, 2024.

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**Land Acknowledgement:**

The Town of Portola Valley acknowledges the colonial history of this land we dwell upon—the unceded territory of the Ramaytush (rah-my-toosh) Ohlone, Tamien Nation, and Muwekma (mah-WEK-mah) Ohlone, who endured a human and cultural genocide that included removal from their lands and their sacred relationship to the land. Portola Valley recognizes that we profit from the commodification of land seized from indigenous peoples and now bear the ecological consequences. We seek to understand the impact of these legacies on all beings and to find ways to make repair.

TOWN of PORTOLA VALLEY

Town Hall: 765 Portola Road, Portola Valley, CA 94028 Tel: (650) 851-1700 Fax: (650) 851-4677  
March 20, 2024

**TRAILS AND PATHS COMMITTEE MEETING MINUTES**

Glossary:

BPTS: Bicycle, Pedestrian, Traffic Safety Committee

Midpen: Mid-Peninsula Regional Open Space

SRTS: Safe Routes to Schools

TC: Portola Valley Town Council

T&PC: Trails and Paths Committee

WFPD: Woodside Fire Protection District

**RECORDING OF MEETING HERE:**

<https://www.youtube.com/watch?v=mj2yfGvhkog>

**1. CALL TO ORDER & ROLL CALL**

- The meeting was called to order by Chair F. Leach at 9:03
- Roll Call

	A	B	C	D
1	Member	Attending in Person	Attending via Zoom	Absent
2	Fred Leach, Chair	✓		
3	Gary Hanning, Vice Chair			✓
4	Liz Babb, Secretary			✓
5	Joe Coleman	✓		
6	Jacquelyn Davis	✓		
7	Alex Doherty			✓
8	Barb Eckstein	✓		
9	Ellie Ferrari	✓		
10	Susan Gold	✓		

a. Also present: H. Young, Public Works Director; S. Wernikoff (zoom, Town Council Liaison), Teresa Coleman (in person, member of the public/Conservation Committee), Liz Babb (zoom, member of the public), Dan Quinn (phone, member of the public), Kristi Corley (phone, member of the public), Caroline Vertongen (phone, member of the public)

**2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

a. Email from Katharina Stromeier regarding equestrians and bikes on trails where they shouldn't be. F. Leach suggested the T&PC publish a monthly or quarterly memo with trail updates, reminders, seasonal information, etc. S. Wernikoff said this is

generally posted through the town newsletter, on the town website, and committee's often choose to post on the PV Forum as well. F. Leach said he would be happy to write and will follow-up with S. Wernikoff.

b. L. Babb suggests the committee votes whether we want to be a Brown Act committee or a Town Manager committee. Can it be on the agenda for the next meeting?

### **3. OLD BUSINESS**

#### **a. Approve meeting minutes from past meeting (2.28.24)**

• S. Gold motion to approve. J. Coleman seconded. Unanimous approval.

#### **b. Hawthorns**

• Next meeting is this Sunday in person on the Hawthorns property. A new proposal for parking was recently posted which uses existing entrance to property across from Roberts and in this proposal parking would be visible from the scenic corridor.

• K. Corley would like to know if Howard has been in touch with MidPen regarding the Alpine Trail and parking. Howard said no, the town has not submitted a formal proposal yet. S. Wernikoff reminds it is an ongoing process and will not come to town council until about 9 months from now.

#### **c. Maps - Trails + Safe Routes**

• F. Leach working with S. Wernikoff and J. Hasko regarding process to post to website

• S. Gold asked about Alpine Canyon Trail; given it is currently inaccessible/impassable, she questioned advertising to public. F. Leach reminded it is a Westridge Trail, not a town trail, and we follow their guidance. F. Leach says it is still considered a trail and important to keep shown as a trail to support process of re-opening. L. Babb has approval from Westridge regarding the trails that are shown on map.

• L. Babb would like to see map accessible on a service like Avenza. F. Leach suggested we need to look into software license.

H. Young said this would be a new budget request. F. Leach will do research on cost.

• J. Davis provided update that the SRTS map will be included in next month's agenda packet with goal of posting to website following next meeting. J. Davis asked Howard for an update on the flashing beacon at Alpine Hills crosswalk. H. Young said they are making progress but currently working with PG&E on infrastructure.

• K. Corley pointed out that Woodside has committed putting up to \$1million to SRTS. C. Vertongen asked for guidance from town council liaison how to make progress on SRTS. S. Wernikoff suggested C. Vertongen follow-up with her directly.

#### **d. Town Hike**

• B. Eckstein is working to get a meeting with Lucy Neely.

#### **e. Horse Fair**

• Date is May 18, 11am-2pm. B. Eckstein is working on insurance.

#### **f. Capital Improvements**

• April is when we put in requests for capital improvements. S. Gold suggests Shady Trail go on capital improvements list. H. Young mentions budget constraints in coming year.

• K. Corley pointed out some issues on Portola Trail, Alpine Trail and Sweet Springs. H. Young suggested she take pictures and post to PV Connect so he can take a look at.

• Send ideas for capital improvements to F. Leach and next meeting we will discuss.

#### **g. Trail Maintenance Review**

• Town has been clearing water bars and fallen trees; the Sausal trail ditch was filled. Awaiting dry weather to work on additional trail maintenance.

• H. Young reminds mowing begins in May. F. Leach checked we are not mowing wildflowers pre-maturely as this comes up every year. H. Young states there is a mowing schedule and that some trails are delayed because of certain wildflowers however it has to be balanced with dates that we have to meet for mowing set by fire department.

### **4. NEW BUSINESS**

## **5. ADJOURNMENT**

- S. Gold made a motion to adjourn. Meeting adjourned at 10:10 am.