



**TOWN OF PORTOLA VALLEY**  
**Trails and Paths Committee Meeting**  
**May 29, 2024**  
**9:00 am PT**

**Fred Leach**, Chair  
**Gary Hanning**, Vice Chair  
**Joe Coleman**, Member  
**Barb Eckstein**, Member  
**Ellie Ferrari**, Member  
**Susan Gold**, Member

**REGULAR MEETING**  
**HISTORIC SCHOOLHOUSE – 765 PORTOLA RD. – PORTOLA VALLEY, CA**

**REMOTE MEETING ADVISORY:** On March 1, 2023, all committees in Portola Valley will return to conducting in-person meetings. A Zoom link will be provided for members of the public to participate remotely; however, the Town cannot guarantee there will be no technical issues with the software during the meeting. For best public participation results, attending the meeting in-person is advised.

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700 or by email at towncenter@portolavalley.net. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**VIRTUAL PARTICIPATION VIA ZOOM**

**To access the meeting by computer:**

<https://us06web.zoom.us/j/84090249751?pwd=imhs5Rjff5MR78VrU9bjE157sCN1VL.1>

**Webinar ID: 840 9024 9751**

**Passcode: 615374**

**To access the meeting by phone:**

1-669-900-6833 or 1-888-788-0099 (toll-free)

*Mute/Unmute – Press \*6 / Raise Hand – Press \*9*

- 1. CALL TO ORDER & ROLL CALL**
- 2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**  
*Speakers' time is limited to two minutes.*
- 3. OLD BUSINESS:**
  - a. Approve minutes from past meetings
  - b. Horse Fair recap
  - c. Capital improvements recap
  - d. Trail maintenance review
  - e. Committee vacancies

**4. ADJOURNMENT**

The next meeting date is June 26, 2024.

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**Land Acknowledgement:**

The Town of Portola Valley acknowledges the colonial history of this land we dwell upon—the unceded territory of the Ramaytush (rah-my-toosh) Ohlone, Tamien Nation, and Muwekma (mah-WEK-mah) Ohlone, who endured a human and cultural genocide that included removal from their lands and their sacred relationship to the land. Portola Valley recognizes that we profit from the commodification of land seized from indigenous peoples and now bear the ecological consequences. We seek to understand the impact of these legacies on all beings and to find ways to make repair.

TOWN of PORTOLA VALLEY

Town Hall: 765 Portola Road, Portola Valley, CA 94028 Tel: (650) 851-1700 Fax: (650) 851-4677  
April 24, 2024

**TRAILS AND PATHS COMMITTEE MEETING MINUTES**

Glossary:

BPTS: Bicycle, Pedestrian, Traffic Safety Committee

Midpen: Mid-Peninsula Regional Open Space

SRTS: Safe Routes to Schools

TC: Portola Valley Town Council

T&PC: Trails and Paths Committee

WFPD: Woodside Fire Protection District

**RECORDING OF MEETING HERE:**

<https://youtu.be/kHULvqMiVSw?si=lz5x6QncxHdD9nh6>

**1. CALL TO ORDER & ROLL CALL**

- The meeting was called to order by Chair F. Leach at 9:03
- Roll Call

	A	B	C	D
1	Member	Attending in Person	Attending via Zoom	Absent
2	Fred Leach, Chair	✓		
3	Gary Hanning, Vice Chair	✓		
4	Liz Babb			✓
5	Joe Coleman	✓		
6	Jacquelyn Davis, Secretary	✓		
7	Barb Eckstein	✓		
8	Ellie Ferrari	✓		
9	Susan Gold	✓		

a. Also present: H. Young, Public Works Director; Teresa Coleman (in person, member of the public/Conservation Committee), Kristi Corley (phone, member of the public), Caroline Vertongen (phone, member of the public)

**2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

N/A

**3. OLD BUSINESS**

**a. Approve meeting minutes from past meeting (3.20.24)**

- B. Eckstein motion to approve. E. Ferrari seconded. Unanimous approval.

#### **b. Hawthorns**

- Fred attended the most recent meeting at the Hawthorns property. Most of the meeting related to parking. We'll need to keep an eye on how cars cross Alpine Trail.
- E. Ferrari asked about size of parking. F. Leach recalls 30-50 cars.
- Looked at connection with Sweet Springs. B. Eckstein mentioned the Ranch group that is concerned with this connection. F. Leach reminds the importance of trail connections and that there are existing examples in town of how to properly manage connections (Toyon example) to ensure appropriate user groups.

#### **c. Monthly Public Communication**

- F. Leach has not had time to follow up on this. He will for next month.
- The new town trails maps have been published and F. Leach will follow-up on communicating this, as well as an announcement about the Horse Fair.
- Other examples to include in the public communication include information about wildflowers, when we mow and why.
- G. Hanning reminds to share with him and he will make sure it gets in school publications as well.

#### **d. Horse Fair**

- May 18th 11-2
- Theme: Horses that live in your community.
- Expecting more than 500 attendees.
- There will be a trails booth.

#### **e. Capital Improvements**

- F. Leach will share the capital improvements list and prioritization at next committee meeting.
- G. Hanning asked for budget update.
- Per Howard the Finance report will be in the next packet and we can do budget review at the next meeting as well.

#### **f. Trail Maintenance Review**

Howard reviewed trail maintenance from the prior month.

### **4. NEW BUSINESS**

#### **a. Committee Vacancy**

- There is a vacancy on the committee. A. Doherty resigned from Trails Committee. We will review applications and need to recruit for the committee.
- Trails committee makes recommendation on candidate. Town Council approves.

### **5. ADJOURNMENT**

- S. Gold made a motion to adjourn. J. Coleman seconded. Meeting Adjourned at 9:49am
- The next meeting date is May 29, 2024



# MEMORANDUM

## TOWN OF PORTOLA VALLEY

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**TO:** Trails and Paths Committee

**FROM:** Scott Weber, Maintenance Worker  
Howard Young, Public Works Director

**DATE:** **May 7, 2024**

**RE:** Trail work for April 2024

Attached is the trail work recording form completed for April.

The total maintenance staff hours worked in April was 15 hours.

The total contracted staff hours worked April was 0 hours.

Total hours worked: **15 hours**

**Attachments:** Trail Map  
Work sheet

Trail	Length	Work Completed	Date
Admiral Quilter	0.5		
Alpine	3.0		
Arroyo	1.6		
Bay Laurel	0.5		
Black Oak	0.8	Cleared two fallen trees	4-2
Blue Oak	0.5	Cleared fallen tree	4-2
Buckmeadow	0.5		
Cervantes	1.3		
Cherokee	0.2		
Coalmine	0.8		
Deer Path	0.7		
Dwight Crowder	2.0	Cleared debris from Creek Park to Ladera	4- 22/23/29/30
Eagle	0.6		
Fawn	0.3		
Fire Road	0.5		
Firethorne	0.1		
Georgia	0.3		
Golden Hills	0.7		
Golden Oak	0.2		
Grove	0.6		
Hay Forks	0.7	Cleared fallen tree	4-4
Hillbrook	0.4		
Indian Crossing	0.4		
Iroquois	0.2		
Lake	0.4		
Larry Lane	1.5		
Los Trancos	1.1		
Los Trancos Rd	0.4		
Meadowwood	0.4		
Minoca	0.7		
Nathorst	0.3		
Old Spanish	1.9		
Palmer	0.6		
Portola	2.3		
Possum	0.2		
Priory	0.5		
Redberry	0.2		
Sausal	0.6		
Sequoia	0.5		
Shady	0.8	Cleared fallen tree	4-18
Shawnee	0.5		
Sunrise	0.8		
Sweet Springs	0.8		
Toyon	2.4		
Veronica	0.2		
Westridge			
Willowbrook	0.8		
<b>TOTAL</b>	<b>36.0 miles</b>		