



TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, November 14, 2007

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Vice Mayor Derwin, Mayor Driscoll, Councilmember Merk, Councilmember Toben

ORAL COMMUNICATIONS

(Time Estimate – 5 Minutes)

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

(Time Estimate – 10 Minutes)

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – Regular Town Council Meeting of October 24, 2007
- (2) **Approval of Warrant List** – November 14, 2007
- (3) **Recommendation by Assistant Town Administrator** – COPS Funding 2007-08
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Continuing the Supplemental Law Enforcement Services Fund Through Citizens Options for Public Safety Program and Maintaining a Separate Budget Account for 2007-2008 Fiscal Year (Resolution No. __)

REGULAR AGENDA

(Time Estimate – 110 Minutes)

PUBLIC HEARING

- (4) **PUBLIC HEARING** – Amendment to Zoning Title of the Portola Valley Municipal Code
 - (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Adding Chapter 18.59 [Creek Setbacks] to Title 18 [Zoning] of the Portola Valley Municipal Code (Ordinance No. __)
- (5) **Recommendation by Public Works Director** – Purchase and Installation of a Dumbwaiter for Town Hall, New Town Center Project
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Pacific Access Contractors, Inc. (Resolution No. __)
- (6) **Recommendation by Director of Administrative Services** – Review of 2006-2007 Annual Audit
- (7) **Discussion and Council Action** – Construction Traffic Road Fee Analysis
- (8) **Discussion and Council Action** – Open Space Acquisition – Westridge, Tevis Parcel
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Agreeing to Enter into a Vacant Land Purchase Agreement to Purchase the Property Adjacent to Shady Trail for Open Space Purposes (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(Time Estimate – 20 Minutes)

- (9) **Discussion and Council Action** – Portola Valley Community Fund (PVCF) Request for Approval of 4th Quarter Budget for 2007

- (10) **Appointment by Mayor** – Public Works Committee
- (11) **Oral Report from Town Administrator** – Status of Town Center Project
There are no written materials for this item.
- (12) **Reports from Commission and Committee Liaisons**
There are no written materials for this item.

WRITTEN COMMUNICATIONS

(Time Estimate – 15 Minutes)

- (13) **Town Council Weekly Digest** – October 26, 2007
- (14) **Town Council Weekly Digest** – November 2, 2007
- (15) **Town Council Weekly Digest** – November 9, 2007

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)