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**Town of Portola Valley  
Parks and Recreation  
Committee Meeting  
Tuesday, June 18, 2024  
7:30 p.m.**

**Patty Dewes, Chair  
Karen Askey, Member  
David Bailey, Member  
Lindsay Bowen, Member  
Jon Myers, Member  
Cindy Rowe, Member**

**REGULAR MEETING**

**VIRTUAL PARTICIPATION VIA ZOOM**

**To access the meeting by computer:**

**Zoom**

**Link:** <https://us06web.zoom.us/j/87271882998?pwd=UqcbeCck12rxF4rL8362qzCKSosOrK.1>

**Meeting ID:** 872 7188 2998

**Passcode:** 616703

**To access the meeting by phone:**

1-669-900-6833 or 1-888-788-0099 (toll-free)

*Mute/Unmute – Press \*6 / Raise Hand – Press \*9*

- 1. CALL TO ORDER & ROLL CALL**
- 2. ORAL COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**  
*Speakers' time is limited to two minutes.*
- 3. APPROVAL OF MINUTES:**
  - a. May 21, 2024
- 4. NEW BUSINESS:**
- 5. OLD BUSINESS:**
  - a. Zotts to Tots/Town Picnic Update
  - b. Game Night Update
  - c. Discuss Hawthorns Property Planning Status
  - d. Discuss Town Court Outstanding Topics
  - e. Review updates on Dog Park
  - f. Discuss status of request to Town Council for a study session on recreational facilities
  - g. Discuss PV Recreational Facilities Opportunities Status
  - h. Review and Discuss updates on CA Sate Grant/Ford Field Bathroom
- 6. ADJOURNMENT**  
The next regularly scheduled meeting date is Tuesday. July 16 @ 7:30 p.m.

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**Land Acknowledgement:**

The Town of Portola Valley acknowledges the colonial history of this land we dwell upon—the unceded territory of the Ramaytush (rah-my-toosh) Ohlone, Tamien Nation, and Muwekma (mah-WEK-mah) Ohlone, who endured a human and cultural genocide that included removal from their lands and their sacred relationship to the land. Portola Valley recognizes that we profit from the commodification of land seized from indigenous peoples and now bear the ecological consequences. We seek to understand the impact of these legacies on all beings and to find ways to make repair.



**TOWN OF PORTOLA VALLEY**  
**Parks and Recreation Committee Meeting**  
**Date & Time: May 21, 2024 @ 7:30 PM**  
**765 Portola Road, Portola Valley, CA**

**Parks and Recreation Committee Meeting Minutes**

**Call to Order:** The meeting was called to order at 7:30PM

**Roll Call: Members present** - Patty Dewes, Dave Bailey, Karen Askey, Lindsay Bowen, Cindy Rowe. This represents a quorum. **Members absent:** Jon Myers

**Approval of Minutes:** Minutes were approved unanimously.

**Oral Communications:** None

**New Business:**

- The Committee was notified by the Town that the 2024/25 budget process is being postponed and that for now we should assume that our budget for next year will be equal to the 2023/24 budget which was approved at \$30K. We don't know how much we have spent (the Town is working on the process to give us that visibility) but Patty's back of the envelope calculations indicate we are under budget at this time.
- PV Palooza needs volunteers.
- The Town has proposed increases to all Fees equal to the CPI (Consumer Price Index) which is about 2.4%. This affects Field Fees, Class registration and other fees associated with Parks and Recreation activities.

**Old Business:**

- Zotts to Tots/Town Picnic – Saturday, September 21st:** Kari has put a "Save the Date" in the Town communications and it's on the calendar. Still looking at options on how a 60<sup>th</sup> Town anniversary celebration might fit into the picnic. The BPT&S Committee has been notified of the date and they will be coordinating street closures and safety w/ the Sheriff's department.
- Game night:** Cindy got some quotes and DIY for casino (blackjack, poker, roulette) and bingo are very affordable (we would still need dealers). She's going to send out the info and we will discuss it at our next meeting.
- Hawthorns Planning.** Next PAWG meeting is June 13, where it is anticipated that a decision will be made about the parking lot and entryway. Patty will be contacting the Planning Commission to request that they look at the parking options and provide input as to compliance with the Open Space corridor easement requirements as well as the proposed trail interconnectivity relating to the Sweet Springs trail, as this is a source of contention with Ranch residents but is included in our General Plan.
- Town Courts:**
  - A request has been made for a courtside AED, working with the Town for approval.
  - Several residents spoke in favor of the tennis net on Court #3.
  - Re-stripping on Court #3 is still pending, waiting for the rain to stop. It was suggested that Howard consult with a tennis player on the status of the surface.
- Dog Park:**
  - Karen has drafted a survey; she will send it out to all for comments/feedback. We plan to put it on the PVForum and she will work with town staff to publicize through Town communications channels, and put the survey link on the website.



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- Patty is still trying to find out from Town legal counsel if the agreement with Springdown allows us to fix the existing fencing at Spring Down and whether dogs are prohibited.
- f. **Bocce Court:** No update. Still need a viable location.
- g. **Parkland and Recreational Facility Dedication:** The proposal has been submitted to the Town Manager with a request that it be added to the agenda for a future Town Council meeting.
- h. **PV Recreational Facilities Opportunities:** It was suggested by a resident that AYSO requires more soccer fields because Rossotti's and the school fields are not available, Could the Priory provide their field? Patty will look into this.
- i. **CA State Grant:** Howard suggested that we consult w/ the Planning Commission because it's likely we will need an exception to the existing Open Space Corridor easement and the Creek setbacks to erect a bathroom structure. Patty will follow up w/ the Planning Commission to see if they would be willing to discuss this.
- j. **Parking at Rossotti's/Ford Field:** Questions about the status of these two financial agreements have come up at the Finance Committee. Parks and Rec has no jurisdiction here other than to ensure that parking is available to users of our recreational facilities. This continues to be an issue for Rossotti's field. Dave talked to Little League reps who told him that there have been no issues with parking at Ford Field. We will continue to monitor and encourage the Town to renegotiate the Rossotti's Field parking lease to provide adequate and reserved parking for the soccer field. We also feel that the use fees for parking at Ford Field (\$100 per day) needs to be reviewed and updated. We have been told by the Town Manager that this will be part of the Town's overall review of usage fees.

**Town Staff Action Items:**

1. **Sharif:** Agendize the Parkland and Recreational Facility Dedication proposal for a Town Council meeting.
2. **Howard:** Get status on Court #3 repainting.
3. **Sharif:** Get status on Rossotti's parking lease renegotiation.

**Next Meeting: Tuesday, June 18 at 7:30 p.m.**

The meeting was adjourned at 9:03 p.m.

Patty Dewes, Secretary