



TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, October 24, 2007

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Vice Mayor Derwin, Mayor Driscoll, Councilmember Merk, Councilmember Toben

ORAL COMMUNICATIONS

(Time Estimate – 5 Minutes)

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

(Time Estimate – 10 Minutes)

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – Special Town Council Meeting of October 4, 2007
- (2) **Approval of Minutes** – Special Town Council Meeting of October 10, 2007
- (3) **Approval of Warrant List** – October 24, 2007
- (4) **Recommendation by Administrative Services Officer** - Approval of 2007-2008 Budget Amendment

REGULAR AGENDA

(Time Estimate – 120 Minutes)

- (5) **Recommendation by Planning Manager** – Approval of an Agreement with the Woodside Fire District
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of a Memorandum of Understanding between the Town of Portola Valley and the Woodside Fire Protection District (Resolution No. __)
- (6) **Recommendation by Public Works Director** - New Primary Electrical Service with Pacific Gas & Electric that will serve the New Town Center Property
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Pacific Gas and Electric Company (Resolution No. __)
- (7) **Recommendation by Assistant Town Administrator** – Purchase of Town Vehicle for Maintenance Crew Use
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing Purchase of a GEM eL XD Electric Vehicle from Hartzheim Dodge (Resolution No. __)
- (8) **Discussion** – Current and Future Personnel Requirements
- (9) **Discussion and Council Action** - Resource Efficiency Coordinator Position
- (10) **Discussion and Council Action** – Open Space Acquisition – Westridge, Tevis Parcel

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(Time Estimate – 20 Minutes)

- (11) **Appointments by Mayor** – Parks and Recreation Committee

- (12) **Oral Report from Town Administrator** – Status of Town Center Project

There are no written materials for this item.

- (13) **Reports from Commission and Committee Liaisons**

There are no written materials for this item.

WRITTEN COMMUNICATIONS

(Time Estimate – 15 Minutes)

- (14) **Town Council Weekly Digest** – October 12, 2007

- (15) **Town Council Weekly Digest** – October 19, 2007

CLOSED SESSION

- (16) **REAL ESTATE NEGOTIATIONS**

- (a) CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Government Code Section 54956.8

Property: Goodstein Property 725 Portola Road

Negotiators – Town Attorney and Town Administrator

Under Negotiation – Possible Conservation Easement

- (17) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Government Code Section 54957

Title – Town Administrator

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)